

TOWN OF WESTFORD ANNUAL REPORT



FOR THE YEAR
1980

ANNUAL REPORTS *of the* *TOWN OF WESTFORD*

For the Year Ending December 31,

1980



Annual Town Election
To Be Held May 5, 1981
AND
Annual Town Meeting
To Be Held May 9, 1981



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TOWN OF WESTFORD
CITIZENS ACTIVITY RECORD

Good Government Starts With You

If you are interested in serving on a town committee, please fill out this form and mail to the Executive Secretary, Board of Selectmen, Town Hall, Westford, Mass. 01886. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Name.....Home Telephone.....

Address.....

Amount of Time Available.....

Interest in what Town Committees.....

.....

.....

Present Business Affiliation and Work.....

.....

Business Experience.....

.....

Education or Special Training.....

Date Appointed	Town Offices Held	Term Expires
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.....

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Remarks.....

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TOWN CALENDAR

- APPEALS, BOARD OF -- Monthly on Thursday, 8:00 P.M.
ASSESSORS, BOARD OF -- Each Tuesday of the month, 7:30 P.M.
Town Hall
BUILDING INSPECTOR -- Each Tuesday of the month, 7:00-9:00 P.M.
and Thursday, 6:00-7:00 P.M., Town Hall
CAPITAL OUTLAY -- Third Monday of the month, 7:45 P.M.
CEMETERY DEPARTMENT -- First Saturday of the month, 10:00 A.M.
CONSERVATION -- Second and fourth Wednesday of the month,
COMMISSION 7:30 P.M.
COUNCIL ON AGING -- First Wednesday of the month, 3:30 P.M.
FINANCE COMMITTEE -- As posted
HEALTH, BOARD OF -- Second Monday of each month, 7:00 P.M.
Town Hall
HOUSING AUTHORITY -- Second Thursday of the month, 7:30 P.M.
Elderly Housing Community Building
NASHOBA VALLEY TECH -- Alternate Tuesdays, 7:30 P.M.
HIGH SCHOOL COMM.
PLANNING BOARD -- First and Third Tuesday of the month, 7:30 P.M.
Town Hall, Hours: Wed. & Thurs. 8:30-noon
RECREATION COMMISSION -- Second & Fourth Monday of the month,
8:00 P.M. Town Hall
ROUDENBUSH COMMUNITY -- First Monday of the month at center, 7:30 P.M.
CENTER COMMITTEE
SCHOOL COMMITTEE -- Second & Fourth Monday of the month, 7:30 P.M.
SELECTMEN -- Each Tuesday of the month, 7:30 P.M. Town
Hall (summer months - every other Tuesday)
TRUSTEES, J.V. -- First Monday of the month, 8:00 P.M.
FLETCHER LIBRARY
WATER COMMISSIONERS -- Second & Fourth Tuesday of the month,
8:00 P.M., Water Dept. Office

TOWN OFFICES -- Open Monday through Friday: Town Hall
Assessors: 8:30 A.M. - 12, 1 - 5 P.M. - Tues. 7-9 P.M.
Cemetery: 8:45 A.M. - 5 P.M.
Health, Board of: 1 - 4 P.M. Tuesday only
Inspector's Office: 8:30 A.M. - 4:30 P.M.
Permits issued between 9-11:30 AM
(includes building, gas, wire and plumbing)
Selectmen: 8:45 A.M. - 12, 1 - 4:45 P.M.
Treasurer/Tax Collector: 8:30 A.M. - 12, 1 - 5 P.M.
Town Accountant: 9:00 A.M. - 4:00 P.M.
Town Aide: 9:00 A.M. - 3:00 P.M.
Town Clerk: 9:30 A.M. - 5:00 P.M.
Water Dept.: 8:00 A.M. - 12, 12:30 - 4:00 P.M.
Welfare Office: 8:45 A.M. - 5:00 P.M.

SANITARY LANDFILL -- Cold Spring Road:
Monday, Thursday, Friday. 7:00 A.M. - 3:00 P.M.
Wednesday and Saturday. 9:00 A.M. - 5:00 P.M.
Tuesday - Closed (except when Monday is a holiday,
then the dump is closed Mon. & open Tues.)

OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Bette R. Hook

Term expires May 1981

SELECTMEN

Marjorie E. Cook

Term expires May 1981

Douglas R. Johnston

Term expires May 1981

Dennis E. Jewett

Term expires May 1982

Richard S. Emmet, Jr. Chairman

Term expires May 1983

John A. Flavell

Term expires May 1983

ASSESSORS

John F. Gagnon

Term expires May 1981

Uldege Ricard

Term expires May 1982

Janis Ackerman

Term expires May 1983

TREASURER-COLLECTOR

Paula Brule

Term expires May 1983

SCHOOL COMMITTEE

Douglas Keele

Term expires May 1981

Mary Trubey

Term expires May 1981

Mary Caless, Chairman

Term expires May 1982

Joyce Jekanoski

Term expires May 1982

Joan O'Brien

Term expires May 1982

Donald Bradanese

Term expires May 1983

George Murray

Term expires May 1983

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Charlotte Scott

Term expires April 1983

Thomas Thorstensen

Term expires April 1981

Cecile R. Stefanski, Alt.

Term expires April 1983

HOUSING AUTHORITY

Gary Sullivan

Term expires May 1981

Shirley Anderson

Term expires May 1982

Reginald Blowey, Chairman

Term expires May 1983

Thomas Lafionatis (appointed)

Term expires Aug 1983

William MacMillan

Term expires May 1984

Edith Lowney, Executive Director

BOARD OF HEALTH

Charles Colburn, M.D., Chairman

Term expires May 1981

Thomas McLaughlin

Term expires May 1982

Mark Mulligan

Term expires May 1983

Dorothy Healy, R.N., Clerk

WATER COMMISSIONERS

Walter W. Gerlach
Harvey J. Cote
Carlton M. Rooks

Term expires May 1981
Term expires May 1982
Term expires May 1983

MODERATOR

William Kavanagh

Term expires May 1981

PLANNING BOARD

Vyto Andreliunas
Joseph Morrill
Paul Davies
Leslie A. Thomas
Denis Maguire
Mary Hannes, Clerk

Term expires May 1981
Term expires May 1982
Term expires May 1983
Term expires May 1984
Term expires May 1985

TREE WARDEN

Roger Melancon

Term expires May 1983

CEMETERY COMMISSIONERS

Shirley Anderson
Brian Vaughn
Clayton Dearth

Term expires May 1981
Term expires May 1982
Term expires May 1983

TRUSTEES OF J.V. FLETCHER LIBRARY

Lisa D. Dagdigian
Shirley McGrath
James L. Healey, Jr.
Richard T. Joy
Dorothy M. Swanson, Chairman
Nancy Russo

Term expires May 1981
Term expires May 1981
Term expires May 1982
Term expires May 1982
Term expires May 1983
Term expires May 1983

LIBRARIAN

Appointed by Trustees

Francesca L. Denton

WESTFORD WELFARE SERVICE OFFICE
DIRECTOR OF PUBLIC ASSISTANCE

Edith A. Lowney

FINANCE COMMITTEE

Ronald Johnson
James Kazeniac
Daniel Hanley
Howard P. Kelly, Chairman
George Murray

David Earl
Jack Teague
Mary Massicotte
Read Albright
Mary Morton, Clerk

APPOINTMENTS BY THE BOARD OF HEALTH

Chairman	Charles Colburn, M.D.
Vice-Chairman	Mark W. Mulligan
Agent to issue Burial Permits	Bette Hook
Asst. Agent to issue Burial Permits	James Healey
Clerk	Dorothy A. Healy, R.N.
Secretary	Thomas McLaughlin
Inspector of Animals - Dogs	William C. MacMillan
Inspector of Animals - Farm Animals	Albert H. Picking
Inspector of Stables	William C. MacMillan
Agent to pick up Dead Animals	Albert H. Picking
Inspector of Wells	John LaFond, Jr.
Asst. Inspector of Wells	Kenneth Kleynen

The following Boards, Committees and Officers are appointed by the Board of Selectmen:

TOWN ACCOUNTANT

Robert Earnshaw

EXECUTIVE SECRETARY

Wallace E. MacQuarrie

TOWN COUNSEL

John L. Connell, Jr.

SUPERINTENDENT OF STREETS

George W. Wyman

FIRE CHIEF

George P. Rogers

DOG OFFICER

William C. MacMillan

ASSISTANT DOG OFFICER

Dennis Courchaine

DIRECTOR OF VETERANS SERVICES

John A. Flavell

VETERANS' AGENT

Helena Crocker

BUILDING COMMISSIONER

Robert P. Murphy

ASSISTANT BUILDING COMMISSIONER

Nicholas V. Basinas

GAS INSPECTOR

Chester H. Cook, Jr.

PLUMBING INSPECTOR

John P. LaFond

WIRE INSPECTOR

Dennis P. Kane

CIVIL DEFENSE DIRECTOR

Harold H. Hoover

AGENT FOR BURIAL OF DECEASED SOLDIERS

James L. Healy

VETERANS' GRAVES OFFICER

James L. Healy

NMAC

Richard S. Emmet, Jr.

Paul Davies, Alt.

BOARD OF APPEALS

Warren G. Morrow

John Preston

James Hansen

John Kavanagh, Chairman

John Yetman

Maureen Duffy Clerk

Term expires June 1981

Term expires June 1982

Term expires June 1983

Term expires June 1984

Term expires June 1985

Daniel Pioli (Assoc. member)

Mark Scolnick (Assoc. member)

Term expires June 1985

Term expires June 1985

REGISTRARS OF VOTERS

Leon P. Blanchard	Term expires June 1981
Wilbert L. Vaughn	Term expires June 1982
William R. Healy	Term expires June 1983

REGISTRARS' CLERK EX OFFICIO

Bette Hook

CAPITAL OUTLAY COMMITTEE

Harold Schreiber, Ch. (Resigned)	Term expires June 1981
Donald Koski	Term expires June 1981
Karl P. Fagans	Term expires June 1981
John Fridrick	Term expires June 1982
Margaret Roberts	Term expires June 1982
Thomas Mace (Resigned)	Term expires June 1982
Jerry Berkowitz	Term expires June 1982
John Cadigan	Term expires June 1983
Steven Boudreau	Term expires June 1983

RECREATION COMMISSION

William Barnet	Thomas O. Stiling
Mary Hill	William M. Bryant
Donald Porteous	John Krebs, Chairman
Paul Murray	Dianne Zegowitz
John VanLeeuwen	

SEWERAGE ADVISORY COMMITTEE

Donald E. Koski	Richard Lewis
Peter Thorstensen	Richard Cooper
Joseph Morrill	Robert McCusker

CONSERVATION COMMISSION

Chester Cook	Term expires June 1981
Louis Oliver	Term expires June 1981
Arnold O'Brien	Term expires June 1982
Thomas E. Borden	Term expires June 1982
Patricia Loring, Chairman	Term expires June 1983
Richard Cooper	Term expires June 1983
Marlene Mallory	Term expires June 1983
Mary Morton, Clerk	

SPECIAL TOWN FOREST COMMITTEE

Carlton M. Rooks	Term expires June 1981
Daniel Provost	Term expires June 1982
Roger Melancon	Term expires June 1983

DEVELOPMENT AND INDUSTRIAL COMMISSION

J. Frank Strauss	Term expires June 1981
Mark J. Scolnick	Term expires June 1981
Chester Cook, Jr.	Term expires June 1982
Howard Hall, Chairman	Term expires June 1982
Roger Parent	Term expires June 1982
Nicholas Basinas	Term expires June 1983
James Cunha	Term expires June 1983

PERSONNEL BOARD

Thomas Cullen	Term expires June 1981
Richard Koester, Chairman	Term expires June 1982
Roberta Giese	Term expires June 1982
John Kavanagh	Term expires June 1983
Avis Hooper	Term expires June 1983

COUNCIL ON AGING

Carl G. Lyman, Chairman	Term expires June 1981
Horace Wyman	Term expires June 1981
Helena Crocker	Term expires June 1982
Veronica Sullivan	Term expires June 1982
Cecilia Healy	Term expires June 1983

HISTORICAL DISTRICT STUDY COMMITTEE

Elizabeth Shaw	Term expires June 1981
Judy Gizara	Term expires June 1981
Sally Benedict	Term expires June 1981
Marilyn Breton	Term expires June 1982
Paul Davies	Term expires June 1982
Alex Belida	Term expires June 1982
Josephine Connell	Term expires June 1983
A. Justin McCarthy	Term expires June 1983

HOUSE NUMBERING COMMITTEE

Norman K. Nesmith

SEALER OF WEIGHTS & MEASURES

Huntington Wells

WEIGHERS OF GENERAL COMMODITIES

Paul V. Gilinson, Jr.	Robert Nardone
Ruth A. Keegan	Anthony Nardone
Fern M. Schofield	Albert Nardone
Donald MacMillan	

WEIGHERS OF GRANITE

Robert H. Bell
Gloria Brown
Edward Chouinard
Gloria Gauthier
John J. Laird

Roger L. Masson
Joseph H.R. Simard
Elizabeth Witts
Cynthia Trudell

MEASURERS OF WOOD AND BARK

Chester Caless
John A. Kimball
Stanley M. Kimball
Roger Melancon

Albert H.G. Picking
Carlton Rooks

FENCE VIEWERS

Albert H.G. Picking
Charles VanLandeghem

FIELD DRIVERS

Thomas Holmes
Frank Vennard
Arnold Wilder

CARETAKER OF WHITNEY PLAYGROUND
TOWN COMMON & MONUMENTS

George W. Wyman

CUSTODIAN OF TOWN HALL

Carlton M. Rooks

HISTORICAL COMMISSION

Edwards Chambers, Jr.
Arnold Wilder
Robert S. Jefferies
Florian Woitowicz
Richard Emmet
Bernice Picking
William Collins

Term expires June 1981
Term expires June 1981
Term expires June 1981
Term expires June 1982
Term expires June 1982
Term expires June 1983
Term expires June 1983

COUNCIL FOR CHILDREN

Joan O'Brien

REGIONAL TRANSPORTATION AUTHORITY

Avis Hooper

SELECTMEN REPRESENTATIVE TO BOARD OF DIRECTORS
OF COMMUNITY TEAMWORK, INC.

Helena Crocker

COMMUNITY CENTER COMMITTEE

Ellen Harde	Term expires June 1981
Dana Atkinson	Term expires June 1981
Richard J. Hoebeke	Term expires June 1981
Mary Jo Cassidy	Term expires June 1982
Joan Shelvey	Term expires June 1982
Barbara Landino	Term expires June 1983
Melva Jean Shepherd	Term expires June 1983
George Pomeroy, Director	

SANITARY LANDFILL RELOCATION STUDY COMMITTEE

Dennis E. Jewett	Donald Porteous
Janis Ackerman	Edmund Szylvain
Richard Lewis	

MOSQUITO ADVISORY COMMITTEE

John Gagnon
Robert Armstrong
Barbara Aranyi
David Bosman
Mark Mulligan

HUD GRANT PROJECT ADVISORY BOARD

Paul Lahme	Roger Parent
Reginald Blowey	Charles Parnard
Elizabeth Shaw	Nicholas Basinas
Ellen Harde (Hason)	

EX OFFICIO

Gerald Culbert	Dennis E. Jewett
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COMPUTER IMPLEMENTATION COMMITTEE

John A. Flavell	Peter W. White
Robert W. Shuckhart	Dileep Bhandarker
John Pyra	John Hamalainen

ENERGY COORDINATOR

Gerald F. Culbert

MILL POND STUDY COMMITTEE

John L. Connell, Jr.
Howard Hall
Vito Andreifunas
Patricia Loring

Donald E. Koski
John F. Gagnon (Alt.)
Paul R. MacMillan (Alt.)

HUD GRANT PREAPPLICATION COMMITTEE

Arthur Pellerin
Geoffrey Hall
William Collins
Paul Davies
Gary D. Sullivan
Mary Smith

John A. Healy, Jr.
Charles Barnard
Wilfred Tousignant
Stephen J. Sczyvian
Steven H. Connell

ALTERNATE INSURANCE STUDY COMMITTEE

Richard A. Beaumont
Edward P. Casey

Robert F. Dalton
Mark G. Scolnick

HAZARDOUS WASTE COORDINATOR

Richard T. Felago

POLICE ROSTER

CHIEF OF POLICE

Joseph R. Connell

SERGEANTS

Douglas L. Deware
David W. Hogg
Edward A. Cossette

PATROLMEN

John Caron
Francis Chandonait
William Duggan
Patrick Haran
James Hayes
George Higgins
Michael Jelley
Terence Kane
George MacGregor

Paul Montminy
Raymond Peachey
Timothy Pomerleau
Edward Rochon
Joseph Roy
Robert Smith
John Tzikopoulos
Robert Welch

PERMANENT INTERMITTENT
RESERVE OFFICERS

Hervey Cote
James Doolin
Harry Plourde

TRAFFIC SUPERVISORS

Barbara Buchanan
Sheila Curley
Beverly Gagliardi
Mary Hill

Jane LeGacy
Constance Milne
Marjorie Pierce

CONSTABLES

Joseph R. Connell
William C. MacMillan

SPECIAL POLICE OFFICERS

Robert Allard
John Antonelli
Kevin Antonelli
John Axon
Robert Ayer
William Barnett (Rec)
Raymond Beauregard
Wallace Bechard (VFW)
Mark Berberian

Thomas Borden
James Brown
William Bryant (Rec)
Bowman Budinger
William Cahill Jr.
Charlotte Cahill
Charles N. Card (HEF)
Leo Connell
Douglas J. Cook

SPECIAL POLICE OFFICERS

Roland Cote
Norman Cox (HEF)
Allan Crocker
Edmond Daigneault
Gardiner Dauphinais
Clayton Dearth
Joseph Doolin
Raymond Duchesne (HEF)
Bryan Dumont
John Dundas
Thomas Eng (NVTH)
Edward Finn
Robert Fitzpatrick
Francis Flaherty
Kennard Fletcher (HEF)
Daniel Hanley
Rene Hanson
Matthew Harding (WB)
Durfee Hill (Rec)
John Hill (Rec)
Richard Hoebeke (PART)
Thomas Holmes
Harold Hoover
Thomas Hughes (VFW)
Stephen Ingalls (WB)
Frank Karkota (PART)
William King
Christos Koravos
John Krebs (Rec)
Thomas LaFionatis
Harry Lamb
Robert LeGacy
Alexander LeCourt (VFW)
Phillip Lord
William Lyons
Charles Lukas (PART)
William MacMillan
Fred Magdalenski
Wallace MacQuarrie
Robert McCaffrey (HEF)
Robert McCusker
David McLaughlin

Roger Menard
Arthur Miller (NAB CC)
Harlan Miller (PART)
Harvey Miller (NAB CC)
Norman E. Mochrie (HEF)
Richard Moffie
Paul Murray (Rec)
Anthony Niemaszuk
Bernoldt Nystrom
R. Leonard O'Brien (HEF)
Joseph R. Oliver (HEF)
Louis Oliver
Robert Perkins Jr.
Everett Randall
Alfred Reeves
John Reeves
Charles Reynolds
Uldege Ricard
Maurice Rooks
John F. Rooney (HEF)
Paul Rossi (Rec)
John Sanders
Kenneth Saunders
Herbert Sauve
Elliot Semple
John Shannon (WB)
Albert E. Smith (PART)
John Spadano
David Stevens (HEF)
Richard Stephens (HEF)
Thomas Stiling (Rec)
Edmond Szylvian
George Tebbets
Robert Upperman
Stephen Weinrich (PART)
George Wyman
David Whiteway (PART)
Ivan Whitney
Richard Whitney
Michael Whitlock (Aux)
George Young
Nicholas Zaher

SPECIAL POLICE OFFICERS

ACTON

Donald Bresnick
Paul Cogan
Charles Coggins
Robert Cowan
Albert J. Crowley, Jr.
George Dristilaris

Lawrence DuPont
Chauncey R. Fenton
Brian Goodman
Bernard Harrison
William Hayes
Ronald Johnson

ACTON

Raymond LaRoche
Robert MacLeod
Stephen McCarthy
Paul McGovern
John McNiff
James McPadden
Bruce Nadeau

Calvin O'Coin
Robert Parisi
Robert Rhodes
George Robinson
Thomas Rogers
Dennis Thompson
Frank Widmayer

AYER

William L. Adamson, Sr. (Chief)
William L. Adamson, Jr.
Arthur J. Boisseau
John Busack
Walter R. Decot
Ernest L. Downing, Jr.
James W. Harris

James C. Lenney
John J. McAdam
Domenic A. Pugh
Stanley D. Randall
Leon J. Smith
Nancy C. Taylor

GROTON

Peter Connolly
James Downes, Jr.
Douglas G. Hatch
Edward Morse (Chief)
Robert M. Munroe

Deborah Pepin
Paul Pepin
George Rider, Jr.
John Sabal
Gary Robertson

LITTLETON

Bruce B. Barker (Chief)
Rodney W. Bishop
Wendell Brown
Thomas Casey
James J. Hagan
Paul Hollingworth

William Kypriotos
Joseph E. Lombardo
Thomas W. O'Dea
Donald Palma
Harry J. Plourde

TYNGSBORO

Ray Anderson
Robert Bergeron
Charles Chronopoulos (Capt.)
Michael Coulter
Paul Deslauriers

Emile Destroismaison
Robert Dunderdale
Howard Given
William McAnistan
Joseph Pivrotto

CHELMSFORD

Raymond P. McKeon (Chief)
James C. Greska
Pennryn D. Pitts
Leslie Adams
Armand Caron
Walter W. Edwards, Jr.
John Mack

William McAllister
Raymond McCusker
Phillip Molleur
John Walsh
Edgar Auger
Richard Adams
Robert Burns

CHELMSFORD

John Bell
Steven Burns
Mark Burlamachi
David Campbell
Lance Cunningham
Patrick Daley
Bruce Darwin
Frederick Dillon
John Donovan
Kenneth Duane
Blair Finnigan
Ronald Gamache
John Harrington
Charles Harvey
Francis Kelly
James Kerrigan
Ronald Leach

Russ Linstad
Roland Linstad
Henry McEnaney
James Midgley
Thomas Niemaszuk
Timothy O'Connor
Robert Popplewell
John Redigan
Frank Roark
Edward Rooney
Michael Rooney
William Strobel
Robert Trudel
Daniel Walsh
Gene Walsh
William Walsh
Ernest Woesner

BIRTHS

Recorded by the Town Clerk - 1980

<u>DATE</u>	<u>NAME</u>	
Aug 1	Aaron, Lori Beth	Joseph A & Darlene F (McNulty)
Mar 6	Ablondi, Kristen Marie	John J & Kathleen A (Barnes)
Nov 25	Albert, Kenneth Brent	Richard J & Gail J (Huggins)
Sep 25	Allen, Dawn Marie	Kevin W & Karen M (McSweeney)
Sep 28	Anderson, Barbara Jean	Donald A & Nancy A (Tompkins)
Sep 16	Anderson, Elizabeth Mary	Philip & Veronica R (Rices)
Sep 28	Anderson, Rebecca Ann	Donald A & Nancy A (Tompkins)
Jan 17	Arbuthnot, Stacy Anne	Gary C & Jayn R (Reiffer)
Nov 29	Bagni, Lisa Marie	Thomas M & Dawn M (Pioli)
Dec 1	Baillio, Bethany Allyssa	Paul A & Elaine M (Danforth)
Apr 17	Bayer, Megan Bowes	Paul J & Terry A (Bowes)
Jul 27	Bell, Lauren Elizabeth	Glenn R & Judy M (Matte)
Jan 16	Berard, Renee Eleanor	Paul R & Leona J (Rancourt)
Dec 6	Bergamini, Maria Louise	Andrew A & Deborah L (Gullage)
Jul 16	Berroth, Kathleen Anne	Edward A & Margaret A (Melanson)
Apr 4	Bosselmann, Jamie Lee	Harold E & Cynthia E (Crocker)
Jan 17	Breault, Kara Marisa Kakley	Paul R & Barbara F (Kakley)
Jan 14	Butler, Jenaya Achardonnay	Holland Preston H & JoAnn (Holland)
Dec 24	Cahill, Timothy Ronald	Ronald J & Anne E (Middendorf)
Jan 31	Cantin, Michael Anthony	Norman R & Mary E (Carroll)
Aug 31	Carlson, Matthew	Richard C & Joan C (Silva)
Dec 17	Castner, Julie Ann	Christian B & Dawn M (Culbert)
May 6	Chase, Katherine Carey	John T & Colleen E (McNamara)
Aug 30	Cherubini, Lisa	Ralph & Lore (Sattler)
Apr 17	Conley, Kaitlin Ann	Robert J & Lauren J (Dassatti)
Oct 4	Conole, Ryan Patrick	William J & Kathleen T (Sughrue)
Oct 9	Considine, Christopher Michael	John J & Frances (Daley)
Feb 3	Cookson, Christopher John	John K & Rebecca J (Waterhouse)
Dec 9	Daigneault, Christopher David	Edmond J & Dorothy I (Manchester)
Aug 21	Daley, Ryan William	Ralph E & Joanne M (Holston)
Mar 11	deJong, Kristin Julie	Joannes N & Judith Francavilla
Apr 7	Delpapa, Dyanna Theresa	Anthony P & Carla J (Dipietro)
Nov 24	Doucette, Alison Fay	John D & Kathleen M (Ridge)
Apr 20	Dougherty, Jessica Lynn	Michael A & Donna M (Tramonte)
Dec 16	Dowling, Caroline Jeanne	James B & Ann E (Buckles)
Apr 15	Drew, Jacob Michael	David P & Maureen E (Boudreau)
Nov 15	Driscoll, Thomas Daniel Jr	Thomas D & Cheri L (Johnson)
Jun 22	Ducharme, Heidi Sue	Steven R & Audrey M (Blanchard)
Jun 16	Duggan, Gregory Alan	David L & Elizabeth (DelPapa)
May 29	Eastman, Tracey Lynne	Richard C & Janet A (Leccese)
May 30	Eloy, Benjamin Buendia	Alfredo J & Susana A (Buendia)
Jun 4	Fadjo, Cameron Lawrence	Daniel L & Rebecca A (Hale)
Sep 17	Faria, Adam F	Fernando M & Barbara J (Saya)
Mar 20	Ferry, Daniel John	Richard D & Susan M (Workman)
Jun 25	Finnegan, Kevin David	Kevin F & Maryann (Dziczek)
Dec 18	Fleury, Timothy Robert	Robert D & Dianne J (Drew)
Dec 23	Ford, Amy Marie	John J & Judith A (Savino)
Dec 26	Foster, Dennis Kristian	Garry L & Donna (Stevens)

<u>DATE</u>	<u>NAME</u>	
Sep 30	Fritz, Brian Raymond	Barry R & Melissa A (Young)
Nov 19	Gallardo, Jeffrey Michael	Eulogio U & Marilyn L (Forni)
Nov 1	Galvin, Joseph Michael	Dennis J & Kathleen M Gallagher
Mar 27	Gardner, Lauren Elizabeth	Arnold F & Claudette (Bergeron)
Mar 25	Gendreau, Laura Ellen	Richard J & Ellen A (Ilg)
Feb 24	Gerostergios, Jim K	Konstantin & Demetra (Gorinos)
Aug 16	Gilfeather, Kerry Lynn	John J & Kathleen A (Thomas)
Aug 27	Glavey, Marisa Lorraine	John C & Mary A (Webber)
Jan 23	Gontarz, William Paul	Paul J & Susan L (Lebherz)
Jun 17	Grant, Craig Nelson	John S & Susan A (Nelson)
Mar 26	Greenwood, Donald David	Donald E & Evelyn P (Hosmer)
Aug 1	Guillemette, Jacquelyn Marie	Omer R & Patricia A (Poswiata)
Dec 4	Gullage, Tracy Lynn	John & Paula M (Verrier)
Aug 13	Hackbarth, Stephen Michael	Paul M & Stephanie H (Franck)
Aug 24	Harrington, Eric Steven	Steven L & Susan K (Lund)
Nov 21	Hayes, Timothy Thomas	Gary E & Joy E (Olsen)
May 6	Hellstedt, Caroline Elizabeth	Jon C & Sharon M (Erickson)
Feb 14	Hennessey, Keli Ann	Gerald D & Joyce A (Perry)
Mar 18	Henry, Carolyn Marie	Stephen B & Mary A (Hanson)
Jun 19	Herrmann, Erin Nora	Carl F & Cynthia A (Daly)
Aug 4	Hillman, Melaney Marie	William H & Deborah J (Fillion)
Sep 6	Hoar, Brian Thomas	Robert J & Patricia A (Hartig)
Jun 4	Houghton, Jessica Evangeline	
	Christna	John E C & Catherine A (Gordon)
Apr 5	Kendrigan, Kathleen Alice	James R & Bonnie L (England)
Mar 26	Kimball, Katrina Ann Marie	Dean F & Virginia M (Strong)
Oct 2	Knott, Adam Douglas	Douglas A & Kathleen A (Gray)
Nov 17	Konfirst, Joseph III	Joseph & Donna M (Atwood)
Oct 18	Lake, Jennie	Patrick J & Judith (Haslam)
Mar 5	Lamountain, Michelle Elizabeth	John A & Mary J (Sharpe)
Apr 28	Larrivee, Elissa Marie	William A & Carol T (Carbonneau)
Nov 9	Lathrop, John William	Stephen P & Sharon M (Souier)
Aug 30	Leaman, Laurel	Douglas N & Marilyn C (Recco)
Mar 2	Lemasurier, Thomas Edward	Richard J & Michelle (Miner)
Mar 10	L'Esperance, Faith Ann	Donald A & Betty A (Schullian)
Jul 31	Lewis, Kathleen Marie	William H & Cathy A (Riley)
Apr 4	Lloyd, Travis Taylor	Russell A & Cynthia (Heath)
Apr 29	Loiselle, Lindsey Anne	David F & Helene D (Bacon)
Sep 25	Lovell, Elizabeth Anne	Raymond K & Anne M (Davis)
Jun 4	Lyman, Hillary Ann	Kevin H & Carol A (Fernsten)
Jul 6	Mace, Thomas Karl	Thomas E & Betsy H (Burgess)
Feb 19	Mahoney, Sara Elizabeth	Paul R & Susan A (LaRosee)
Feb 14	Martin, Stephen Daniel	Joseph R & Jeanne L (Michaud)
Aug 3	Matheson, Seth David	David & Patricia L (Craven)
Mar 13	McClellan, Gillian Caitlin	William R & Sharon L (Gigliello)
Dec 10	McGann, Kathryn Margaret	Joseph C & Katherine (MacDonald)
Oct 24	Mickel, Christopher Ryan	Kenneth D & Joanne M (O'Hare)
Jun 18	Miller, Laura Lynn	Arthur L & Karen (Ebinger)
Jan 21	Miller, Sheri Ann	Richard W & Helen E (Bianchi)
Aug 8	Mize, Gregory Arthur	Robert G & Denise R (Corriveau)
Feb 4	Montminy, Sara Wagner	Paul M & Patricia M (Wagner)

<u>DATE</u>	<u>NAME</u>	
Feb 24	Mountain, Wendi Arwen	Edward P & Kelley A (Clough)
Jul 20	Murray, Robert Edward	Walter E & Carole D (Bennett)
Oct 16	Newman, Jeffrey Aaron	Lawrence M & Margaret A (Hatch)
May 19	O'Brien, Claire Patricia	Robert W & Patricia A (Schab)
Jan 23	Orona, Lucy Snow	Carlos & Bonnie (Wisnowski)
Apr 8	Parke, Damon Michael	Robert W & Mary B (St Martin)
Nov 6	Parks, David Byron II	David B & Sandra L (Hoyt)
Apr 14	Pelham, Timothy Charles	Reuben C & Joyce F (Tabor)
Mar 9	Pennella, Nicholas James	Francis J & Christine (Carroll)
Jul 10	Peschier, Steven Anton	John R & Maureen E (Powers)
Mar 13	Pina, Jason	Ilidio & Angelina (Faria)
Aug 9	Plourde, Kristin Marie	Harry J & Shirlee A (Frasier)
Aug 6	Power, Coleman Davis	Christopher & Maureen (Kelly)
Jan 22	Powers, Matthew Richard	Richard & Janice L (Capone)
Dec 14	Prentiss, Daniel James	Charles J & Kathleen B (Gage)
Aug 25	Purtell, Rosemarie Julianna	George J & Deborah S (Burk)
Dec 7	Rappaport, Meredith	Charles N & Eileen (Olevnik)
Apr 18	Rencricca, Nicole Marie	Nicholas J & Antoinette (Bevil)
Jun 25	Repucci, Timothy John	Joseph M & Patricia (Dullea)
Jun 27	Richardson, Laura Lynn	George L & Nancy (Zamorski)
Jun 24	Roberts, Paul Lewis	Stuart P & Margaret (Hrinchuk)
Jun 13	Roditi, Rachel Esther	Moise N & Bethany S (Naseck)
Apr 19	Rose, Alexander Ethan	Marc D & Susan M (Ciardella)
Apr 19	Rose, Matthew Andrew	Marc D & Susan M (Ciardella)
Nov 25	Roussell, Jason Philip	Ronald M & Mary A (Martin)
Sep 5	Roux, Robert Stephen	Edmond R & Germaine (Dumont)
Nov 5	Roy, Richard Scott	Garry & Susan M (McGlinchey)
Sep 23	Ruiter, Amy Monaco	Charles E & JoAnn C (Monaco)
Feb 19	Ryder, Kate Ann	Timothy H & Gerianne (Giuffrida)
Feb 9	Santoro, Philip Michael	Philip A & Helen (Dziedzinski)
Dec 29	Shah, Samip Mahesh	Mahesh J & Darshana M (Desai)
May 11	Shaw, Richard Winfield III	Richard W & Pamela J (Quist)
Mar 18	Shelvey, Jacqueline	Thomas E & Joan E (Storlazzi)
Dec 1	Sheth, Nimish Chandravadan	Chandravadan & Ranjana (Desai)
Mar 24	Staples, Matthew John	James F & Cynthia A (Duley)
Jun 8	Stephenson, Jill Parker	Stephen K & Linda A (Walsh)
Sep 7	Sturtevant, Richard William	Ronald J & Ellen M (Guaraldi)
Sep 7	Sturtevant, Ronald Joseph Jr	Ronald J & Ellen M (Guaraldi)
Sep 21	Swanson, Justin Gerald	Vernon J & Joan M (Daly)
Oct 16	Szymanski, Dennis William	Mitchell J & Carla M (Senitt)
Dec 26	Tagen, Michael Brandeggee	Warren S & Julia C (Livingstone)
Jun 10	Tannahill, Michael William	William J & Susan G (Caddy)
Aug 8	Tarr, Jonathan Dana	Dana F & Judi (Florence)
Mar 31	Thurston, John Chase	Kimball D & Louise E (Chase)
Mar 22	Tonucci, Bridget	Robert P & Barbara S (LaValle)
Aug 21	Topjian, Kyhla Beth	Larry K & Michelle A (Marquis)
Jun 6	VanDerveer, Michael Justis	Peter C & Diane J (Fox)
Jan 30	Vibert, Patrick	Kevin H & Regina M (Perkins)
Mar 21	Walunas, Jared Michael	Ronald M & Joan F (Tamlyn)
Jan 5	Wang, Danielle Susan	Hann-Ping & Huie (Chein)
Jul 12	Ward, Rachel Alice	David N & Lorraine E (Doherty)

<u>DATE</u>	<u>NAME</u>	
Jun 6	Weinrich, Leah Anne	Stephen S & Ellyn A (Quirk)
Feb 3	Wheeler, Mark Andrew	Robert J & Eleanor M (Layden)
Nov 6	White, Heather Elizabeth	Peter W & Deborah C (Plumb)
Sep 26	White, Jennifer	Robert E & Jeanne (Potter)
Apr 29	Whiteman, Bradley Michael	Richard F & Katharine (Molony)
Aug 25	Wilder, Nicholas George	John A & Valarie A (Tournas)
Aug 27	Windhol, Brian Michael	Alfred H & Anne E (Culkins)
Jan 11	Zavracky, Gregory Paul	Paul M & Judith A (Somsen)

Males 79 Females 78 Total Number Recorded: 157

DEATHS

Recorded by the Town Clerk - 1980

<u>DATE</u>	<u>NAME</u>	<u>YEARS</u>
Aug 3	Abreu, Vera A - wif Robert A	49
Oct 18	Anderson, Carl F Jr - hus Evelyn (MacCartney)	76
Mar 3	Ayers, Harold E - wid	69
Dec 7	Beskalo, Fedora - wid Wasil	85
May 23	Bettencourt, Ralph A - hus Vera E (Swanson)	62
Feb 26	Bogonovich, Paul M - hus Nancy B (Ford)	29
Mar 29	Brady, Thomas J - hus Rose M (Kelley)	65
Jul 21	Brown, Freda W - wid William	80
May 16	Bubeshko, Alexander - wid Annie (Belida)	87
Sep 17	Callahan, Thomas J - Div	52
Aug 30	Carpenter, Alice L - wif Leo J	76
Jun 2	Coggins, Elizabeth F - wid George F	78
Jul 25	Coon, Gifford - hus Mary L (Jacques)	58
Jan 31	Corwin, Helen M (Wester) - wid	68
May 8	Curdy, Lucille C - wif Vinet T	66
Sep 16	Daly, John J - hus Yvonne (Labbe)	68
Aug 7	Diamond, Frances - wid Samuel	79
Apr 9	Donnelly, Sophie (Bubeshko) - wid	59
Aug 10	Ennis, Thomas F - hus Helen P (Greig)	75
Aug 9	Fisher, Frederick A - hus Vernita (Bromson)	77
Dec 20	Fisher, Vernita B - wid Frederick A	74
Apr 19	Gelinas, Claire M (Cote) - wif Fernand	54
Dec 7	Gower, Lena - wid George D	62
Apr 6	Hall, Richard W - hus Ruth (Nesmith)	69
Jan 7	Hanson, Edna M - wid	76
Apr 28	Hanson, Richard E - wid Hilda H (Blanchard)	59
Dec 10	Harrington, Elizabeth T - wif Michael F	70
Dec 23	Healy, Arthur L - hus Marion (Sheridan)	81
Oct 7	Howe, Ann - wif Walter	41
May 12	Hutcherson, Ralph V - hus Antonina (Daranchuc)	61
Mar 25	Jewett, Ellsworth J - hus Lois (Hall)	63
Jan 21	Lamy, Annette - Single	50
Nov 4	Larose, Lionel A - wid Lucienne (Verville)	69
Feb 2	Lemire, David M - Single	11
Aug 17	Lospennato, Lillian M - wif Frank	70
May 2	MacMillan, John P - Single	23
Apr 15	Malone, Albert D - hus Marie R (Brisbois)	79
Mar 20	Marcouillier, Julia M - wif Maurice	50
Apr 3	Martin, Gertrude S - wid	92
Feb 20	McLeod, James F - hus Norma (Woolaver)	58
Apr 20	Morton, Carrie May - Single	77
Apr 29	Nyder, Astop - wid Adella (Krewicz)	89
Dec 23	Oakes, Arthur M - hus Nancy (Greenslade)	30
Feb 8	O'Connor, Francis J - wid	61
Dec 25	O'Hara, Corinne L - wid James	85
Mar 17	Osborne, James H - hus Virginia J (Casey)	46
Jul 9	Peladeau, Robertine - wif Peter J	68

<u>DATE</u>	<u>NAME</u>	<u>YEARS</u>
Dec 5	Picking, Arthur - Single	76
Nov 26	Richards, Samuel A Sr - hus Jennie (Seifer)	68
Jan 4	Robbins, Margaret M - wid	75
Mar 9	Russell, Josefina V - wif Kenneth B	39
Apr 20	Santry, Elizabeth A - wif George F	40
Apr 24	Sleezer, Grace - wid	93
Sep 1	St Onge, Viola I - wid Amasa	101
Nov 18	Storer, Maude M - wid Arthur E	95
Jan 6	Sullivan, Edward T Sr - wid	70
Oct 30	Tebbetts, George R - hus Margaret (Sullivan)	57
Jan 11	Thistle, John F - hus Agda (Johnson)	87
Nov 23	Trudel, Mabel E - wid Alfred W	82
Dec 21	Walsh, John J - hus Charlotte (Johnson)	41

	Male	Female	Total
Total Deaths Recorded	31	29	60

MARRIAGES

Recorded by the Town Clerk - 1980

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Jul 26	Adams, Donald B	37	Westford	Arlington
	Piantedosi, Cindy M	24	Lexington	Waltham
Dec 31	Adams, Roy C	22	Westford	Cambridge
	Lumpkin, Denise M	21	Westford	Malden
Mar 1	Allen, Kevin W	22	Westford	Lowell
	McSweeney, Karen	22	Westford	Boston
Aug 3	Angelotti, Peter L	56	Haverhill	Haverhill
	Morales, Virginia R (Mascis)	38	Westford	Boston
Nov 9	Auger, Gerard M	21	Tyngsboro	Lowell
	McAndrew, Patricia A	18	Tyngsboro	Lowell
Feb 20	Bagni, Thomas M	21	Chelmsford	Somerville
	Pioli, Dawn M	20	Westford	Germany
Jun 14	Bolduc, Robert R	37	Westford	Lowell
	Stecchi, Linda M (Lee)	37	Westford	Lowell
Jun 7	Boudreau, Ronald B	34	Westford	Hartford Conn
	Merrill, Cynthia E	31	Westford	Concord
Jun 7	Brown, Richard A	23	California	California
	Joyce, Mary T	23	Westford	Cambridge
Aug 16	Brule, David M	23	Lowell	Lowell
	Perry, Barbara A	26	Westford	Boston
Apr 20	Cail, Gary S	21	Westford	Moncton N B
	Perry, Paula J	20	Westford	Groton
Jun 7	Caless, Robert H	23	Conn	Lowell
	Connelly, Sarah C	23	Concord	Boston
Mar 8	Carlson, Richard I	21	Westford	Lowell
	Earthrowl, Elizabeth C	19	Newton Ctr	Newton
Jun 7	Catalogna, Mark L	24	Somerville	Cambridge
	Gillies, Susan W	21	Westford	Lawrence
May 17	Cole, William R	37	Acton	New York
	Carlson, Janice Lee	23	Westford	Sanford Me
Aug 15	Cortellini, Louis J	22	New York	Bronx N Y
	Murphy, Mary Ellen	22	Westford	Warwick N Y
Feb 23	Currie, John H	23	Dracut	Boston
	Ayer, Sandra G	20	Westford	Lowell
Dec 26	Deane, Peter G	24	Westford	Quincy
	King, Tamara L	19	Westford	Loring Me
Oct 26	deLone, Louis G	35	Westford	Jackson Wyo
	Nowell, Nancy F (Henley)	29	Westford	Waltham
Aug 10	Demirjian, Arthur C	20	Lacey Wash	Somerville
	Carlson, Brenda Lee	20	Westford	Lowell
Jul 12	Doucette, Steven J	27	Townsend	Arlington
	Carlo, Elizabeth A	27	Townsend	Boston
May 3	Driscoll, Thomas	19	Westford	Malden
	Johnson, Cheri	18	Westford	Groton
May 30	Flory, Delmont J	22	Westford	Conn
	Michaels, Maureen C	20	Westford	Lowell
Aug 17	Frank, Robert R	46	Westford	Phil Pa
	Fleckner, Marilyn (Heckel)	45	Westford	New York N Y

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
May 2	Fritz, Barry R	22	Westford	Melrose
	Young, Melissa A	18	Westford	Augusta Me
Mar 15	Gagnon, David A	20	Westford	Lowell
	LaCombe, Rita P	19	Westford	Lowell
Sep 27	Gamester, Wayne J	21	Westford	Winchester
	Finnila, Lori	19	Westford	Lowell
Jul 26	Getchell, William J	23	Westbrook Me	Maine
	Barry, Joann M	23	Westford	Boston
Jul 20	Giglio, Robert V	21	Woburn	Woburn
	Kelly, Barbara	20	Westford	Germany
May 18	Gizzie, Richard E	44	Westford	New York N Y
	Georgoulakos, Catherine(Bennos)	28	Westford	Boston
May 9	Glassman, Peter M	39	Westford	Boston
	Glassman, Barbara A	38	Plymouth	Somerville
Feb 9	Goodie, Stephen J	22	Hudson NH	Miami Fla
	Hendrickson, Donna Ann	22	Boxborough	Lowell
Feb 16	Graves, Ted W	38	Westford	Toledo Ohio
	Brown, Susan K (Klehm)	36	Westford	Boston
Aug 1	Gray, Darrell K	21	Ayer	Okinawa
	Murray, Susan	18	Westford	Omaha Neb
Feb 23	Greenwood, Donald E Jr	25	Westford	Ayer
	Kelly, Evelyn P (Hosmer)	32	Westford	Lowell
Jul 5	Hall, Phillip G	51	Westford	Westford
	Harrington, Dorothy E	54	Westford	Greenfield
Jan 12	Halpin, Richard R	29	Littleton	Ayer
	Rivera, Anna J Robbins	29	Littleton	Cambridge
Apr 12	Hand, Robert M	24	Lowell	Lowell
	Kulikowski, Joyce J	23	Westford	Pittsburgh Pa
Feb 16	Hillman, William H	22	Westford	Ayer
	Fillion, Deborah J	22	Westford	Everett
Oct 18	Howard, James M	24	Derry NH	Methuen
	Crockett, Dawn Marie	18	Westford	Lowell
Jun 21	Hudson, David K	22	Acton	N B Canada
	Brooks, Cynthia A	22	Acton	Springfield
Apr 12	Hunter, James	27	Westford	Methuen
	Cugini, Patricia	24	Natick	Natick
Jun 29	Jensen, Karl H	24	Westford	Waltham
	Chase, Sandra Kay	21	Westford	Framingham
Jan 5	Joki, Gene A	37	Townsend	Pepperell
	Briggs, Doris (Pinette)	41	Westford	Biddeford Me
Oct 19	Joyce, Matthew Jon	20	Houston Tx	Concord
	Pigott, Maura Ellen	19	Westford	Boston
Dec 20	Knight, Donald E	22	Westford	Lowell
	Paddleford, Cynthia A	21	Nashua NH	Winchester
Oct 10	Kolesnik, John	22	Westford	Lowell
	Hayes, Debra	17	Westford	Scotland
Apr 11	Lake, Patrick J III	22	Lowell	Lowell
	Haslam, Judith	29	Westford	Ayer
Jul 19	Lally, Thomas G	29	Westford	Conn
	Blowey, Donna Marie	24	Westford	Lowell
Oct 11	Lamy, Raymond A	24	Westford	Lowell
	Bennett, Christina M	20	Westford	Lowell

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Nov 29	Leedberg, David	22	Westford	Lowell
	Brundette, Jo Ann E	18	Westford	Lowell
May 25	Lelchook, Alexander	28	Westford	Syracuse N Y
	Wallen, Andrea	31	Westford	Brookline
Aug 9	Lenzi, Philip E Jr	20	Florida	Keene N H
	Vaughan, Joanna Lee	20	Westford	Concord
Aug 5	Levine, Nathan N	38	Tully NY	Ellenville NY
	Kurman, Carol Lynn	34	Tully NY	Rochester NY
Sep 26	Ludwig, Robert R Jr	20	Westford	Somerville
	McGee, Cheryl Ann	22	Westford	Arlington
Aug 2	Maille, James M	24	Westford	Lowell
	Griffin, Deborah M (McArthur)	26	Westford	Boston
Nov 8	Maynard, Timothy W	26	Westford	Rochester N Y
	Sinnott, Beverly	23	Westford	Teaneck N J
Feb 3	McAvinew, Joseph A	27	Westford	Lowell
	Tierney, Claire A (Laferriere)	22	Lowell	Lowell
Sep 20	McGinnity, Robert P	25	Nashua NH	Beverly
	Smith, Pamela J	23	Westford	Lowell
Oct 11	Melanson, Robert S	24	Westford	Lowell
	Grant, Gayle L	34	Westford	Queens N Y
Aug 23	Miskell, Robert A	22	Westford	Chelmsford
	Wood, Deborah L	22	Westford	New York
Jul 12	Morin, Paul R	34	Townsend	Lowell
	Moody, Diane L	31	Westford	Houlton Me
Oct 11	Muccio, Scott	23	Chelmsford	Stoneham
	Sczylvian, Patricia A	24	Westford	Westford
Jan 19	Neiland, Kevin W	19	Westford	Lowell
	Martin, Emily	18	Tyngsboro	Lowell
Aug 9	Noran, John	24	New Jersey	Lowell
	Lefebvre, Kathleen A	19	Westford	Lowell
Jul 26	Norgoal, Philip	30	Westford	Lowell
	Gilbert, Julie H	24	Westford	Salem
Sep 28	Oakland, William S	23	Acton	Cambridge
	Paquin, Doreen A	23	Westford	Lowell
Aug 16	Obdens, Richard F Jr	23	Westford	Lowell
	Boucher, Donna B	19	Westford	Lowell
May 9	O'Reilly, Roy	66	Westford	Boston
	Martin, Betty Ann	50	W Concord	Waltham
Nov 16	Prescott, Gerald F Jr	22	Westford	Lowell
	Luce, Linda J	19	Westford	Quincy
Apr 4	Ramsey, Timothy B	20	Waka Texas	Texas
	Mullett, Marjorie D	20	Andover	Lawrence
Nov 20	Reider, Curtis F	27	Westford	Malden
	Haley, Judith Ann	25	Westford	Lowell
Dec 7	Rene*, Lawrence R	28	Lowell	Lowell
	Moore, Vanessa E	24	Westford	Waltham
Jun 14	Ricciardone, Joseph A	34	Dracut	Cambridge
	Rounds, Joyce D (Chalifoux)	30	Dracut	Lowell
Aug 30	Roy, John N	22	Nashua NH	Newport Vt
	Alicea, Olga I	22	Nashua NH	Puerto Rico
Jun 8	Roy, Joseph J	24	Westford	Lowell
	Byrne, Mary A	24	Needham	Cambridge

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Jun 28	Ryan, George F	23	Virginia	Trenton N J
	Hanson, Diane G	20	Westford	Winchester
Jan 19	Sabol, George S	23	Penn	Shenadoah Pa
	Paskow, Danielle	24	Littleton	Boston
Feb 15	Stackhouse, Brian J	24	Chelmsford	Lowell
	Mell, Lauren T	21	Westford	Weymouth
Jul 27	Sullian, David W	21	Westford	Detroit Mich
	Rockwood, Elizabeth K (Jelley)	28	Westford	Lowell
Mar 27	Swanson, Vernon J	27	Westford	Phil Pa
	Daly, Joan M	26	Westford	Lowell
Sep 6	Sweeney, William J	36	Westford	Waltham
	Haley, Leslie	23	Westford	Lowell
May 24	Sweetser, Bruce	34	Westford	Portland Me
	Delmar, Denali	33	Westford	Conn
Apr 27	Sweetser, Warren E	29	Westford	Montague
	Van Strien, Debora Lee	23	Westford	Lowell
Apr 12	Terenzio, Peter R	28	Westford	Boston
	Kimmel, Mary A	27	Lowell	Shirley
Nov 7	Trueblood, Frank	42	Groton	Detroit Mich
	Brooks, Debra R	25	Westford	Springfield
Aug 23	Vaughn, Wilbert L	54	Westford	Tacoma Wash
	Morgan, Edith M	49	Chelmsford	Worcester
Aug 30	Warner, William C	36	Westford	Conn
	Lee, Leslie H (Hale)	38	Westford	Dayton Ohio
Mar 22	Whitney, Donald A	56	Westford	Westford
	Bernard, Joan W (Wilcox)	52	Lowell	Boston
Oct 19	Woods, Kenneth A	24	Westford	Ayer
	Garside, Beverly Ann	23	Westford	Lowell
Jun 28	Yaris, Joseph K	25	Keene NH	Buffalo N Y
	Millson, Dorothy E	22	Keene NH	Ipswich
Sep 6	Zink, David A	22	Arlington	Boston
	Hopkins, Nancy C	22	Westford	Arlington
Nov 15	Zwart, Dirk A	25	Billerica	Ontario
	Seabrooke, Renee E	24	Westford	Concord

Total Marriages Recorded - 93

ELECTION OFFICERS - 1980

ENROLLED AS DEMOCRAT

Marjorie Barrett
Dorothy T. Cantin
Darlene Dearth
Barbara Mahanna
Arthur Mealy
Sandra Nolan
Jean Schaub
Ruth Sundberg
Cynthia Tremble
Mary Trubey
Linda Walthers

Precinct 1

ENROLLED AS REPUBLICAN

Annette Aranyi
Barbara Aranyi
Ruth Chamberlain
Gladys Dalton
Beverly Dearth
Theresa Hubbard
Claudine Huckins
Dorothea E. Jordan
Margaret Robes
Madeline Sambito
John Sanders
H. Arnold Wilder

Precinct 2

Dorothy Bergamini
Helena Crocker
Frances Forrest
Vivian Hanson
Dorothy Healy
Mary S. Koziol
Ellen Malinowski
Annette Milot
Uldege Ricard
Marjorie A. St. Gelais
Veronica Sullivan

Howard Anderson
Grace Basner
Carl O. Benson
Ruby C. Benson
W. Reginald Blowey
Alice V. Day
Kathleen Forty
M. Jeannette Gagnon
Ruth Hall
Donna Hanlon
Mary Jackson
Shirley Jaquith
Lois Jewett
Alice Morrill
Joan O'Brien
Bernice Picking
Dorothy Swanson
James T. Timberlake
Janet Timberlake
Barbara Webster
David Webster
Nancy Wyman

ENROLLED AS DEMOCRAT

Thomas Anderson
Mary C. Berube
Mary E. Berube
Marie Blanchette
Norma Cassidy
Mary E. Hill
Terry Hughes
Harry C. Johnson, Jr.
Elaine Maciak
Anthony Niemaszyk
Jacqueline Pehrson
Ellen Pigott
Regina Sherburne
JoAnn L. Webster
Elaine Wilson

Precinct 3

ENROLLED AS REPUBLICAN

Barbara Brewer
Marcia Crossley
Pamela Hopf
Ian MacPherson
Donald F. Robinson
Cynthia L. Roper
Mary VanNorden
Joanne Vaughn
Janice E. Vaughn
Joanne Whitney
Robert Whitney

Precinct 4

Mary Carroll
Mary Cote
Anthony Denisewich
Cecelia Denisevich
Helen Desmond
Muriel Drake
Kevin House
H. James Kazeniac
John Kelly
Philip Lord
Mary Martin
James Mungovan
Jeanne Mungovan
Viateur Ricard
Mary Sawosik
Irene Szylvian
M. Kathleen Teague
Eleanor VanLandeghem
Irene Woznac

Mary Caless
Bertha Cornwall
Frances Fletcher
Nancy Grant
Edith Greenslade
Joanne Hall
Mary Jo Johnson
Helen Lyons
Marion MacQuarrie
Lillian M. Scott
Shirley Tuttle

ANNUAL TOWN ELECTION - MAY 6, 1980

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	177	108	128	122	535

SELECTMAN (2) THREE YEARS

* Richard S. Emmet, Jr.	151	87	91	104	433
* John A. Flavell	129	80	99	89	397
Dennis Jewett	-	1	-	-	1
William MacMillan	-	1	-	-	1
All Others	1	-	-	-	1
Blanks	73	47	66	51	237

ASSESSOR (1) THREE YEARS

* Janis M. Ackerman	145	88	97	102	432
All Others	-	-	1	-	1
Blanks	32	20	30	20	102

TREASURER - COLLECTOR (1) THREE YEARS

* Paula Brule	141	92	102	101	436
Blanks	36	16	26	21	99

SCHOOL COMMITTEE (2) THREE YEARS

* Donald F. Bradanese	120	61	68	72	321
Robert J. Jurewicz	52	42	67	61	222
* George E. Murray	126	69	68	70	333
All Others	3	-	-	-	3
Blanks	53	44	53	41	191

BOARD OF HEALTH (1) THREE YEARS

* Mark W. Mulligan	134	86	106	102	428
All Others	1	-	-	-	1
Blanks	42	22	22	20	106

PLANNING BOARD (1) FIVE YEARS

* Denis Maguire	145	85	86	104	420
Douglas Murry	-	1	-	-	1
All Others	1	-	-	-	1
Blanks	31	22	42	18	113

WESTFORD HOUSING AUTHORITY (1) FIVE YEARS

* William C. MacMillan	135	84	90	94	403
All Others	4	-	-	-	4
Blanks	38	24	38	28	128

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
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TRUSTEES - J.V. FLETCHER LIBRARY (2) THREE YEARS

* Nancy O. Russo	146	84	93	96	419
* Dorothy M. Swanson	141	84	96	94	415
Blanks	67	48	67	54	236

TREE WARDEN (1) THREE YEARS

* Roger Melancon	137	84	97	95	413
Blanks	40	24	31	27	122

CEMETERY COMMISSIONER (1) THREE YEARS

* Clayton L. Dearth	144	83	100	96	423
Blanks	33	25	28	26	112

WATER COMMISSIONER (1) THREE YEARS

* Carlton M. Rooks	142	85	93	99	419
Blanks	35	23	35	23	116

QUESTION NO. 1

Shall the town vote to accept the provisions of section thirteen of chapter two hundred and fifty-eight of the General Laws which provides that the town shall indemnify and save harmless municipal officers, elected or appointed, from personal financial loss and expense including reasonable legal fees and costs, if any, in an amount not to exceed one million dollars, arising out of any claim, demand, suit or judgement by reason of any act or omission except an intentional violation of civil rights of any person under any law, if the official at the time of such act or omission was acting within the scope of his official duties or employment?

Yes	116	75	83	78	352
No	39	16	21	18	94
Blanks	22	17	24	26	89

* Elected

REPUBLICAN PRESIDENTIAL PRIMARY - MARCH 4, 1980

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	451	243	232	271	1,197

PRESIDENTIAL PREFERENCE

John B. Anderson	129	63	60	67	319
Howard H. Baker	33	19	13	17	82
George H. Bush	160	65	50	83	358
John B. Connolly	29	2	26	5	62
Ronald W. Reagan	71	78	71	76	296
Robert J. Dole	-	-	-	-	-
Benjamin Fernandez	3	-	-	1	4
Harold Stassen	-	-	-	-	-
Philip M. Crane	6	1	3	2	12
Jimmy Carter	-	1	-	1	2
Edward M. Kennedy	-	1	-	-	1
Gerald R. Ford	17	9	5	15	46
No Preference	3	-	1	1	5
All Others	-	-	1	-	1
Blanks	-	4	2	3	9

STATE COMMITTEEMAN - FIRST MIDDLESEX DISTRICT (1)

George P. Macheras	117	58	60	67	302
Vincent P. McLaughlin	180	110	110	132	522
Blanks	154	75	62	72	363

STATE COMMITTEEWOMAN - FIRST MIDDLESEX DISTRICT (1)

Mildred E. Lurvey	227	133	113	150	623
Constance M. Achin	86	43	58	52	239
Blanks	138	67	61	69	335

TOWN COMMITTEE

Robert H. Masow	274	86	130	156	646
Diane D. Poynton	235	77	128	148	588
Wilbert L. Vaughn	244	87	157	152	640
Joanne M. Vaughn	242	78	140	151	611
Brian L. Vaughn	236	77	144	146	603
Nicholas Basinas	242	95	140	154	631
Annette Aranyi	249	79	128	144	600
Steven F. Aranyi	244	79	126	145	594
Barbara A. Aranyi	245	74	126	146	591
Gregory N. Bacon	254	80	127	166	627
Warren G. Morrow	239	77	146	148	610
Dorothy M. Swanson	259	88	132	158	637
Charles O. Swanson	249	87	131	155	622
Janet L. Masow	276	84	133	154	647
Fay Johnson	-	-	1	-	1
George Murray	1	-	-	-	1
Bette Marie Small	1	-	-	-	1
Blanks	12,299	7,357	6,231	7,362	33,245

DEMOCRATIC PRESIDENTIAL PRIMARY - MARCH 4, 1980

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	617	491	606	502	2,216

PRESIDENTIAL PREFERENCE

Jimmy Carter	249	183	193	174	799
Edmund G. Brown	38	29	38	20	125
Edward M. Kennedy	296	259	348	279	1,182
No Preference	22	-	15	17	54
George H. Bush	2	1	-	1	4
Ronald Reagan	2	1	-	-	3
Edward J. King	1	-	-	-	1
Michael S. Dukakis	-	1	-	-	1
John B. Anderson	6	3	-	4	13
Walter F. Mondale	-	1	-	-	1
Gerald R. Ford	-	1	-	3	4
All Others	1	-	5	-	6
Blanks	-	12	7	4	23

STATE COMMITTEEMAN - FIRST MIDDLESEX DISTRICT (1)

Samuel S. Pollard	255	228	252	213	948
Edward J. Kennedy, Jr.	210	178	260	185	833
All Others	-	-	-	-	-
Blanks	152	85	94	104	435

STATE COMMITTEEWOMAN - FIRST MIDDLESEX DISTRICT (1)

Dolores DeSilva Beati	206	209	229	190	834
Patricia A. Kirwin	180	130	170	142	622
Nellie Husson Skaff	40	34	69	40	183
All Others	-	-	8	-	8
Blanks	191	118	130	130	569

TOWN COMMITTEE

Gary D. Sullivan	363	269	410	338	1,380
Felix R. Perrault	354	266	410	352	1,382
William R. Healy	320	241	333	307	1,201
Robert J. Spinner	318	187	312	283	1,100
Leon P. Blanchard	278	174	309	287	1,048
Alfreda E. Spinner	306	176	309	268	1,059
Carol Nastasia	291	165	299	261	1,016
Joan Rorkwood	283	168	304	258	1,013
Robert R. Fitzpatrick	313	203	344	316	1,176
Anne M. Connell	302	198	322	276	1,098
Monica L. Sullivan	316	208	327	280	1,131
Irene A. Woznac	303	202	325	278	1,108
Thomas E. Borden	296	177	346	262	1,081
Herbert P. Kazeniac	300	189	315	302	1,106
Donna G. Gelinas	289	180	318	280	1,067
Theresa M. Lord	299	193	316	283	1,091

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
H. James Kazeniac	301	186	306	288	1,081
Lorraine E. Bomal	291	202	329	270	1,092
Philip Lord	301	187	317	292	1,097
James L. Healy	334	252	348	311	1,245
John L. Connell, Jr.	327	229	332	293	1,181
Vincent R. Bomal	283	193	328	271	1,075
Viateur A. Ricard	290	190	322	287	1,089
Ellen R. Regan	292	180	306	264	1,042
James D. Lehan	310	197	376	273	1,156
John A. Flavell	304	211	376	274	1,165
Kathleen Bradley	328	193	336	286	1,143
Sandra J. Anderson	295	182	321	249	1,047
Dorothy Antonelli	326	189	331	270	1,116
Ronald LaVie	282	174	335	253	1,044
Kathleen A. Jones	289	177	309	255	1,030
Kenneth J. Dwyer II	289	169	327	249	1,034
Florence Cobleigh	-	-	1	-	1
F. Lasky	-	1	-	-	1
Steve Allen	-	-	1	-	1
F. Councaite	-	-	-	1	1
Patricia Holmes	-	-	1	-	1
Mary Smith	-	-	-	4	4
Mark Mulligan	-	-	1	-	1
S.J. Sczylvian	-	-	-	1	1
Richard Lamburn	1	-	-	-	1
Cynthia Conry	1	-	-	-	1
All Others	-	-	-	2	2
Blanks	11,820	10,877	10,608	8,546	41,851

STATE PRIMARY - SEPTEMBER 16, 1980
DEMOCRATIC BALLOT

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	481	369	479	415	1,744

REPRESENTATIVE IN CONGRESS (1) FIFTH DISTRICT

James M. Shannon	230	149	256	217	852
Robert F. Hatem	249	219	221	197	886
Blanks	2	1	2	1	6

COUNCILLOR (1) THIRD DISTRICT

Herbert L. Connolly	297	250	319	277	1,143
Blanks	184	119	160	138	601

SENATOR IN GENERAL COURT (1) 1st MIDDLESEX DISTRICT

Philip L. Shea	310	266	345	296	1,217
Philip Perreault	-	1	-	-	1
All Others	-	-	-	1	1
Blanks	171	102	134	118	525

REPRESENTATIVE IN GENERAL COURT (1) 2nd MIDDLESEX DISTRICT

Walter E. Bickford	346	249	349	292	1,236
Gary D. Sullivan	2	1	-	-	3
All Others	-	-	2	1	3
Blanks	133	119	128	122	502

COUNTY COMMISSIONER (2) MIDDLESEX COUNTY

Michael E. McLaughlin	210	202	270	225	907
S. Lester Ralph	178	126	152	151	607
Thomas J. Larkin	277	195	270	232	974
Blanks	297	215	266	222	1,000

SHERIFF (1) MIDDLESEX COUNTY

James A. Breslin	22	19	41	26	108
Charles Leo Buckley	44	32	43	39	158
Joseph Michael Caterina	16	7	20	11	54
Vincent Paul Ciampa	44	52	56	53	205
Thomas A. Corkery	23	28	15	17	83
Edward F. Henneberry, Jr.	104	55	73	106	338
Michael A. McLaughlin	35	30	35	42	142
Vincent F. Zabbo	119	109	152	86	466
Blanks	74	37	44	35	190

STATE PRIMARY - SEPTEMBER 16, 1980
REPUBLICAN BALLOT

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	77	39	45	38	199

REPRESENTATIVE IN CONGRESS (1) FIFTH DISTRICT

William C. Sawyer	63	34	40	35	172
James M. Shannon	1	-	-	-	1
Mark Mulligan	-	1	-	-	1
All Others	-	-	-	1	1
Blanks	13	4	5	2	24

COUNCILLOR (1) THIRD DISTRICT

Howard Hall	-	1	-	-	1
All Others	-	-	-	2	2
Blanks	77	38	45	36	196

SENATOR IN GENERAL COURT (1) 1st MIDDLESEX DISTRICT

Nolia Boulanger	63	33	40	33	169
James M. Shannon	1	-	-	-	1
Blanks	13	6	5	5	29

REPRESENTATIVE IN GENERAL COURT (1) 2nd MIDDLESEX DISTRICT

Walter Bickford	2	-	-	-	2
All Others	-	-	-	2	2
Blanks	75	39	45	36	195

COUNTY COMMISSIONERS (2) MIDDLESEX COUNTY

Thomas J. Larkin	1	-	-	-	1
S. Lester Ralph	1	-	-	-	1
Michael E. McLaughlin	1	-	-	-	1
All Others	-	-	-	4	4
Blanks	151	78	90	72	391

SHERIFF (1) MIDDLESEX COUNTY

Philip R. Razook	57	35	38	29	159
All Others	-	-	-	1	1
Blanks	20	4	7	8	39

STATE ELECTION - NOVEMBER 4, 1980

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of ballots cast	1,942	1,539	1,603	1,436	6,520

ELECTORS OF PRESIDENT AND VICE PRESIDENT (1)

Anderson & Lucey (A.C.)	372	201	234	232	1,039
Carter & Mondale (D)	497	530	563	535	2,125
Clark & Koch (L)	26	14	14	9	63
Deberry & Zimmerman (SW)	1	-	1	-	2
Reagan & Bush (R)	1,033	778	768	644	3,223
Bubar & Dodge (P-S)	-	-	-	-	-
Commoner & Harris (CP)	-	-	2	-	2
McReynolds & Drufenbrock (SP)	-	-	-	-	-
Griswold & Holmes (WWP)	-	-	-	-	-
All Others	4	2	6	10	22
Blanks	8	14	115	6	43

REPRESENTATIVE IN CONGRESS (1) FIFTH DISTRICT

James M. Shannon (D)	971	823	1,004	799	3,597
William C. Sawyer (R)	878	642	548	578	2,646
All Others	-	1	-	-	1
Blanks	92	73	51	59	275

COUNCILLOR (1) THIRD DISTRICT

Herbert L. Connolly	1,190	1,076	1,149	957	4,372
All Others	3	1	5	1	10
Blanks	748	462	449	478	2,137

SENATOR IN GENERAL COURT (1) 1st MIDDLESEX DISTRICT

Philip L. Shea	931	893	1,014	824	3,662
James F. Loughran III	774	492	453	462	2,181
All Others	-	-	1	-	1
Blanks	236	154	135	150	675

REPRESENTATIVE IN GENERAL COURT (1) 2nd MIDDLESEX DISTRICT

Walter E. Bickford	1,352	1,090	1,197	998	4,637
Felix Perrault	-	-	-	1	1
All Others	9	3	1	6	19
Blanks	580	446	405	431	1,862

COUNTY COMMISSIONER (2) MIDDLESEX COUNTY

Michael E. McLaughlin	905	874	975	810	3,564
Thomas J. Larkin	963	713	715	695	3,086
All Others	2	-	1	3	6
Blanks	2,012	1,491	1,515	1,364	6,382

SHERIFF (1) MIDDLESEX COUNTY

Edward F. Henneberry, Jr.	909	861	1,005	849	3,624
Philip T. Razook	692	439	391	405	1,927
All Others	1	-	1	1	3
Blanks	339	239	206	181	965

QUESTION NO. 1

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and the Senate on September 7, 1977, by a vote of 262-1, and on May 28, 1980 by a vote of 192-0?

SUMMARY

The proposed amendment would add a new article to the state Constitution which would prohibit discrimination against handicapped people. It would provide that no otherwise qualified handicapped individual could, on the sole basis of that handicap, be excluded from participation in, denied the benefits of, or subjected to discrimination in any program or activity.

Yes	1,196	984	1,093	910	4,183
No	648	442	407	395	1,892
Blanks	97	113	103	131	444

QUESTION NO. 2

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, which was disapproved by the House of Representatives on May 6, 1980, by a vote of 5-146, and on which no vote was taken by the Senate before May 7, 1980?

SUMMARY

The proposed law would limit certain taxes, and change laws relating to school budgets and compulsory binding arbitration. It would impose a limit on state and local taxes on real estate and personal property equal to 2½% of the full and fair cash value of the property being taxed. If a locality currently imposes a tax greater than 2½% of that cash value, the tax would have to be decreased by 15% each year until the 2½% level is reached. If a locality currently imposes a tax of less than 2½%, it would not be allowed to increase the tax rate. In either situation, a city or town could raise its limit by a 2/3 local vote at a general election.

The proposed law would provide that the total taxes on real estate and personal property imposed by the state or by localities could never be increased by more than 2½% of the total taxes imposed for the preceding year, unless two thirds of the voters agreed to the increase at a general election.

It would further provide that no law or regulation which imposes additional costs on a city or town, or a law granting or increasing tax exemptions, would be effective unless the state agrees to assume the added cost. A division of the State Auditor's Department would determine the financial effect of laws and regulations on the various localities.

The proposal would limit the amount of money required to be appropriated for public schools to that amount voted upon by the local appropriating authority. It would also repeal the law which provides for compulsory binding arbitration when labor negotiations concerning police and fire personnel come to an impasse. In addition, the petition would provide that no county, district, or authority could impose any annual increase in costs on a locality of greater than 4% of the year before.

The proposed law would also reduce the maximum excise tax rate on motor vehicles from \$66 per thousand to \$25 per thousand, and it would allow a state income tax deduction equal to one half of the rent paid for the taxpayer's principal place of residence.

Yes	1,182	1,052	1,095	976	4,305
No	732	471	489	423	2,115
Blanks	27	16	19	37	99

QUESTION NO. 3
LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, which was disapproved by the House of Representatives on May 6, 1980, by a vote of 2-147, and on which no vote was taken by the Senate before May 7, 1980?

SUMMARY

The proposed law would limit local property taxes and state taxes and would provide for increased state aid for local educational purposes.

The act would limit local property taxes in the years 1981 through 1984 to the amount levied in the previous year increased by the percentage increase in personal income of the residents of the Commonwealth during the previous year. The local property tax limit could be exceeded to offset decreases in local aid, to cover shortages for prior years and to pay court judgments. Pension and retirement allowances, payments to other governmental units, principal and interest on any indebtedness, unemployment compensation, amounts required to be raised as a condition of a state or federal grant, and costs for special education programs would be excluded from the property tax limit.

These local limits would be reduced by any excess taxes actually collected over the tax limit for the preceding year. The limit would not apply to any municipality having a general tax rate of less than \$35 per thousand of equalized valuation. The tax limit could be exceeded by a two-thirds vote of the local appropriating body.

The cost of regional and independent vocational schools would be subject to the same limitations.

The proposed law would also limit state taxes imposed in the years 1981 through 1984 to an amount no greater than that imposed the previous year, increased by the percentage increase in the personal

income of Massachusetts residents in the previous year. This state tax limit could be exceeded only to increase local aid or to assume other costs approved by a two-thirds vote of the state legislature. The amounts necessary to pay principal and interest on state indebtedness, pensions, retirement allowances, unemployment compensation, and court judgments, and money required to be raised as a condition of a federal grant would not be subject to the state tax limit. The total amount of local aid for any year which would be subject to legislature appropriation could not be less than the total amount of aid for the preceding year increased by half the increase in collected state taxes during that preceding year. The state tax limit would be reduced by any excess taxes actually collected over the tax limit for the preceding year.

The proposed law also would require, subject to legislative appropriation, a gradual increase in the percentage of local educational costs paid by the Commonwealth to a level of 50% in 1984. The proposal would also require, again subject to legislative appropriation, that school aid paid by the Commonwealth in any year between 1981 through 1984 must be at least 15% greater than that provided in 1980.

Yes	497	433	467	380	1,777
No	1,350	1,039	1,082	962	4,433
Blanks	94	67	54	94	309

QUESTION NO. 4 REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives on November 1, 1979, by a vote of 83-62, and which was approved by the Senate on November 1, 1979?

SUMMARY

The law provides for increases in the salaries of members of the legislature and the constitutional officers of the Commonwealth.

The law increases salaries of members of the legislature by an annual amount varying from \$1,853 to \$17,923. The size of the raise conferred on a particular individual depends upon his position within the legislature. The law has the effect of setting the base salary for a legislator at \$20,335, but under the law legislative salaries range as high as the approximately \$55,920 paid to the President of the Senate and the Speaker of the House of Representatives.

The salaries of the constitutional officers are increased either by \$20,000, in the case of the Governor, or \$10,000 in all other cases. The law raises the annual salary of the Governor to \$60,000, that of the Attorney General \$47,500, and the salaries of the Lieutenant Governor, Secretary of the Commonwealth, Treasurer and Receiver General, and the Auditor to \$40,000.

The law also amends the statutes pertaining to the organization of the offices of the Secretaries of Administration and Finance and of Human Services and to the compensation of senior officials within those

offices. It gives the Secretaries of Administration and Finance and of Human Services greater flexibility in establishing positions and setting salaries for those under their supervision.

Yes	252	147	129	145	673
No	1,608	1,300	1,419	1,184	5,511
Blanks	81	92	55	107	335

QUESTION NO. 5
PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and the Senate on November 30, 1977, by a vote of 257-8 and on September 18, 1980, by a vote of 179-6?

SUMMARY

The proposed amendment would limit the power of the legislature to impose certain costs on cities and towns. It would provide that any law which imposes additional costs upon two or more cities or towns by regulating the compensation, hours, status, conditions, or benefits of municipal employment would not be effective within a municipality until it accepts the law by vote or appropriation of money. Local acceptance would not be required if the legislature either passed the law by a two-thirds vote, or provided, during the same session in which the law was enacted, that the additional costs would be assumed by the Commonwealth.

Yes	1,365	990	1,015	894	4,264
No	424	410	438	377	1,649
Blanks	152	139	150	165	606

QUESTION NO. 6
PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and the Senate on September 7, 1977, by a vote of 264-0 and on September 19, 1980, by a vote of 162-0?

SUMMARY

The proposed amendment would change the procedure by which the Legislature declares a measure to be an emergency law, making it effective when it is signed by the Governor. The amendment would allow the Legislature to make such a declaration by a voice vote, rather than by a recorded vote, as now required. The amendment would maintain the existing option allowing for a formal roll call vote.

Yes	467	433	449	358	1,707
No	1,332	959	1,012	923	4,226
Blanks	142	147	142	155	586

ANNUAL TOWN MEETING - MAY 10, 1980

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Saturday, May 10, 1980, called to commence at 10:00 a.m., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The attendance was 189 of the 7,217 registered voters of the Town of Westford.

William Kavanagh, Town Moderator, called the meeting to order.

It was voted to dispense with the reading of the warrant in its entirety and to proceed to the First Article.

ARTICLE 1. Town Officers and Committees had no verbal reports to present and written reports are contained in the 1979 Town Report.

ARTICLE 2. It was voted unanimously that the salaries and compensation of the following elected officers be established as follows, effective as of July 1, 1980:

Selectmen:

Chairman	\$ 1,100.00 per year
Other Members	950.00 each per year
Board of Health	250.00 each per year
Treasurer-Tax Collector	14,539.00 per year
Town Clerk	8,929.00 per year
Tree Warden	3.24 per hour

Assessors:

Supervisor	7.21 per hour
Other Two Members	5.69 per hour
Water Commissioners	400.00 each per year
Cemetery Commissioners	200.00 each per year

ARTICLE 3. It was voted that the Town amend its Consolidated Classification Plan, Compensation Plan and Personnel By-Laws:
(Finance Committee Approved)

(1) By striking, it its entirety, the present Paragraph (h) of Section 4 A and inserting in place thereof the following new Paragraph (h):

(h) In order to qualify for holiday credit a permanent Town employee shall have worked on the last regularly scheduled work day prior to, and the next regularly scheduled work day following such holiday.

Designated holidays shall be:

New Years Day	Labor Day
Washington's Birthday	Columbus Day
Patriot's Day	Veterans Day
Memorial Day	Thanksgiving
Independence Day	Christmas

(2) By striking, in its entirety, the present Paragraph (i) of Section 4 A and inserting in place thereof the following new Paragraph (i):

(i) The Friday after Thanksgiving and one other day shall be considered floating holidays and may be taken on days of the employees' choice with approval of their supervisor. (Finance Committee Approved)
(Voted Unanimously)

(3) By striking the present Section 4 D in its entirety and inserting in place thereof the following new Section 4 D:

Section 4 D. UNIFORM ALLOWANCE: An allowance for uniforms shall be extended to the members of the permanent Water Department at Two Hundred (\$200.00) Dollars per annum. Appropriations shall be under the control of the Department Head who shall make all the expenditures and keep appropriate records of the same. (Finance Committee Approved)
(Voted Unanimously)

(4) By striking, in its entirety, the present Section 4 A and inserting in place thereof the following new Section 4 A:

Section 4 A. VACATION PROVISIONS: Vacation leave shall be granted to permanent employees subject to the following provisions:

(a) Vacation time for town employees,

As of June 30th - 6 months service	5 days
As of June 30th - 1 year service	10 days
As of June 30th - 5 years service	15 days
As of June 30th - 12 years service	20 days

In computing earned vacation leave, credit shall be given for all the temporary service with the town prior to the date of initial permanent appointment provided that such service was continuous and uninterrupted up to the date of permanent employment.

(Finance Committee Approved)
(Voted Unanimously)

(5) By striking each and every wage rate in Section 3, The Compensation & Wage Plan, and inserting in the place thereof the following new Section 3:

Section 3. THE CLASSIFICATION AND WAGE PLAN (effective July 1, 1980)

The classification and wage plan establishing the occupational categories, the wage rates, and the present hourly rates. Any employee subject to this by-law during fiscal year 1979-80 shall, beginning July 1, 1980 be paid at the wage rate

and within the occupational category.

All step increases and classification changes after July 1, 1980 shall not take effect until approved by the Personnel Board.

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
Clerk	3.43/hr.	3.54/hr.	3.68/hr.	3.86/hr.
Clerk Typist	3.95/hr.	4.06/hr.	4.19/hr.	4.41/hr.
Board Secretary	3.95/hr.	4.06/hr.	4.19/hr.	4.41/hr.
Principal Clerk	4.52/hr.	4.65/hr.	4.84/hr.	5.08/hr.
Head Clerk	5.19/hr.	5.35/hr.	5.56/hr.	5.84/hr.
Senior Clerk	5.96/hr.	6.13/hr.	6.37/hr.	6.69/hr.
Office Manager	5.32/hr.	5.47/hr.	5.69/hr.	5.97/hr.
Town Acct/Bookkeeper	Min. \$10,314.00		Max. \$13,737.70	
Community/Center Director	Min. 11,431.00		Max. 14,310.00	
Executive Secretary	Min. 12,296.00		Max. 14,310.00	
Cemetery Superintendent	Min. 10,800.00		Max. 12,960.00	
Cemetery Laborer	3.35/hr.	3.40/hr.	3.60/hr.	3.70/hr.
Cemetery Maint. Laborer	3.45/hr.	3.57/hr.	3.81/hr.	4.07/hr.
Water System Maint. Man	5.48/hr.	5.63/hr.	6.08/hr.	6.46/hr.
Working Foreman-Water	5.99/hr.	6.17/hr.	6.61/hr.	7.05/hr.
Water Superintendent	16,845.73	17,520.01	18,220.63	19,602.41
Water Pump Operator	4.92/hr.	5.06/hr.	5.45/hr.	5.79/hr.
Highway Superintendent	Min. 17,172.00		Max. 23,338.80	
Sprayer Operator (Lic.)	5.32 Flat Rate			
Building Custodian	3.43/hr.	3.53/hr.	3.61/hr.	3.79/hr.
Building Maint. Man	4.57/hr.	4.71/hr.	4.90/hr.	5.13/hr.
Town Hall Custodian	Min. 3,834.00		Max. 4,579.20	
Call Fire Fighter	5.08 Flat Rate			
Call Fire Lt.	5.21 Flat Rate			
Call Fire Capt.	5.30 Flat Rate			
Deputy Call Fire Chief	5.51 Flat Rate			
Fire Chief (per year)	16,845.73	17,520.00	18,220.63	19,130.75
Clerk	7,805.24			
Police Officer, Special	4.91 Flat Rate			
Traffic Supervisor	4.91 Flat Rate			
Dispatcher, 1st Shift	4.49/hr.	4.63/hr.	4.84/hr.	5.04/hr.
Dispatcher, 2nd Shift	4.87/hr.	5.01/hr.	5.22/hr.	5.42/hr.
Dispatcher, 3rd Shift	5.24/hr.	5.38/hr.	5.59/hr.	5.79/hr.
Police Clerk	4.98/hr.	5.13/hr.	5.33/hr.	5.60/hr.
Administrative Clerk	5.65/hr.	5.83/hr.	6.05/hr.	6.35/hr.
Records Supervisor	5.27/hr.	5.42/hr.	5.64/hr.	5.92/hr.

Police Chief (per year,
except as otherwise set
by Special or General
Laws)

15,391.33 16,928.15 17,698.60 18,406.09

Dog Officer (per year)

Min. \$10,314.00

Max. \$12,484.80

Library Assistant III

3.66/hr.

3.83/hr.

4.03/hr.

4.24/hr.

Library Assistant II

4.44/hr.

4.66/hr.

4.90/hr.

5.14/hr.

Library Assistant I

5.40/hr.

5.67/hr.

5.94/hr.

6.23/hr.

Library Asst. Director

Min. \$11,000.00

Max. \$14,000.00

Library Director

Min. \$13,737.60

Max. \$17,172.00

Town Aide/Vets Agent

Min. \$ 9,730.00

Max. \$12,484.80

(Finance Committee Approved)
(Voted Unanimously)

ARTICLE 4. It was voted that the following sums be raised and appropriated for the ensuing fiscal year for the several specific purposes hereinafter designated, and that the sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:

(Finance Committee Approved)
(Voted unanimously unless
otherwise noted)

SELECTMEN

100	Board of Selectmen, Salaries	\$ 4,900.00
101	Board of Selectmen, Expenses	5,210.00
102	Executive Secretary Salary	12,960.00
102a	Clerk's Salary	7,826.00
102b	Energy Coordinator	150.00
103	Misc. Services & Expenses	3,000.00

103a Capital - Desks

-0-

GRAND TOTAL

\$ 34,046.00

TOWN ACCOUNTANT

104	Town Accountant Salary	\$ 13,043.00
104a	Clerk's Salary	<u>3,809.00</u>

Total Salary & Wages

\$ 16,852.00

105 Office Expenses

1,500.00

105a Audit

7,000.00

Total Office Expenses

\$ 8,500.00

GRAND TOTAL

\$ 25,352.00

TREASURER-COLLECTOR

106	Treasurer-Collector Salary	\$	14,539.00	
106a	Clerical Wages		<u>30,952.00</u>	
	Total Salary & Wages	\$	45,491.00	
107	Office Expenses	\$	14,980.00	
107a	Interest on Temporary Loans		<u>2,500.00</u>	
	Total Office Expense	\$	17,480.00	
107b	Capital - Posting Machine	\$	-0-	
107c	Calculator		<u>150.00</u>	
	GRAND TOTAL			\$ 63,121.00

ASSESSORS

108	Assessors Salaries	\$	26,835.00	
108a	Clerical Wages		<u>15,353.00</u>	
	Total Salary & Wages	\$	42,188.00	
109	Office Expense	\$	10,210.00	
109a	Capital-Desk Top Calculator		-0-	
109b	File Cabinet		<u>-0-</u>	
	GRAND TOTAL			\$ 52,398.00

TOWN AIDE

110	Town Aide Salary	\$	10,074.00	
111	Office Expense		1,230.00	
111a	Capital-Air Conditioner		<u>450.00</u>	
	GRAND TOTAL			\$ 11,754.00

TOWN COUNSEL

112	Retainer	\$	22,083.00	
113	Expenses		<u>6,700.00</u>	
	GRAND TOTAL			\$ 28,783.00 (Carried)

TOWN CLERK

114	Town Clerk Salary	\$	8,929.00	
114a	Clerical Wages		<u>12,889.00</u>	
	Total Salary & Wages	\$	21,818.00	
115	Office Expenses	\$	2,275.00	
115a	Capital-Miscellaneous	\$	<u>-0-</u>	
	GRAND TOTAL			\$ 24,093.00

REGISTRATIONS & ELECTIONS

116	Registrars Salaries	\$	2,050.00	
116a	Election Workers		7,700.00	
116b	State Census		<u>5,400.00</u>	
	Total Salary & Wages	\$	15,150.00	
117	Expenses	\$	5,570.00	
117a	Capital-Ballot Boxes	\$	<u>-0-</u>	
	GRAND TOTAL			\$ 20,720.00

TOWN HOUSE

120	Custodian Salary	\$	4,517.00	
121	Town Hall Expenses		12,515.00	
121a	Capital-Paint Town Hall	\$	-0-	
121b	Repair Town Hall Steeple		-0-	
121c	Town Hall Shutters		-0-	
121d	Vacuum Cleaner		-0-	
121e	Repair Front Apron		-0-	
121f	Oil Parking Area		-0-	
121g	New Civil Defense Office		<u>600.00</u>	
	Sub-Total	\$	17,632.00	
122	Police/Fire Station Maintenance	\$	19,650.00	
122a	Capital-Repair Station Roof		<u>-0-</u>	
	Sub-Total	\$	19,650.00	
123	CETA Expense	\$	500.00	
	GRAND TOTAL			\$ 37,782.00

ROUDENBUSH COMMUNITY CENTER

124	Director's Salary	\$	13,824.00	
124a	Clerk & Other Wages		<u>16,919.00</u>	
	Total Salary & Wages	\$	30,743.00	
125	Operating Expenses	\$	16,015.00	
125a	Capital-Exterior Bldg. Repair	\$	<u>36,500.00</u>	
	Total	\$	83,258.00	
	Less Gift	\$	(5,000.00)	
	Grand Total to be appropriated	\$	78,258.00	
	Anticipated Income	\$	(7,000.00)	
	Net Cost to the Town			\$ 71,258.00

PLANNING BOARD

126	Clerk's Salary	\$	2,030.00	
127	Office Expense		5,400.00	
127a	Engineering Fees		<u>9,000.00</u>	
	Total	\$	16,430.00	
127b	Capital-Print File	\$	-0-	
127c	Table & Chairs		625.00	
127d	Wallboards		<u>80.00</u>	
	GRAND TOTAL			\$ 17,135.00

CONSERVATION COMMISSION

128	Clerk's Salary	\$	864.00	
128a	Office Expense		2,200.00	
	GRAND TOTAL			\$ 3,064.00
129	<u>HOUSE NUMBERING</u>			\$ 400.00
130	<u>PERSONNEL BOARD</u>			\$ 100.00

BOARD OF APPEALS

131	Clerk's Salary	\$	486.00	
131a	Office Expense		<u>1,525.00</u>	
	GRAND TOTAL			\$ 2,011.00

FINANCE COMMITTEE

132	Clerk's Salary	\$	621.00	
132a	Office Expense		225.00	
	Capital-Used Typewriter		<u>-0-</u>	
	GRAND TOTAL			\$ 846.00
133	<u>CAPITAL OUTLAY COMMITTEE</u>			\$ 200.00
136	<u>COUNCIL ON AGING</u>			\$ 4,770.00
137	<u>HOMEMAKING SERVICES</u>			\$ 637.00
138	<u>RETIRED SENIOR VOLUNTEER PROGRAM</u>			\$ 300.00
139	<u>LOWELL MENTAL HEALTH</u>			\$ 3,000.00
141	<u>MERRIMACK VALLEY LEGAL SERVICES</u>			\$ 600.00
145	<u>INSURANCE</u>			\$ 90,797.00
146	<u>UNEMPLOYMENT COMPENSATION</u>			\$ 70,000.00

147	<u>BLUE CROSS/BLUE SHIELD</u>	\$ 170,630.00 (Carried)
151	<u>TOWN REPORTS</u>	\$ 5,500.00
152	<u>MEMORIAL DAY</u>	\$ 1,000.00
153	<u>VETERANS QUARTERS</u>	\$ 900.00
154	<u>LICENSE EXPENSE & ADS</u>	\$ 1,000.00
155	<u>REAL ESTATE APPRAISALS</u>	\$ 500.00
156	<u>INDUSTRIAL & DEVELOPMENT COMMISSION</u>	\$ 1,075.00
157	<u>HISTORIC DISTRICT STUDY COMMITTEE</u>	\$ 300.00
158	<u>NMAC</u>	\$ 2,850.00
161	<u>MOSQUITO CONTROL COMMITTEE</u>	\$ 50.00

POLICE DEPARTMENT

200	Chief's Salary	\$ 30,971.00
200a	Patrolmen's & Other Wages	<u>550,897.00</u>
	Total Salary & Wages	\$ 581,868.00
201	Operating Expenses	\$ 93,745.00
	Capital	
203	Cruisers	\$ 27,017.00
204	Photo Equipment	-0-
204a	Radar (100% Reimbursable)	1,100.00
204b	Street Marking Paint	1,500.00
204c	Cruiser Shields (4)	600.00
204d	Carpeting	-0-
204e	Bullet Proof Vests	-0-
204f	Typewriter	500.00
204g	Portable Radios (4)	3,820.00(Carried)
204h	Photo Storage Units (4)	322.00
204j	Video Tape Recording System	<u>-0-</u>
	Total	\$ 710,472.00
	Less Revenue Sharing	(114,416.00)
	GRAND TOTAL	\$ 596,056.00

FIRE DEPARTMENT

206	Chief's Salary	\$ 19,993.00
206a	Firemen's Wages	28,042.00
206b	Standby	9,700.00
206c	Clerical Wages	2,179.00
206d	EMT Wages	4,200.00
207	Ambulance Salary	8,964.00
208	Switchboard Operator Wages	<u>14,412.00</u>
	Total Salary & Wages	\$ 87,490.00

FIRE DEPARTMENT (Cont.)

209	Operating Expenses	\$	38,020.00	
	Capital			
209a	Truck	\$	-0-	
209b	Pocket Pagers (60)		14,342.00	(Carried)
209e	500 Gal. Water Tank		-0-	
209f	Septic System (Office)		-0-	
209g	Pump Repairs & Modify Engine 5		-0-	
	Total Capital	\$	14,342.00	
	Total			\$ 139,852.00
	Less Anti Recession Funds			656.00
	GRAND TOTAL			\$ 139,196.00

DOG OFFICER

210	Dog Officer Salary	\$	12,520.00	
210a	Assistant		1,352.00	
	Total Salary & Wages	\$	13,872.00	
211	Operating Expenses	\$	5,601.00	
211a	Capital - Car	\$	6,384.00	
	GRAND TOTAL			\$ 25,857.00

INSPECTION DEPARTMENT

214	Building Inspectors' Salaries	\$	16,250.00	(Carried)
214a	State Inspections (Retainer)		1,600.00	
216	Clerical Salary		10,270.00	
217	Operating Expenses	\$	4,434.00	
218	Plumbing Inspector	\$	4,000.00	
220	Wiring Inspector		4,000.00	
222	Gas Inspector		2,500.00	
	Capital			
223a	Calculator	\$	100.00	
223b	Furniture		630.00	
223c	Typewriter		500.00	
	GRAND TOTAL			\$ 44,284.00

TREE DEPARTMENT

226	General Expenses	\$	10,500.00	
227	New Trees		2,000.00	
228	Dutch Elm Control		3,000.00	
229	Pest Control		2,800.00	
	GRAND TOTAL			\$ 18,300.00

230	<u>CIVIL DEFENSE</u>		\$ 1,125.00
232	<u>SEALER OF WEIGHTS & MEASURES</u>	\$ 715.00	
232a	Capital	<u>-0-</u>	
	GRAND TOTAL		\$ 715.00

BOARD OF HEALTH

300	Board Members' Salaries	\$ 750.00	
300a	Clerk's Salary	<u>900.00</u>	
	Total Salary & Wages	\$ 1,650.00	
301	Operating Expenses	\$ 1,650.00	
302	SHARE	9,701.00	
303	Nashoba Board of Health	39,788.00	
304	Animal Inspector	450.00	
305	Stable Inspector	350.00	
306	Agent to Remove Dead Animals	1,200.00	
307	Contagious Diseases	250.00	
308	Nursing Services	5,985.00	
309	Pump & Well Inspector	<u>4,000.00</u>	
	Total Operating Expenses	\$ 63,374.00	
	GRAND TOTAL		\$ 65,024.00

HIGHWAY DEPARTMENT

400	Street Lights	\$ 46,397.00	
401	Snow & Ice Removal	224,442.00	
402	Town Roads	107,793.00	
403	Drainage	18,061.00	
404	Signs	3,500.00	
405	Sidewalks	1,107.00	
406	Parks	25,226.00	
407	Machinery & Equipment	45,948.00	
408	Materials & Resurfacing	59,586.00	
410	Sanitary Landfill	<u>51,423.00</u>	
	Total Operating Expenses	\$ 583,483.00	
	Capital		
408a	Sander	\$ -0-	
408b	Snowplow	-0-	
408c	Dump Truck	28,721.00	
408d	Street Sweeper	46,441.00	
408e	Line Gas Tank	-0-	
408f	Air Broom	-0-	
408g	Front End Loader	-0-	
408h	Welder	1,325.00	
410a	Compactor	<u>-0-</u>	
	Total Capital	\$ 76,487.00	

HIGHWAY DEPARTMENT (Cont.)

GRAND TOTAL

\$ 659,970.00

WATER DEPARTMENT

500	Superintendent's Salary	\$ 20,147.00
500a	Commissioners' Salaries	1,200.00
500b	Others	<u>92,557.00</u>

Total Salaries & Wages \$ 113,904.00

501	Maintenance & Operating Expenses	96,950.00
502	Pipe & Supplies	<u>30,000.00</u>

Total Operating Expenses \$ 126,950.00

Capital		
503	Pickup Truck	\$ -0-
503a	Typewriter	-0-
503b	Standpipe Paintings	<u>-0-</u>

Total Capitals \$ -0-

GRAND TOTAL

\$ 240,854.00

CEMETERY DEPARTMENT

550	Superintendent's Salary	\$ 13,360.00
550a	Others	3,000.00
552	Commissioners' Salaries	<u>600.00</u>

Total Salaries & Wages \$ 16,960.00

553 Operating Expenses \$ 8,810.00

Capital		
553a	Mowers	\$ -0-
553b	Truck Repair	800.00
553c	Rider Mower Repair	200.00
553d	Electric Generator Motor	190.00
553e	Edge Trimmer	200.00
553f	Loam Sifter Repair	245.00
553g	Building Repair	-0-
553h	Fence	<u>604.00</u>

Total Capital \$ 2,239.00

Total \$ 28,009.00

Less:	Trust Fund Income	\$ (14,000.00)
	Sale of Lots	<u>(1,000.00)</u>

GRAND TOTAL

\$ 13,009.00

SCHOOL DEPARTMENT

1100	School Committee	\$	13,554.00	
1200	Superintendent's Office		184,909.00	
2100	Supervision		94,778.00	
2200	School Administration		373,535.00	
2300	Teaching		3,810,516.00	
2400	Textbooks		45,406.00	
2500	Library		59,358.00	
2600	Audio Visual		50,803.00	
2700	Guidance		169,361.00	
2800	Psychology		61,095.00	
2900	Educational TV		-0-	
3100	Attendance		-0-	
3200	Health		30,640.00	
3300	Pupil Transportation		474,426.00	(Carried)
3400	Food Services		42,173.00	
3500	Student Activities		102,411.00	
4100	Operation		809,157.00	
4200	Maintenance		197,680.00	
5200	Insurance		3,000.00	
5300	Lease Expense		600.00	
6200	Civic Services		4,288.00	
6900	Private Transportation		-0-	
7000	Capital		45,000.00	
9100	Tuition		<u>190,740.00</u>	
	Total		\$6,763,430.00	
	Less PL 874		<u>\$ 76,442.00</u>	
	GRAND TOTAL			\$6,686,988.00

The Annual Town Meeting recessed at 1:45 p.m. for the Special Town Meeting, and reconvened at 4:00 p.m.

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

630	Nashoba Valley Technical High School	\$	371,527.00	
	GRAND TOTAL			\$ 371,527.00

LIBRARY

650	Director's Salary	\$	15,750.00	
650a	All Others		<u>84,257.00</u>	(Carried)
	Total Salaries & Wages	\$	100,007.00	
651	Operating Expenses	\$	41,955.00	

LIBRARY (Cont.)

Capital		
652a	Fire Alarm System	\$ 7,000.00
652b	Carpeting & Drapes	-0-
652c	Restroom Repair	500.00
652d	Heating System Upgrade	4,000.00
652e	Insulation & Weather Stripping	<u>3,625.00</u>
Total Capital		\$ 15,125.00
Total		\$ 157,087.00
Less: Dog Licenses		-0-
Commonwealth Fund		<u>(4,857.00)</u>
GRAND TOTAL		\$ 152,230.00
700	<u>FINANCE COMMITTEE RESERVE FUND</u>	\$ 30,000.00
701	<u>COUNTY RETIREMENT</u>	\$ 179,123.00

RECREATION COMMISSION

750	Town Beaches	\$ 11,673.00
751	Summer Parks	4,700.00
752	Baseball	8,400.00
753	Skating	9,000.00
754	Football	2,050.00
755	Basketball	400.00
756	Misc. Sports (includes Soccer)	-0-
758	Maintenance	5,618.00
759	Administration	<u>1,300.00</u>
Total		\$ 43,141.00
Capital		
757a	Town Beach Dock	\$ 800.00
757b	Fence Repair/Fencing	-0-
757c	Tennis Nets	250.00
757d	Backstop	-0-
757e	Building Repair-Parker Village	1,000.00
757f	Restroom (Graniteville)	3,500.00
757g	Tennis Court Resurfacing	-0-
757h	Field Liners	-0-
757i	Goal Post	-0-
757j	Insect Defogger	-0-
757k	Reseeding (Parker Village)	-0-
757m	Refurbish Tennis Court (Graniteville)	4,300.00
757n	Soccer Goal Post Bracing/Repair	600.00
757o	Scoreboards (2)	<u>400.00</u>
Total Capital		\$ 10,850.00
Total		\$ 53,991.00

RECREATION COMMISSION (Cont.)

Less Estimated Income Receipts \$ (5,300.00)

GRAND TOTAL \$ 48,691.00

VETERANS' AGENT

801	Salary	\$ 2,396.00
802	Operating Expenses	1,155.00
803	Veterans' Benefits	<u>20,000.00</u>

GRAND TOTAL \$ 23,551.00

ARTICLE 5. It was voted unanimously that the Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1980, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

(Finance Committee Approved)

ARTICLE 6. It was voted unanimously that this Article be dismissed.

ARTICLE 7. It was voted unanimously that the Town accept a gift of the following items of personal property made to it by the Roudenbush Community Center Associates, Inc.:

1. A cash gift of \$4,520 or some greater sum to be used by the the Roudenbush Community Center Committee to pay expenses of the Community Center.
2. A general Electric Fashionair air conditioner, installed, valued at \$310.00.
3. 4 long tables valued at \$307.96.
4. A cash gift of \$750 to pay the Town's share of the wheel chair lift purchased with a grant from the Department of Elder Affairs of the Commonwealth of Massachusetts.

(Finance Committee Approved)

ARTICLE 8. It was voted unanimously that the Town hereby ratifies and confirms the following vote and resolution of the School Committee and the Board of Selectmen:

"That the North Middle School in the Town of Westford be renamed the Norman E. Day School".

ARTICLE 9. It was voted unanimously that the sum of Ten Thousand Two Hundred Ninety-Six (\$10,296.00) Dollars be appropriated from the

Water Department Surplus Account for the laying of approximately nine hundred (900) feet of new water mains in Pershing Street and Smith Street.
(Finance Committee Approved)

ARTICLE 10. It was voted unanimously that the sum of Thirty-Three Thousand Two Hundred Twenty-Five (\$33,225.00) Dollars be appropriated from the Water Department Surplus Account for the laying of approximately fifteen hundred (1500) feet of eight inch water mains in East Prescott Street.
(Finance Committee Approved)

ARTICLE 11. It was voted unanimously that the Board of Selectmen appoint a Committee of five members whose function and responsibility shall be to investigate the advisability of accepting from C.G. Sargents Sons Corp. a conveyance of the Mill Pond in Graniteville and all rights in said Pond and in Stony Brook appurtenant thereto, including ownership of the penstocks and dam under Broadway Street in Graniteville.
(Finance Committee Approved)

ARTICLE 12. It was voted unanimously that the sum of Five Thousand (\$5,000.00) Dollars be raised and appropriated for an engineering study of the bridge over Stony Brook on Broadway Street in Graniteville.
(Finance Committee Approved)

ARTICLE 13. Failed for the lack of a majority that the sum of Twenty Thousand (\$20,000.00) Dollars be raised and appropriated and be deposited in the Conservation Fund as authorized by General Laws, Chapter 40, Section 5, Clause 51.
(Finance Committee Did Not Approve)

ARTICLE 14. It was voted with 52 in the affirmative and 44 in the negative that the Board of Selectmen be and hereby is authorized and instructed to petition the Legislature to authorize the appointment of the Town Treasurer by the Board of Selectmen for the term of one or more years, instead of choosing said officer by election, said Treasurer to also act as Collector as heretofore; with the proviso that the incumbent Treasurer-Collector shall continue in such position until the expiration of the then current term of office.

ARTICLE 15. It was unanimously voted to dismiss this Article.

ARTICLE 16. Failed for the lack of a majority that the Town, in addition to the payment of fifty per cent of a premium for contributory group life and health insurance for employees in the service of the Town and their dependents, pay a subsidiary or additional rate as authorized by Section 7A of Chapter 32B of the General Laws as most recently amended.
(Finance Committee Did Not Approve)

(Selectmen Did Not Approve)

ARTICLE 17. It was voted unanimously that the Board of Selectmen be and hereby is authorized and empowered, in the name and behalf of the Town, to grant an easement to William J. and Margaret C. McInnes to use a certain right of way known as "Johnson Road" to and from Old Lowell Road, said right of way currently in existence and use running

in general westerly and southwesterly over a portion of the Town Forest, and partially shown as a right of way on a plan entitled "Plan of Land in Westford, Mass., Showing Property Lines in the Hart Pond Area, Surveyed in October, 1967, Richard L. McGlinchey," recorded at the Middlesex North District Registry of Deeds in Plan Book 109, Plan 20; such easement to consist of the right, in common with the Town and all other Lawfully entitled thereto, to pass and repass by foot or by motor vehicle in, along and over the present roadway, as the same now exists, for the purpose of ingress and egress to and from the premises at Eight Northview Avenue, Chelmsford, Massachusetts, being more particularly described in a deed recorded with the Middlesex North District Registry of Deeds at Book 1642, Page 195, to the public way known as Old Lowell Road; and to be used for all lawful purposes connected with the use and enjoyment of the benefited premises as a single family, private dwelling house but for no other purposes; and provided further that said easement shall be granted upon the following express conditions:

(1) That the same may be used by the grantor, its successors or assigns, in conjunction with the use of the grantees, their heirs, executors, administrators, or assigns;

(2) That the grantor, its successors or assigns, will be in no way bound to reconstruct said roadway or to keep the same in repair;

(3) That the grantor, its successors or assigns, assume no liability or responsibility to the grantees, their heirs, executors, administrators or assigns, or any person using said roadway by invitation, expressed or implied, or otherwise, and

(4) That no reconstruction, alteration, repair, improvement or change of location of said roadway shall be made without the express prior written consent of the Board of Selectmen of Said Town of Westford, and the granting or withholding of any such consent shall be absolute and final without assignment of any reasons therefor.

ARTICLE 18. It was voted unanimously to dismiss this Article.

ARTICLE 19. It was voted unanimously that the sum of Forty-Five Thousand Five Hundred Forty-Five (\$45,545.00) Dollars be appropriated from the proceeds available or be available from the Commonwealth under Chapter 765 of the Acts of 1972 for the construction and/or improvement of Groton Road, as requested by the Selectmen.

(Finance Committee Approved)

ARTICLE 20. It was voted unanimously that the sum of Ninety-One Thousand Ninety (\$91,090.00) Dollars be appropriated from the proceeds available or to be available from the Commonwealth under Chapter 356 of the Acts of 1977 for the construction and/or improvement of Groton Road, as requested by the Selectmen. (Finance Committee Approved)

ARTICLE 21. It failed for the lack of a majority that the Town vote to withdraw from membership in the Central Mosquito Control Project.

ARTICLE 22. It was voted unanimously that the Town number and/or renumber various Sections of the Town By-Laws, copy of which By-Laws, as revised, is herewith filed with the Town Clerk.

ARTICLE 23. It was voted unanimously that this Article be dismissed.
(Finance Committee Approved)

ARTICLE 24. It unanimously failed that the Town accept as and for a Town Way, Betty Lane, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Betty Lane.
(Selectmen Opposed)

ARTICLE 25. It was voted unanimously that the Town accept as and for a Town Way, Oak Road (running westerly from Elm Road to its intersection with Poplar Road), as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Oak Road;

That the sum of \$20,000.00 be raised and appropriated for the original construction of said Way;

That betterments to the extent of seventy-five percent (75%) of the cost of said construction be assessed against the owners of abutting estates; and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow, at one time or from time to time, the sum of \$20,000.00 and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$20,000.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with applicable provisions of Chapter 44 of the General Laws, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than ten (10) years from the date thereof.
(Finance Committee Approved)

ARTICLE 26. It was voted unanimously that the Board of Selectmen be and they hereby are authorized to install street lights on the following numbered poles:

Pole #16 West Street; Pole #2 Power Road; Pole #132 Concord Road (Int. Banbury Drive); Pole #139 Concord Road (Int. Banbury Drive); Pole #5 Banbury Drive (Int. Kings Road); Pole #14 Banbury Drive (Int. Kings Road); Pole #207 Groton Road; Pole #8 Crusade Road.

(Finance Committee Approved)

ARTICLE 27. It was voted unanimously that to reduce the tax rate, all available certified free cash be appropriated from unappropriated available funds in the Treasury, to be deducted by the Assessors, under the provisions of Section 23 of Chapter 59 of the General Laws, as amended from the amount required to be assessed by them.
(Finance Committee Approved)

David Earl, Chairman of the Finance Committee, presented three motions for consideration with the resulting Town Meeting action:

Appropriation: It was voted unanimously that the Town of Westford increase the appropriations limit established by Chapter 151 of the Acts of 1979 by \$500,000.00 so that the appropriations limit as so increased will be \$9,272,801.00.

Levy: It was voted unanimously that the Town of Westford increase the levy limit established by Chapter 151 of the Acts of 1979, by not more than \$994,000.00 so that the levy limit as so increased will not be more than \$10,200,000.00.

Free Cash: It was voted unanimously that the Town of Westford vote to exempt none of the Free Cash from the provisions of Section 12A of Chapter 151 of the Acts of 1979 and that such Free Cash not be utilized for the purpose of reducing the property tax levy for fiscal 1981, as certified by the State Bureau of Accounts.

The following resolutions were presented upon completion of the Finance Committee motions:

Resolution number One was presented by Gunars Zagars and was voted in the majority.

"To see if the Town will vote to request the Board of Selectmen to appoint a Committee whose function and responsibility shall be to investigate alternatives to the insurance coverage now being provided to Town Employees by Blue Cross/Blue Shield".

Resolution number Two was presented by Claire G. Thompson and failed for the lack of a majority:

"Be it resolved: Concerned citizens of Westford request that the Central Massachusetts Mosquito Control Project use all available funds for larvaciding, removing stagnant water and act in other ways to control mosquitos without spraying".

It was moved, seconded, and voted to adjourn and dissolve the Annual Town Meeting at 6:20 p.m.

A True Record: ATTEST

Bette R. Hook
Town Clerk

Special Town Meeting - May 10, 1980

At a legal meeting of the inhabitants of the Town of Westford, qualified to vote, by law, in Town Affairs, held at Abbot Middle School on May 10, 1980, called for 2:00 p.m. in the Warrant, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. William Kavanagh, Moderator, called the meeting to order at 2:00 p.m., declared a recess until 2:45 p.m. and declared the presence of a quorum (159 in attendance - 144 a quorum).

ARTICLE 1. It was voted unanimously that the Conservation Commission be and hereby is authorized and empowered to purchase, in the name and behalf of the Town, a certain parcel of land situated on Nabnasset Lake, owned by Sumner W. and Grace L. Edwards, containing ten (10) acres, more or less, and being the premises described in deed recorded with Middlesex North District Registry of Deeds, Book 1838, Page 95; said premises to be managed and controlled by the Conservation Commission for the promotion and development of the natural resources and for the protection of water shed resources of the Town as authorized by Section 8C of Chapter 40 of the General Laws; and for acquiring said land, that the sum of \$125,000.00 be appropriated, and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow, at one time or from time to time, the sum of \$125,000.00 and to issue and sell as one issue, or from time to time as two or more separate issues, bonds or notes of the Town aggregating \$125,000.00 in principal amount under and pursuant to the provisions of Chapter 44 of the General Laws, as amended, to be payable over a period not to exceed twenty (20) years from the date of issue of the first bond or note.

(Finance Committee Approved)

ARTICLE 2. It was voted unanimously that the sum of Ten Thousand (\$10,000.00) Dollars be appropriated for laying approximately two thousand feet of water mains of not less than six inches, but less than sixteen inches in diameter, in and along Elm Road Extension in Nabnasset, and to raise this appropriation that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and empowered to borrow, at one time or from time to time, the sum of Ten Thousand (\$10,000.00) Dollars and to issue bonds or notes of the Town therefor under and pursuant to the provisions of Section 8, Clause 5 of Chapter 44 of the General Laws, as amended, and other applicable provisions of said Chapter, to be payable over a period not to exceed two years from the date of issue of the first bond or note; the entire cost of said extension to be paid by the Takers to be served thereby pursuant to the provisions of the By-Laws governing the operation of the Water Department.

(Finance Committee Approved)

It was voted unanimously to take ARTICLE 6 out of order prior to consideration of ARTICLE 3.

ARTICLE 6. It was voted unanimously that the Zoning By-Law be further amended by adding or amending the following new Sections or Paragraphs

1.7 Variation

Where this By-Law imposes a greater restriction upon the use of buildings or premises than is imposed by existing provisions of law or other By-Laws; the provisions of this By-Law shall control. Where a provisions of this By-Law may be in conflict with any other provision or provisions of this By-Law, the more stringent or greater requirements shall control.

2.3 Interpretation

Unless otherwise indicated on the Zoning Map, the boundaries between districts are to be determined according to the following criteria:

1. Where a boundary is shown following a street, railroad, or utility, the boundary shall be the center line thereof unless otherwise indicated.

2. Where a boundary is shown outside a street, railroad, or utility and approximately parallel thereto, the boundary shall be deemed parallel to the nearest line thereof; and the figure placed on the Zoning Map between the boundary and such line shall be the distance in feet between them, as measured at a right angle from such line unless other wise indicated.

3. Where a boundary is shown following a water course, the boundary shall coincide with the center line thereof as said line existed at the date of the Zoning Map.

4. Where the location of a district boundary is otherwise uncertain, the Building Inspector shall determine its position in accordance with the distance in feet from other lines as given or as measured from the scale of the Map.

5. Where a district boundary line divides any parcel existing at the time such line is adopted, the regulation for the less restricted portion of such parcel shall extend not more than thirty (30) feet into the more restricted portion; provided the parcel has frontage on a street in the less restricted district.

6. Where a boundary is shown as a shoreline, the boundary shall coincide with the shoreline as that shoreline existed at the time of the Zoning Map.

3.1 General Requirement

No building or structure shall be erected, altered or used and no premises shall be used for any purpose or in any manner other than as regulated by Section 3.2 and as permitted and set forth in Section 3.3, Table of Use Regulations herein and in accordance with the following notation:

"p"	Use permitted
"SPA"	Use allowed under a Special Permit by the Board of Appeals as provided hereafter.
"SPB"	Use allowed under a Special Permit by the Planning Board as provided hereafter.
" - "	Use prohibited

Uses permitted and uses allowed by the Board of Appeals or the Planning Board shall be in conformity with all the density and dimensional regulations and any other pertinent requirements of this By-Law.

3.2 Prohibited Uses

Insert in the first line after the word Permit "or by use variance"

4.1 General Requirements

No building or structure in any district shall be located, constructed, changed, enlarged or permitted and no use of premises in any district shall be permitted which does not conform to the density and dimensional regulations as set forth herein.

6.4 Planning Board

Wherever the Planning Board is assigned the duty of issuing special permits as a special permit granting authority under the provisions of this By-Law, the Board shall follow the procedures and be governed by the requirements in General Laws, Chapter 40A and the applicable provisions of subsections 6.3.2, 6.3.3, and 6.3.4 of this By-Law.
(Planning Board Unanimously Approved)

ARTICLE 3. It was voted unanimously that the Zoning By-Law be further amended as follows:

1. Add to the definitions in Section 1.5 between the definitions of "membership Club" and "open Space" the following definition:

Multi Family Development - a building or buildings containing two or more attached dwelling units or more than one dwelling unit, whether or not attached, on a single lot, and the buildings accessory thereto.

2. In Section 3.3 Table of Use Regulations, in the Use Column under "Residential" number 3, strike the words "Open Space Residential Development in accordance with section 5.1" and insert in place thereof the following:

3. Open Space Residential Development, including multi-family development, in accordance with the provisions of section 5.1

3. Add in Section 5.5 Off-Street Parking and Loading Requirements, under the heading "use" and after the word "dwelling" the words "including multi family development" so as to appear opposite the words "two per unit" in the heading "minimum number of off-street parking spaces per unit".

4. Delete Section 5.1 Open Space Residential Development in its entirety and insert in place thereof the following:

Section 5.1 Open Space Residential Development

1. PURPOSE

To provide an acceptable alternative design to the development in Residential Districts located within the Town. This design shall be designated "Open Space Residential Development", which will serve the public by:

- a. Encouraging better overall site planning;
- b. Preserving the natural and scenic amenities of the property;
- c. Providing open space areas for both active and passive recreation;
- d. Providing more efficient natural drainage systems and by
- e. Providing natural aquifer recharge systems.

2. DEFINITION OF TERMS

Open Space Residential Development: A residential subdivision or multi family development of land where, if a subdivision, lots may be designed upon reduced dimensions to take maximum advantage of suitable land, and where the unused land is retained in its undeveloped state to preserve and protect natural wetlands recharge areas and to provide recreational areas for the use of the residents.

Common Land: Any parcel or parcels of land set aside in an Open Space Residential Development designed and intended for the use, benefit and enjoyment of the residents of the subdivision or multi family development.

Open Space: Land within the common land which will remain permanently not occupied by any structure, nor by any use that would change its natural state.

Mandatory Home Association: A private, not-for-profit corporation, association, trust or other legal entity to be owned by the owners of lots or residential units within a tract approved as an Open Space Residential Development, for the benefit of the residents of the development, which holds title to the common land and which is responsible for the maintenance and payment of taxes of said common land. This association or legal entity shall provide voting and use rights for the common land.

3. MINIMUM DIMENSIONAL REQUIREMENTS

Open Space Residential Developments as defined above shall be allowed on parcels of land having a minimum contiguous area of ten (10) acres and which are located within a Residential District. These proposals shall be permitted only within a subdivision as defined in Chapter 41 of the Massachusetts General Laws, except where a special permit for multi family development is applied for in an application as prescribed hereunder, in which case, all or part of the proposed need not constitute a subdivision of land.

Density or the total number of building lots or dwelling units shall not exceed the total number of acres of the tract divided by 1.2.

With reference to an open space residential development, which is not a multi family development, dimensional controls shall be those provided in Section 4.2 except as provided herein:

Minimum lot area.....20,000 square feet
Minimum frontage.....50 feet
Average total aggregate frontage.....100 feet
Minimum lot width at the nearest point on the
front wall of the dwelling.....100 feet

An application, all or in part, for multi family development in an open space residential development may propose that the dwelling units of the same number or density as permissible hereunder, be located on one or more lots to which subdivision control approval may not apply, provided that the following dimensional controls shall apply:

Minimum lot area 20,000 square feet

Minimum frontage 200'

Minimum front yard 50' plus ten feet for each building on the lot.

Minimum side yards 35' plus 5 feet for each building on the lot.

Minimum rear yard 50' plus ten feet for each building on lot.

Except as inconsistent with the foregoing, the dimensional controls in Section 4.2 shall apply.

The common land shall contain no less than 10,000 square feet of dry land (non wet land) for each building lot or dwelling unit and for each 25 lots or 25 dwelling units, or fractions thereof, 1 acre of the common land shall be level, dry land suitable for baseball or other similar recreational purposes. In developments of 25 lots or 25 dwelling units or more, said land must not be designated open space.

All land within 250 feet of any building lot shown on an Open Space Residential development plan shall be designated as open space.

Common land other than designated open space may contain accessory structures for educational, recreational, cultural or community utility services for the development.

All common land will have access to a roadway within the subdivision or multi family development. The minimum width shall be twenty-five (25) feet.

Each building lot within the Open Space Residential Development shall contain no more than ten percent (10%) of its total area in land which has a soil classification of "Muck" in the Soil Conservation Service classification system.

4. OTHER DESIGN REQUIREMENTS

Open Space Residential Developments shall be served by public water system or private communal water systems which conform with all applicable regulations of the Commonwealth of Massachusetts and the Town of Westford.

Natural surface drainage channels shall be either incorporated into the overall design or shall be preserved as part of the common land. The developed area shall be served by storm sewers.

Where an application is for multi-family development, the following requirements and standards shall also apply.

- a. Building Separation - The distance between buildings shall be a minimum of 50 feet unless after consideration or architectural, aesthetic, land planning, topographical, ground factors and emergency access, the Board determines that a less distance is desirable. In no case shall such distance be less than 20 feet.
- b. Parking - On site paved parking areas including at least two parking spaces for every dwelling unit with minimum dimensions of ten (10) feet by twenty (20) feet and adequate provisions for aisles, drives, visitor parking and snow disposal shall be provided. Separate buildings for parking garages may be permitted or located and designed so as to complement the apartment building design and site layout. Parking shall not be located at the lot front.
- c. Building Height - No building shall exceed thirty-five feet in height. Dwelling units located in part below the upper finished grade on sloping sites shall be deemed one story.

- d. Dwelling Units Per Building. The Board shall determine the appropriate number of dwelling units in each building. In making such determination, the Board shall consider compatibility with the neighborhood, building design, and pedestrian and motor vehicle movement within the parcel.
- e. Dwelling Unit Space - All dwelling units within apartment buildings shall have a minimum floor space area of four hundred and eighty (480) square feet.
- f. Bedrooms - No multi family development shall have more than ten (10) percent of the total number of apartments with three (3) or more bedrooms. A combined sleeping and living room in an Efficiency Apartment, so called shall be considered one bedroom, and any other room in any apartment which is not a single living room or equipped kitchen, and is shown on a plan as being for other than bedroom use but which, because of location, size or arrangement, could, in the opinion of the Board, be used or adapted as a bedroom, shall be considered as a bedroom for density calculations. No attic or other storage or similarly usable space shall be used as or altered to create regular bedroom space nor shall the construction or other aspects facilitate such use or alteration.
- g. Screening - All sewage facilities, service areas and equipment, trash, conveniences, parking and recreational areas shall have screening as required by the Board.
- h. Environmental Protection - There shall be no filling, draining, altering or relocation of any stream, lake, pond or wetland except that performed in full compliance with applicable laws, the requirements of all pertinent governmental agencies and the requirements and recommendations of the Board. No special permit shall be granted for a multi family development where the Board finds that another type of residential development would be less detrimental to the environment, unless the Town Meeting has designated a specific district for the particular multi family development in question.
- i. Excepting master antennae serving one or more buildings, exterior antennae for reception or transmission shall not be permitted.
- j. Exterior Lighting and Screening - Non-glaring exterior lighting shall be planned, installed and operated so as to best serve each building or group of buildings. Parking areas, drives and other roadways shall be designed and landscaped so as to insure that all dwelling units are screened from motor vehicle headlights and do not directly illuminate adjacent lots.

- k. Landscaping - The site shall be preserved and enhanced by retaining and protecting trees, shrubs, ground cover, stone walls and other site features insofar as practicable. Additional new plant material shall be added for privacy, shade, beauty of buildings and grounds and to screen features which the Board deems detrimental to the aesthetics of the development.
- l. Roads, Drives, Municipal Services, Etc. - All roads, drives, parking areas and walks shall be constructed so as to afford adequate access to Town ways. The Board shall consider the recommendation of the Police and Fire Departments in determining adequacy and may require more than one means of entering and exiting the parcel where more than fifty dwelling units are proposed or where indicated by safety and traffic conditions. Proper maintenance of all private roads, drives, parking areas and walks on the project site, including snow removal, shall be the responsibility of the owner.
- m. Rubbish Disposal - Rubbish and garbage disposal facilities with screening shall be provided in full conformity with all applicable health or other laws and regulations and shall be protected against scattering of contents, rodent or other unhealthy infestation or condition and odor transmission.
- n. Water supply shall be sufficient at all times to meet water supply and fire protection requirements and in this regard shall consider the recommendations of the Town Water and Fire Departments. All main service lines for water, sewer and utilities shall be underground.
- o. Open Space and Common Land - As required for an open space residential development shall be laid out in such manner as to tend to assure compliance with the foregoing standards, to provide for pedestrian safety within the site and to provide an aesthetically pleasant setting for the multi family development within its neighborhood.

5. LEGAL REQUIREMENTS FOR COMMON LAND OWNERSHIP AND MAINTENANCE

The common land and other facilities which may be held in common shall be conveyed to the mandatory homes association, whose membership includes the owners of all lots or units contained in the tract or if the development is a cooperative, then the owners of the shares in the cooperative association.

However, if the development is made up of rental units, then the common land and other facilities shall be conveyed to the owner of the rental units as Trustee for the benefit of the tenants of the dwelling units in the development.

The developer shall include in the deed to the owners of individual lots and dwelling units, and in the terms of leases or rentals of dwelling units, beneficial rights in said common land, and shall grant a conservation restriction to the Town of Westford over such land pursuant to Massachusetts General Laws Chapter 184 Sections 31-33, to insure that such land be kept in open or natural state and not be built upon for residential use or developed for accessory uses such as parking or roadways. This restriction shall be enforceable by the Town through its Conservation Commission in any proceeding authorized by Massachusetts General Laws Chapter 184, Section 33. Such conservation restriction shall be conveyed to the Town of Westford whether or not individual lots or dwelling units are conveyed, sold or rented or are retained all or in part by the developer. In addition, the developer shall be responsible for the maintenance of the common land until such time as the homes association is capable of assuming said responsibility or in the case of a trust, for the benefit of the tenant upon the execution of the trust.

In order to ensure that the homes association will properly maintain the land deeded to it under this section, the developer shall prepare a Declaration of Covenants and Restrictions, which shall, at a minimum, provide for the following:

- a. mandatory membership in an established homes association as requirement of residence or ownership of any lot or dwelling unit in the tract.
- b. provisions for maintenance and tax assessments of all lots in order to insure that the common land is maintained in a condition suitable for the uses approved by the homes association. Failure to pay such assessment shall create a lien on the property assessed, enforceable by either the homes association or the owner of any lot.
- c. provisions which, so far as possible under the existing law, will ensure that the restrictions placed on the use of the common land will not terminate by operation of law.

This Declaration of Covenants and Restrictions shall be reviewed and approved by the Planning Board, and then shall be recorded at the Middlesex Registry of Deeds. A copy of said Declaration shall also be filed with the Town Clerk. Prior to the Building Inspector's issuance of a building permit for any lot, the developer shall provide satisfactory assurance of the conveyance and recording as required above in the form of copies of the recorded instruments bearing the recording stamps.

6. PROCEDURES FOR APPROVAL

a. Filing of Application

An application for the granting of a special permit by the Planning Board to approve an Open Space Residential Development shall be filed with the Board, with a copy filed

forthwith with the Town Clerk, and shall be accompanied by six copies of a preliminary plan for the entire tract under consideration, prepared by a registered professional architect, engineer or landscape architect.

b. Contents of Application

Said application and plan shall be prepared in accordance with requirements for a preliminary subdivision plan in the Rules and Regulations of the Planning Board governing subdivision of land, and shall include proposed location, bulk and height of all proposed buildings. In addition, the applicant shall provide the following information.

The number of dwellings which could be constructed under this bylaw by means of conventional development plan, considering the whole tract, exclusive of water bodies and land prohibited from development by legally enforceable restrictions, easements or covenants. (Note: If areas such as wetlands, floodplains or steep slopes are not be counted in figuring the number of permissible units, the applicant shall be required to exclude those areas in making his calculations).

An analysis of the site, including wetlands, slopes, soil conditions, areas within the 100 year flood, trees over six inches and such other natural features as the Planning Board may request.

A summary of the environmental concerns relating to the proposed plan.

A description of the neighborhood in which the tract lies, including utilities and other public facilities, and the impact of the proposed plan upon them.

Evaluation of the open land proposed within the cluster, with respect to size, shape, location, natural resource value, and accessibility by residents of the Town or of the cluster.

Where an application is for multi family development, within an open space residential development, the application shall include the following additional design information which, when deemed appropriate by the Board, shall be made a condition of the special permit grant.

Six (6) copies of a site plan and text for the entire tract at scale of 1"=100 ft. or larger prepared by a registered architect or registered professional engineer and a registered land surveyor showing at least the following shall be submitted with a petition.

a. Site dimensions (perimeter site dimensions).

b. Building size and location (including setback measurements, distance between buildings, and plan view exterior measurements of individual buildings).

- c. Internal roads, sidewalks and parking areas (width dimensions of paving and indication of number of parking spaces).
- d. Zoning, scale and North arrow (minimum scale of 1"=100')
- e. Total site area in square footage and acres and area to be set aside as open space and common land.
- f. Percentage of lot coverage (including the percentage of the lot covered by buildings) and percentage of open space and common land.
- g. The proposed residential density in terms of dwelling units and bedrooms per acre and number of units proposed by type-number of one bedroom units, two bedroom units, etc.
- h. Location of sketch map (indicate surrounding streets and properties and any additional abutting lands owned by the applicant) in the same scale as the Assessor maps for the area.
- i. Developer's (or his representative's) name, address and phone number.
- j. Five (5) ft. contours on the tract and within 50 feet beyond the site boundaries. If the Board finds that such data cannot be obtained beyond site boundaries, the Board may accept such contours only to the site boundaries and accept such information as may be obtained from reliable sources to represent the contours beyond the site boundaries.
- k. Representation of all proposed facade elevations (indicate height of building and construction material of exterior facade).
- l. Typical unit floor plan (floor plan must be indicated for each type of unit proposed, that is, one bedroom, two bedrooms or more). Area in square feet of each typical unit must be indicated.
- m. Proposed schedule for completing the proposed development, including therein as appropriate, designation of specific sections or buildings proposed to be completed for occupancy prior to overall completion.

The information contained in items "a" through "m" above, together with other materials required in the contents of an open space development application, when submitted in sufficient detail to enable all the required findings hereunder, constitute a complete application for a multi family development in an Open Space Residential Development.

The Board encourages the submission of preliminary plans upon which informal discussion with the applicant may be based. A "preliminary plan" may contain only the materials required in items "a" through "m" above. Upon receipt of a "preliminary plan", the Board shall arrange for such discussion with the applicant at one of its public meetings.

c. Review of Other Boards

Before acting upon the application, the Board shall submit it with the plan to the following boards, which may review it jointly or separately: The Board of Health, the Superintendent of Streets and Conservation Commission. Any such board or agency to which petitions are referred for review shall submit such recommendations as it deems appropriate to the Planning Board and the applicant. Failure to make recommendations within 35 days of receipt shall be deemed lack of opposition.

d. Public Hearing

After the opportunity for review by other boards has taken place, the Planning Board shall hold a hearing under this section, in conformity with the provisions of G.L. Chapter 40A, section 9 and Section 6 of this Protective Bylaw.

e. Relation to Subdivision Control Act

Planning Board approval of a special permit hereunder shall not substitute for compliance with the Subdivision Control Act, nor oblige the Planning Board to approve any related definitive plan for subdivision, nor reduce any time periods for board consideration under the law. However, in order to facilitate processing, the Planning Board shall, insofar as practical under existing law, accept regulations establishing procedures for submission of a combined plan and application which shall satisfy this section and the Board's regulations under the Subdivision Control Act.

Where a multi family development is granted, which is not subject to subdivision control, the Planning Board shall impose all or such part of its subdivision control requirements as it deems advisable as a condition upon its permit, including but not limited to the construction of roads and driveways, drainage facilities, and other facilities and utilities, and shall require a bond or covenant in the manner prescribed in the subdivision regulations to secure performance of the entire plan for multi family development as approved for special permit.

f. Findings of Board

The Board may grant a special permit under this section only if it finds that the applicant has demonstrated the following: that the Open Space Residential Development plan will be in harmony with the general purpose of this bylaw and the requirements of G.L. Chapter 40A, and the long range plan of the town (if any); that it will not have a detrimental impact on the neighborhood, will be designed with due consideration for health and safety and is superior to a conventional plan in preserving open space, minimizing environmental disruption, allowing for more efficient provision of services, or allowing for greater variety in prices or types of housing. In addition, the plan must meet the specific requirements identified above.

In addition, with respect to applications for multi family development, the Board shall determine that the layout, location and architecture of the principal and accessory buildings are and will be compatible with other development, which is or may be developed in the vicinity in accordance with the zoning for the vicinity without regard to special permit.

ARTICLE 4. It was voted unanimously that the Zoning By-Law be further amended as follows:

1. Add to the definitions in Section 1.5 between the definitions of "membership club" and "open space" the following definition:

Multi Family Development - a building or buildings containing two or more attached dwelling units or more than one dwelling unit, whether or not attached, on a single lot, and the buildings accessory thereto.

2. Add to the Classes of Districts in Section 2.1 the following district:

8. Residential Multi Family (RM)

3. In the Table of Use Regulation in Section 3.3 add an additional column under the heading "district" before the column headed RA entitled RM. Under the Use Heading "Residential" add an additional use as follows:

5. Multi Family Development

and in the column headed RM insert the designation SPB. Also, insert in the column headed RM "Use Prohibited under all other designations".

4. Add in Section 5.5 Off-Street Parking And Loading Requirements, under the heading "use" and after the word "dwelling" the words "including multi family development" so as to appear opposite the

words "two per unit" in the heading "minimum number of off-street parking spaces per unit".

5. Add a new section 5.6 to the Zoning Bylaw as follows:

5.6 Multi Family Development. Where the Town Meeting has determined a specific residential multi family (RM) district for multi family development, after submission of it of a preliminary plan as defined herein, such multi family development may subsequently be allowed as a special permit by the Planning Board subject to the following procedures and requirements. A petition or request for designation of such residential multi family (RM) district shall, in each case, be made upon a preliminary plan, as hereinafter provided, and such petition or request shall constitute a proposed amendment to this bylaw, subject to Section 6.8. The petitioner for such amendment shall present evidence to both the Town Meeting and the prerequisite Planning Board hearing that such (RM) district designation will tend to meet both the purpose and design requirements for multi family development under this section.

1. PURPOSE

To provide an acceptable design for multi family development within (RM) districts designated by the Town Meeting. This design shall be designated multi family development, and shall serve the public by:

- a. Encouraging better overall site planning;
- b. Preserving the natural and scenic amenities of the property;
- c. Providing suitable areas for both active and passive recreation;
- d. Assuring maximum environmental protection;
- e. Providing a variety of housing opportunities within the Town.

2. MINIMUM DIMENSIONAL REQUIREMENTS

Multi Family Developments as defined above shall be allowed on parcels of land having a minimum contiguous area of two acres, all of which shall be within the designated multi family residential (RM) district.

Density: The number of dwelling units permissible shall not exceed the lesser of one bedroom per 4000 square feet or ten dwelling units per acre, except in the case of an application made by the Housing Authority but shall not exceed the lesser of one bedroom per 3000 square feet or fifteen dwelling units per acre.

Dimensional Controls: The following dimensional controls shall apply:

Minimum lot area 80,000 square feet

Minimum frontage 200'

Minimum front yard 50'

Minimum side yards 35' for parcels of land of up to two acres, plus five feet for each additional acre in the parcel up to 100 feet.

Minimum rear yard 50' for parcels of land of up to two acres, plus five feet for each additional acre in the parcel up to 150 feet.

Except as inconsistent with the foregoing, the dimensional controls in Section 4.2 shall apply.

3. DESIGN REQUIREMENTS

- a. Multi Family Development shall be served by public water system or private communal water systems which conform with all applicable regulations of the Commonwealth of Massachusetts and the Town of Westford.
- b.. Natural surface drainage channels shall be either incorporated into the overall design or shall be preserved as part of the common land. The developed area shall be served by storm sewers.
- c. Building Separation - the distance between buildings shall be a minimum of 50 feet.
- d. Parking - On site paved parking areas including at least two parking spaces for every dwelling unit with minimum dimensions of ten (10) feet by twenty (20) feet and adequate provision for aisles, drives, visitor parking and snow disposal shall be provided. Separate buildings for parking garages may be permitted or located and designed so as to complement the apartment building design and site layout. Parking shall not be located at the lot front.
- e. Building Height - No building shall exceed thirty-five feet in height. Dwelling units located in part below the upper finished grade on sloping sites shall be deemed one story.

- f. Dwelling Units per Building. No building may contain more units than were represented to the Town Meeting in the preliminary plan.
- g. Dwelling Unit Space - All dwelling units within apartment buildings shall have a minimum floor space area of four hundred and eighty (480) square feet.
- h. Bedrooms - No multi family development shall have more than ten (10) percent of the total number of apartments with three (3) or more bedrooms.

A combined sleeping and living room in an Efficiency Apartment, so called, shall be considered one bedroom, and any other room in any apartment which is not a single living room or equipped kitchen, and is shown on a plan as being for other than bedroom use but which, because of location, size or arrangement, could, in the opinion of the Board, be used or adapted as a bedroom, shall be considered as a bedroom for density calculations. No attic or other storage or similarly usable space shall be used as or altered to create regular bedroom space nor shall the construction or other aspects facilitate such use or alteration.

- i. Screening - All sewage facilities, service areas and equipment, trash, conveniences, parking and recreational areas shall have screening as required by the Board.
- j. Environmental Protection - There shall be no filling, draining, altering or relocation of any stream, lake, pond or wetland except that performed in full compliance with applicable laws, the requirements of all pertinent governmental agencies and the requirements and recommendations of the Board.
- k. Excepting master antennae serving one or more buildings, exterior antennae for reception or transmission shall not be permitted.
- l. Exterior Lighting and Screening - Nonglaring exterior lighting shall be planned, installed and operated so as to best serve each building or group of buildings. Parking areas, drives and other roadways shall be designed and landscaped so as to insure that all dwelling units are screened from motor vehicle headlights and do not directly illuminate adjacent lots.
- m. Landscaping - The site shall be preserved and enhanced by retaining and protecting trees, shrubs, ground cover, stone walls and other site features insofar as practicable. Additional new plant mater-

ial shall be added for privacy, shade, beauty of buildings and grounds and to screen features which the Board deems detrimental to the aesthetics of the development.

- n. Roads, Drives, Municipal Services, Etc. - All roads, drives, parking areas and walks shall be constructed so as to afford adequate access to Town ways. The Board shall consider the recommendation of the Police and Fire Departments in determining adequacy and may require more than one means of entering and exiting the parcel where more than fifty dwelling units are proposed or where indicated by safety and traffic conditions. Proper maintenance of all private roads, drives, parking areas and walks on the project site, including snow removal, shall be the responsibility of the owner.
- o. Rubbish Disposal - Rubbish and garbage disposal facilities with screening shall be provided in full conformity with all applicable health or other laws and regulations and shall be protected against scattering of contents, rodent or other unhealthy infestation or condition and odor transmission.
- p. Water supply shall be sufficient at all times to meet public water supply and fire protection requirements and in this regard shall consider the recommendations of the Town Water and Fire Departments. All main service lines for water, sewer and utilities shall be underground.
- q. Open Space and Common Land, if any, shall be laid out in such manner as to tend to assure compliance with the foregoing standards, to provide for pedestrian safety within the site and to provide an aesthetically pleasant setting for the multi family development within its neighborhood. Such open space land shall meet the ownership and maintenance and conservation easement requirements as provided for an open space residential development under Section 5.1 of this bylaw.

4. PROCEDURES FOR APPROVAL

a. Filing of Application

An Application for the granting of a special permit by the Planning Board to approve a Multi Family Development shall be filed with the Planning Board, with a copy filed forthwith with the Town Clerk, and shall be accompanied by six copies of a preliminary plan for the entire tract under consideration, prepared by a registered professional architect, engineer or landscape architect.

b. Contents of Application

Said application and plan shall be prepared in accordance with requirements for a preliminary subdivision plan in the Rules and Regulations of the Planning Board governing subdivision of land, and shall include proposed location, bulk and height of all proposed buildings. The information required in the contents of a multi family development application, when submitted in sufficient detail to enable all the required findings hereunder, constitute a complete application for a multi family development.

1. An analysis of the site, including wetlands, slopes, soil conditions, areas within the 100 year flood, trees over six inches and such other natural features as the Planning Board may request.
2. A summary of the environmental concerns relating to the proposed plan, based upon an estimate, by age group and family size, of the population of the proposed development, which estimate shall be part of the summary.
3. A description of the neighborhood in which the tract lies, including utilities and other public facilities, and the impact of the proposed plan upon them.
4. Preliminary Plan. The Town Meeting shall, prior to its designation of a specific residential multi family (RM) district within which multi family development may occur, be furnished a written preliminary plan containing the following information, which plan shall become part of the special permit application. The preliminary plan shall also be presented to the Planning Board at its hearing on the proposed residential multi family (RM) zoning district amendment.

Six (6) copies of a site plan and text for the entire tract at a scale of 1"=100 ft. or larger prepared by a registered architect or registered professional engineer and a registered land surveyor showing at least the following shall be submitted with a petition.

- a. Site dimensions (perimeter site dimensions) on a map indicating zoning prior to (RM) designation with scale, north point. The minimum scale shall be 1"=100'.
- b. Building size and location and the number of dwelling units and number of bedrooms to be contained in each building. Include setback measurements,

distances between buildings, and plan view exterior measurements of each building.

- c. Internal roads, sidewalks and parking areas (width dimensions paving and indication of number of parking spaces).
- d. Proposed methods and means for supplying domestic water, for draining the area, and for sewage disposal, and the nature and extent of reliance on municipal facilities for those purposes.
- e. Total site area in square footage and acres and area to be set aside as open space and common land.
- f. Percentage of lot coverage (including the percentage of the lot covered by buildings) and percentage of open space and common land.
- g. The proposed residential density in terms of dwelling units and bedrooms per acre and number of units proposed by type-number of one bedroom units, two bedroom units, etc.
- h. A map of the proposed residential multi family district (RM) in which the proposed multi family development would be located at the same scale as the adopted zoning map (Section 2.2) and a map at the same scale as Assessors maps for the district, indicating abutting streets and lots and the names of their owners, according to the most recent tax list.
- i. Developer's (or his representative's) name, address and phone number.
- j. Five (5) ft. contours on the tract and within 50 feet beyond the site boundaries. If the Board finds that such data cannot be obtained beyond site boundaries, the Board may accept such contours only to the site boundaries and accept such information as may be obtained from reliable sources to represent the contours beyond the site boundaries.
- k. Representation of all proposed facade elevations (indicate height of building and construction material of exterior facade).
- l. Typical unit floor plan (floor plan must be indicated for each type of unit proposed, that is, one bedroom, two bedrooms or more). Area in square feet of each typical unit must be indicated.

- m. Proposed schedule for completing the proposed development, including therein as appropriate, designation of specific sections or buildings proposed to be completed for occupancy prior to overall completion.

c. Review of Other Boards

Before acting upon the application, the Board shall submit it with the plan to the following Boards, which may review it jointly or separately: the Board of Health, the Superintendent of Streets and Conservation Commission. Any such board or agency to which petitions are referred for review shall submit such recommendations as it deems appropriate to the Planning Board and the applicant. Failure to make recommendations within 35 days of receipt shall be deemed lack of opposition.

d. Public Hearing

After the opportunity for review by other boards has taken place, the Planning Board shall hold a hearing under this section, in conformity with the provisions of G.L. Chapter 40A, Section 9 and Section 6 of this Protective Bylaw.

e. Relation to Subdivision Control Act

Planning Board approval of a special permit hereunder shall not substitute for compliance with the Subdivision Control Act, nor oblige the Planning Board to approve any related definitive plan for subdivision, nor reduce any time periods for board consideration under the law. However, in order to facilitate processing, the Planning Board shall, insofar as practical under existing law, accept regulations establishing procedures for submission of a combined plan and application which shall satisfy this section and the Board's regulations under the Subdivision Control Act.

Where a multi family development is granted, which is not subject to subdivision control, the Planning Board shall impose all or such part of its subdivision control requirements as it deems advisable as a condition upon its permit, including but not limited to the construction of roads and driveways, drainage facilities, and other facilities and utilities, and shall require a bond or covenant in the manner prescribed in the subdivision regulations to secure performance of the entire plan for multi family development as approved for special permit.

f. Findings of Board

The Board may grant a special permit under this section only if it finds that the applicant has designed the plan

in substantial conformity with the preliminary plans presented to Town Meeting, and finds that such plan meets the design requirements hereof.

ARTICLE 5. It was voted unanimously that this article be dismissed.

It was moved and voted to conclude the Special Town Meeting at 3:48 p.m. and reconvene the Annual Town Meeting.

A True Record: ATTEST

Bette R. Hook
Town Clerk

Special Town Meeting, October 28, 1980

At a legal meeting of the inhabitants of the Town of Westford, qualified to vote, by law, in Town affairs, held at Abbot Middle School on Tuesday, October 28, 1980 at 7:30 p.m. the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The attendance was 545.

William Kavanagh, Town Moderator, called the meeting to order and declared the presence of a quorum.

ARTICLE 1. It was voted unanimously that the sum of Twenty-Three Thousand (\$23,000.00) Dollars be appropriated from the account entitled Water Department Surplus to defray the cost of laying new eight inch water mains in and along Oak Hill Road and Grove Street in Nabnasset to replace the existing mains in said streets.
(Finance Committee Approved)

ARTICLE 2. It was voted unanimously that the sum of Ten Thousand (\$10,000.00) Dollars be appropriated from the account entitled Water Department Surplus to defray the cost of laying new six inch water mains in and along Pershing Street in Forge Village to replace the existing mains in said street.
(Finance Committee Approved)

ARTICLE 3. It was voted unanimously that the Town hereby accepts Section 8H of Chapter 40 of the General Laws, which Section, in substance provides for the establishment of an Energy Resources Commission.

ARTICLE 4. It was voted unanimously that the unborrowed balance of debt authorized by vote under Article 11 of the Warrant for the Special Town Meeting held on June 26, 1969 be and the same hereby is rescinded.
(Finance Committee Approved)

ARTICLE 5. It was voted that the Board of Selectmen be and they hereby are authorized and directed to petition the Department of Revenue to authorize a postponement for the implementation of the revaluation of real estate in the Town until the January 1, 1981 assessment date, and in addition that the Board of Assessors be and they are hereby authorized and instructed to make a formal request to the Department of Revenue to undertake another review of the proposed 100% Evaluation Assessments of the town to ascertain if they comply with all legal classifications necessary for such re-evaluation.

Upon the request of the Moderator, it was moved, seconded and voted unanimously to allow two non-members of the Town of Westford from the Merrimack Valley Legal Services - Ms. Maxa Berid and Mr. Thomas Barbeiri speak on Article 5 on behalf on the elderly.

Special Town Meeting, October 28, 1980 (Cont'd)

It was moved, seconded and voted unanimously to allow Walter E. Bickford, Representative in the General Court, Second Middlesex District to speak on Article 5.

Upon completion of the Warrant, it was moved, seconded and voted to adjourn and dissolve the Special Town Meeting at 9:35 p.m.

A True Record: ATTEST

Bette R. Hook
Town Clerk

Report of the Board of Registrars

The Board of Registrars conducted the annual resident listing which resulted in the printing of Street List Books, precinct lists of registered voters, dog owner lists, alphabetical list of residents, and the jury selection list for Westford residents.

Registration sessions for new voters were held for the Presidential Primary, the Town Election and Annual Town Meeting, the September Primary, the October Special Town Meeting, and the State Election in November. A total of 7,676 registered voters were listed at the close of registration for the November Election; Democrats 3,232; Republicans 1,206; Unenrolled (Independent) 3,238.

The Board held twelve sessions to register new voters, met twice to certify signatures on nomination papers (107 papers with 10,880 signatures), twice to certify signatures on initiative petitions (37 petitions with 742 signatures), and to certify signatures on petitions for a Special Town Meeting (10 petitions with 342 signatures). Meetings were also held to prepare ballot boxes for the elections, for budget preparation, and clarification of street listing requirements.

Respectfully submitted

Board of Registrars

William R. Healy, Chairman

Leon P. Blanchard

Wilbert L. Vaughn

Bette R. Hook, Clerk

TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 through December 31, 1980:

822 Males	@ \$ 3.00 each	\$2,466.00
110 Females	@ \$ 6.00 each	660.00
776 Spayed Females	@ \$ 3.00 each	2,328.00
1 Kennel	@ \$10.00 each	10.00
4 Kennels	@ \$25.00 each	100.00
		<hr/>
		\$5,564.00
Clerk's Fees - 1,713 Licenses @ \$.35		599.55
Paid Town Treasurer (Receipts on file)		<hr/>
		\$4,964.45

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended and also to the following Westford By-Laws:

LICENSE PERIOD - The time between April 1 and the following March 31 inclusive.

LICENSES AND TAGS - A person, who at the commencement of a license period is, or who during any license period becomes the owner or keeper of a dog three months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes three months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period, and the owner or keeper of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licenses of a dog in any town shall be in the office of the clerk thereof.

The license shall be in a form prescribed by the director, upon a blank to be furnished by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls. The owner or keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the Town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the Town Clerk at a cost of twenty-five cents, which, if received by a Town Clerk, shall be retained by him unless otherwise provided by law.

FEES FOR LICENSES - The fee for every license shall, except as otherwise provided, be \$3.00 for a male dog and \$6.00 for a female

dog, unless a certificate of a registered veterinarian who performed the operation that said female dog has been spayed and has thereby been deprived of the power of propagation has been filed with the Town Clerk, in which case the fee shall be \$3.00.

RABIES IMMUNIZATION - The State of Massachusetts requires that all dogs be vaccinated against rabies at three year intervals, beginning at six months of age. A certification of vaccination as well as a rabies tag will be given the owner of the dog by the performing veterinarian.

ARTICLE VI - Westford By-Laws - Dogs - All owners or keepers of dogs in the Town of Westford, who on the first day of June of each year, have not licensed said dog or dogs, as prescribed in Section 137 of Chapter 140 of the General Laws of the Commonwealth of Massachusetts, shall be required to pay an additional fee of not more than One (\$1.00) Dollar.

No owner or keeper of any dog shall permit such dog to run at large if unlicensed, nor shall a dog be permitted to run at large at any time between the hours of 7:00 A.M. and 7:00 P.M., licensed or unlicensed. The provisions of this section shall not be intended to apply to dogs participating in any dog show, nor to "seeing eye" dogs properly trained to assist blind persons when such dogs are actually being used by blind persons for the purpose of aiding them in going from place to place, nor to any dogs being trained for or actually being used for hunting purposes.

Whoever violates any provision of this By-Law shall be punished according to the following procedure and schedule of fines, which are hereby declared to be an alternative to the procedure and schedule set forth in G.L. (Ter. Ed.) Chapter 140, Section 173A; For the first offense, not less than Five Dollars nor more than Ten Dollars; for the second offense, not less than Ten Dollars nor more than Twenty-Five Dollars; and for each subsequent offense, Twenty-Five Dollars.

Bette R. Hook
Town Clerk

REPORT OF THE BOARD OF SELECTMEN

At the annual town election in May, 1980, Richard S. Emmet, Jr. and John A. Flavell were reelected to three year terms. At the organizational meeting on May 8, Mr. Emmet was elected Chairman, Mr. Jewett was elected Vice-Chairman and Mrs. Cook was elected Secretary.

The Board wishes to express the Town's appreciation for the services of those persons who have served the Town for many years: Ron Kangas (Alternate representative to N.M.A.C.); Norman Nesmith (Assessor); and Esther Smith (Police Department Adm. Clerk). The Board also notes with sadness the death of Arthur Healy, who served as Selectman, Assessor and Tax Collector at various times, as well as serving on numerous Town Committees.

Energy

The escalating cost of heating town buildings has become a major concern. During the past year, an energy fair has been conducted for the public by the Energy Coordinator, Garry Culbert. The Board has appointed an Energy Resources Commission to work with the Energy Coordinator and the Board is participating with the School Committee in an energy audit of Town buildings, to be conducted by an outside firm. Various ways of reducing the heating expense at the Town Hall are under active consideration, including the installation of timing devices on the two thermostats.

Environment

During the past year, several environmental problems have required the attention of the Selectmen, as well as other town and State authorities. Numerous barrels of chemicals have been removed from the premises at 147 Concord Road; a water problem south of I-495 has been resolved by Water Department action; and a clay covering has been applied by the Highway Department to much of the Landfill. The Board upheld the Fire Chief's objection to the storage and loading LP Vehicles at 147 Concord Road and in November appointed Richard Felago as the Town's first Hazardous Waste Coordinator. The most time-consuming problem has related to complaints by the Town of Acton and the Massachusetts D.E.Q.E. over the dumping of septage by Westford contractors on Town-owned land off Acton Road, near the Acton line. This practice has had Westford Board of Health and informal state approval for several years. A cease-and-desist order by DEQE has been suspended pending the results of a hydrological study by an engineering firm hired by the Board. Meanwhile, access to the site has been controlled by a locked gate and earthen barriers.

Federal Block Grant Program

Funds have been received (\$296,000) under this program for the rehabilitation of qualified housing in Graniteville and are being administered under the direction of a Graniteville Advisory Committee. A pre-application for a similar program in Forge Village has been approved by H.U.D. (in the amount of \$320,000). The Board has voted

that the top priority for any future grant application should be additional housing for the elderly.

Finances

A revised procedure and schedule for budget preparation and review was approved by the Board on September 30, following a joint meeting of the heads of various Town boards and committees. The purpose is to start the process earlier, to avoid duplication of effort and to provide for orderly review. The Board engaged the firm of Feeley and Driscoll to audit financial statements through June 30, 1980 and to prepare a management report. The financial and management reports have been received and will be reviewed in March with all concerned personnel and committees.

Industrial and Commercial Development

Several new firms have located in Westford over the past year, along Route 110 and Powers Road and in the new industrial park off Carlisle Road. The vote by the Town in February, 1979, to amend its zoning by-laws and map for the Route 110 area, has contributed to this business expansion.

Labor Negotiations

On April 29, the Board signed a three year contract with the Westford Police Association. This was the result of difficult negotiations lasting well over a year. Negotiations with Highway Department employees were started April 1 and completed June 24.

Revaluation and Proposition 2½

Over the past year, the Town has been confronted by multiple problems stemming from state-ordered revaluation and from passage of Proposition 2½ by referendum in November. These problems are as yet far from resolved. While revaluation is under the jurisdiction of the Board of Assessors and the State Department of Revenue, the Board of Selectmen has been deeply involved in trying to mediate the disputes that have arisen, to be responsive to the two citizen groups that have been formed and to get the revaluation process completed as equitably, and expeditiously as possible. An Advisory Committee has been appointed by the Board to monitor the completion of revaluation, to communicate with the public and to advise the Board on classification.

The impact of Proposition 2½ on town budgets and services presents many additional problems. The various town boards and committees, and ultimately the Town Meeting, will have some extremely painful and difficult choices to make in complying with the direction of the voters of Massachusetts.

Town Hall

The new office for the Building Department, on the stage of the

Town Hall, has been completed with the invaluable help of students and staff from Nashoba Tech. The new space, together with the office vacated by the Water Department's move to its new building, has greatly relieved the space problem in the Town Hall. Reduction of energy use and improved record storage remain as priority items.

Town Lands and Facilities

The acquisition by the Town of Edwards Beach on Lake Nabnasset was the outstanding event in this category. The Board approved the Recreation Commission's recommendation of a \$2.00 per person user charge at both Town beaches and also approved new rules for use of the ball fields in early spring.

Elsewhere, interested citizens completed the tree planting project at the "Silk parcel" and Burlington Sand and Gravel fulfilled their landscaping commitments at the site off Powers Road. Progress on the adjoining pond site continued.

Miscellaneous

In response to Westford Police Association complaints of mismanagement, a special committee, consisting of two selectmen, one sergeant, one patrolman and the Chief of Police, met on three occasions during the summer and fall; and as a result, many sources of past conflict and misunderstanding were alleviated.

Insurance coverage for members of the Fire Department injured in the line of duty, were greatly increased (both weekly benefits and medical payments).

The Board met with representatives of the DPW to request improvements at the Boston Road-Carlisle Road-Route 110 intersection.

Oak Road in Nabnasset, has been reconstructed under the betterments procedure.

A telephone answering service for the Dog Officer has been installed.

In response to the petition of interested residents, an advisory committee for Cable Television has been appointed and will submit its recommendations to the Board.

The Board would like to thank all Town employees, department heads, boards and committees for their patience, loyalty and hard work during a difficult year. During a time when there is much misinformed criticism of "waste" in government, your services to Westford provide the best possible answer.

Richard S. Emmet, Chairman
Dennis E. Jewett, Vice-Chairman
Marjorie Cook, Secretary
John A. Flavell
Douglas R. Johnston
Wallace E. MacQuarrie, Executive Secretary

REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is submitted herewith the Annual Report of the Town Accountant. The Accountant's records are open for the public.

Robert Earnshaw
Town Accountant

RECEIPTS - JULY 1, 1979 - JUNE 30, 1980

Taxes:

Current Year

Personal Property	306,207.89	
Real Estate	<u>5,295,566.30</u>	5,601,774.19

Prior Years

Personal Property	1,178.99	
Real Estate	<u>238,404.89</u>	239,583.88

Motor Vehicle Excise Taxes

Levy of 1973	13.20	
Levy of 1974	235.75	
Levy of 1975	600.60	
Levy of 1976	1,471.05	
Levy of 1977	3,000.16	
Levy of 1978	30,166.19	
Levy of 1979	367,443.23	
Levy of 1980	<u>465,670.74</u>	868,600.92

Farm Animal Excise Taxes		303.02
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Boat Excise Taxes		461.00
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Classified Forest Land		287.16
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Street Betterments

Current Year	10,258.70	
Prior Years	<u>214.21</u>	10,472.91

Committed Interest

Current Year	2,237.71	
Prior Years	<u>103.80</u>	2,341.51

Tax Titles	<u>5,699.14</u>	6,729,523.73
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Licenses and Permits:

Liquor Licenses		17,247.67
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Miscellaneous Licenses

Common Victualler	610.00	
Sunday Entertainment & Refreshments	1,113.00	

Licenses and Permits (Cont'd.)

Class II - 2nd Hand Cars	110.00	
Class III - Junk Cars	100.00	
Club Licenses	<u>200.00</u>	2,133.00

Miscellaneous Permits

Sewerage Permits	35.00	
Board of Health Permits	210.00	
Stable Permits	25.00	
Gasoline Storage Permits	15.00	
Auction Raffle Permits	136.00	
Firearms-Pmts. to Carry	1,070.00	
Firearms-Pmts. to Possess	278.00	
Firearms - Pmts. to Sell and Repair	71.00	
Permits to Solicit	5.00	
Fire Dept. Permits	<u>85.00</u>	1,930.00

Court Fines	66,994.92	
Board of Appeals Hearings	1,030.00	
Conservation Fees	375.00	
Planning Board Fees	<u>5,477.75</u>	95,188.34

Grant from Government

School PL 874	54,994.23	
Library Title I	2,000.00	
HUD Grant - Graniteville Rehabilitation	<u>5,000.00</u>	61,994.23

Grants from State

Schools

Title I Follow Thru VII	37,651.00	
Chap. 71 - Transportation of Pupils	84,995.00	
Chap. 71A - School Re- lated Transportation	30,471.00	
Chap. 70-Special Ed	1,712,270.00	
Chap. 645 - School Construction	177,333.33	
Co-op Prod. Coll.	7,900.00	
Title I-PL 89-313	3,400.00	
Title VI Part B	43,734.00	
Title I-PL 94-482	29,790.00	
Title IVB-PL 95-561	<u>9,143.00</u>	2,136,687.33

Free Public Library	4,856.63	
Highway Fund	121,234.00	
Veterans' Benefits	8,993.40	
Veterans' RE Abatements	2,450.00	
Tuition of State Wards	1,912.00	
Clause 17 - Widows	1,400.00	
Clause 37 - Blind Persons	525.00	
Clause 41 - Elderly Persons	16,771.81	

Grants from State (Cont'd.)			
Loss of Taxes	153.50		
Local Aid Fund	234,454.00		
Lottery	103,345.00		
Grants from County -Dog			
Taxes	2,212.20		
Arts & Humanities	344.52		
Highway Safety Bureau	<u>425.00</u>	<u>499,077.06</u>	<u>2,635,764.39</u>
Department Revenue			
Sale of Maps & By-Laws	69.70		
Public Telephone Commission	340.07		
Personal Telephone Use	104.50		
Release Fees	32.00		
Resident Books	301.50		
Sanitary Landfill	626.00		
Recording Fees & Adv. Fees	143.77		
Roudenbush Comm. Cntr.	<u>7,921.32</u>		9,538.86
Public Safety			
Police-Accident Rpts. & Reg.	1,380.00		
Building Inspector	16,143.00		
State Bldg. Inspector	225.00		
Gas Inspector	2,747.00		
Plumbing Inspector	4,160.00		
Wire Inspector	4,070.00		
Care & Destroy of Dogs	2,146.00		
Pump Permits	695.00		
Well Permits	775.00		
Sealer of Weights & Measures	<u>445.60</u>		32,786.60
From Other Sources			
Witness Fees	16.60		
Insurance Refund	10,783.00		
Rental Town Equipment	135.00		
CETA - Workmen's Comp.	1,226.85		
Overpayment & Refunds	2,836.76		
Miscellaneous	<u>402.12</u>		15,400.33
Reimbursements			
School Wages	2,000.00		
Street Lights	351.00		
Land Court Fees	169.00		
Damages - Town Property	<u>393.51</u>		2,913.51
Gifts			
Gifts to Roudenbush Comm. Cntr.	12,049.14		
250th Anniversary Celebration	11,840.91		
Restoration Fire Station	<u>150.00</u>		24,040.05
Highway Dept.			
Reconstruction & Maint. Ch. 825			72,198.00

Cemeteries			
Opening Graves		3,525.00	
Sale of Lots & Graves		1,550.00	
Perpetual Care		3,350.00	
Foundations		<u>344.00</u>	8,769.00
School Dept.			
State	32,850.03		
Federal	131,255.62		
Cafeteria Receipts	186,264.28		
School Refunds	11,172.31		
Cafeteria Refunds	4,578.58		
Refund Title I	<u>839.45</u>	366,960.27	
Athletics & Band		<u>8,347.13</u>	375,307.40
Custodian Extra Detail Revolving		4,058.18	
Police Extra Detail Revolving		18,335.18	
Library Memorial Book Fund		<u>167.03</u>	22,560.39
Treasurer			
Municipal Liens			3,840.50
Water			
Rates		275,621.57	
Service & Misc.		12,277.52	
Interest Charges		71.72	
Guar. Deposits of Services		17,228.15	
Guarentee Extensions		<u>5,710.52</u>	310,909.48
Agency and Trust			
Payroll Deductions			
Federal Withholding	884,826.34		
State Withholding	288,552.60		
County Retirement	87,866.59		
Chap. 32B Employees	118,671.99		
Chap: 32B Town Share	3,777.58		
United Fund	1,712.58		
Family Funding	770.00		
Tax Annuity	1,843.70		
Cafeteria Meal Tax	<u>478.98</u>	1,388,500.36	
Dog Licenses		<u>4,609.60</u>	1,393,109.96
Loans Issued			
Edwards Beach Purchase		125,000.00	
Moore Ave. Improvements		<u>11,250.00</u>	136,250.00
Interest			
General			
Deferred Taxes	37,243.75		

Interest (Cont'd.)		
Excise Taxes	7,749.19	
Investments	70,545.13	
Deposits	3,784.11	
Sale of Lots	<u>899.19</u>	120,221.37
Stabilization Fund	<u>14,320.81</u>	134,542.18
Trust Accounts		
Library - All Purpose Fund	3,156.78	
Library - Book Trust Fund	817.53	
Library - Lecture Fund	3,397.50	
Perpetual Care Cemetery Fund	<u>11,000.00</u>	18,371.81
Tax Anticipation Loan		495,675.00
Revenue Cash Investments		5,300,000.00
Revenue Sharing Fund	212,845.00	
Revenue Sharing Fund Interest	<u>2,400.22</u>	215,245.22
Anti-Recession Interest		<u>363.53</u>
Total Receipts		18,094,292.51
Cash Balance 7/1/79		886,099.31
Revenue Sharing 7/1/79		6,533.40
Anti-Recession 7/1/79		17,976.55
DEA Grant Balance 7/1/79		<u>4,146.00</u>
		<u>19,009,047.77</u>

EXPENDITURES

July 1, 1979 - June 30, 1980

General Government

Selectmen

Salaries	4,900.00	
Office Salaries & Wages	14,230.94	
Expenses	9,832.70	
Remodel	<u>1,084.63</u>	30,048.27

Town Accountant

Salaries & Wages	14,320.05	
Expenses	1,442.85	
Audit Expense	<u>1,000.00</u>	16,762.90

Treasurer/Collector

Salaries & Wages	41,475.00	
Expenses	13,281.10	
Posting Machine	<u>5,466.00</u>	60,222.10

Assessors

Salaries & Wages	36,440.82	
Expenses	8,492.64	
File Cabinet	675.00	
Calculator	<u>110.00</u>	45,718.46

Town Clerk

Salary	8,268.00	
Wages	8,518.55	
Expenses	1,995.22	
Capital Equipment	<u>636.34</u>	19,418.11

Election & Registration

Salaries	12,249.65	
Expenses	6,370.27	
Ballot Boxes	<u>1,410.00</u>	20,029.92

Town Counsel

Salary	20,447.00	
Expenses	<u>5,206.46</u>	25,653.46

Town Aide

Salary	9,150.00	
Expenses	<u>1,100.00</u>	10,250.00

Planning Board

Salary	1,206.14	
Expenses	2,075.84	
Engineering Fees	5,702.50	
Print File	<u>500.00</u>	9,484.48

General Government (Cont'd.)

Conservation Commission

Salary	674.28	
Expenses	<u>2,495.97</u>	3,170.25

Board of Appeals		1,122.14
License Exp. & Legal Ads		686.88
Finance Committee Expenses		765.26
Capital Outlay Expenses		201.37
CETA		391.05
House Numbering Committee		398.49
Personnel Committee		28.00
Council On Aging		4,360.00
Homemaking Services		637.00
Retired Senior Volunteer Program		300.00
Lowell Mental Health		2,670.00
Real Estate Appraisal		1,050.00
Industrial & Development Comm.		1,975.90
NMAC		2,850.00
Multi Family Housing		1,500.00
Ground Cover - Silk Property		1,052.75
Taxable Property Appraisal		2,250.00

Municipal Buildings

Town Hall		
Salary	4,183.00	
Maintenance	10,813.50	
Repair Front Apron	567.84	
Vacuum Cleaner	<u>189.00</u>	15,753.34

Police-Fire Station

Maintenance		<u>14,363.34</u>
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Total General Government

293,113.47

Public Safety

Police

Salaries & Wages	519,922.02	
Expenses	80,420.62	
Cruisers	18,684.00	
Photographic Equip.	1,306.06	
Typewriter	<u>256.00</u>	620,588.70

Fire

Salaries		
Fire Chief	18,527.00	
Firemen	22,162.94	
Firemen Standby	9,134.96	
Clerical	1,955.00	
EMT	3,600.00	
Ambulance	7,405.68	
Switchboard	<u>12,095.68</u>	74,881.26

Public Safety (Cont'd.)

Expenses

General	34,594.63	
Fire Truck	25,613.52	
Pump and Engine Repair	1,450.00	
Septic System	<u>950.00</u>	62,608.15

Dog Officer

Salary	11,252.00	
Assistant	964.36	
Expenses	<u>4,733.74</u>	16,950.10

Inspectors

Building Insp. Salaries	13,021.92	
St. Bldg. Inspections	1,600.00	
Bldg. Inspector Clerical	9,176.30	
Bldg. Inspector Expenses	1,712.74	
Plumbing Inspector	3,356.00	
Wire Inspector	3,712.00	
Gas Inspector	<u>2,096.00</u>	34,674.96

Tree Department

General	9,429.70	
New Trees	1,500.00	
Dutch Elm Disease	2,796.60	
Insect Pest Control	<u>2,488.98</u>	16,215.28

Civil Defense

		1,200.00
Sealer of Weights & Measures		599.40
Sealer of Weights & Measures Capital		<u>619.00</u>

Total Public Safety

828,336.85

Health Department

Salaries	1,550.00	
General Expenses	711.20	
Drug Rehab. Program	9,701.00	
Nashoba Board of Health	37,713.00	
Animal Inspection	400.00	
Stable Inspection	300.00	
Agent to Remove Dead Animals	1,053.00	
Nursing Service	3,684.89	
Well & Pump Inspections	1,080.00	
Sanitary Landfill Improvement	<u>2,850.10</u>	59,043.19

Total Health Department

59,043.19

Highway Department

Street Lights	41,239.58	
Snow & Ice	120,291.68	

Highway Department (Cont'd.)

Town Roads	95,953.58	
Drainage	16,810.00	
Street Signs	1,200.00	
Sidewalks	1,045.04	
Parks	21,670.65	
Machinery & Equipment	37,514.67	
Materials & Resurfacing	41,956.09	
Highway Stripper	3,875.00	
Gas Tank	2,500.00	
Air Broom	470.00	
Front End Loader	55,896.00	
Operation Landfill	43,172.42	
Westford Village Estates	81,278.47	
Moore Ave. Improvements	<u>10,911.28</u>	575,784.46

Total Highway Department 575,784.46

Veteran's Services

Salaries	2,120.00	
Expenses	840.00	
Benefits	<u>14,881.69</u>	<u>17,841.69</u>

Total Veteran's Services 17,841.69

School Department

(See School Report for Breakdown)

Operational	6,079,318.06	
Cafeteria	385,408.94	
Band & Athletics	55,954.25	
Nashoba Tech. H.S.	365,514.00	
Title I Program	146,352.85	
Court Judgement	<u>10,000.00</u>	<u>7,042,548.10</u>

Total School Department 7,042,548.10

Libraries

Salaries & Wages	89,620.15	
Expenses	37,971.45	
Carpeting & Drapes	2,509.30	
Title IV Project Grant	9,195.04	
Trust Funds	<u>7,371.60</u>	<u>146,667.54</u>

Total Libraries 146,667.54

Parks & Recreation

Recreation Dept.

Salaries & Wages	8,984.75	
Expenses	21,085.74	
Fencing & Repair	2,820.80	
Backstop	1,475.00	

Parks & Recreation (Cont'd.)		
Resurface Tennis Courts	1,500.00	
Edward Beach Purchase - (Partial)	<u>36,250.00</u>	72,116.29
Roudenbush Community Center		
Salaries & Wages	31,328.86	
Expenses	14,477.66	
DEA Grant	<u>4,950.00</u>	<u>50,756.52</u>
Total Parks & Recreation		122,872.81
<u>Contributory Retirement</u>		134,785.24
<u>Unclassified</u>		
Town Report	6,457.08	
Memorial Day	911.92	
Veteran's Quarters	900.00	
Group Insurance	127,111.24	
Town Insurance	79,731.44	
Unemployment Insurance	49,721.37	
250th Anniversary Celebration	<u>21,427.13</u>	<u>286,260.18</u>
Total Unclassified		286,260.18
<u>Water Department</u>		
Salaries & Wages	89,641.12	
Expenses	83,788.40	
Pipe & Supplies	23,861.46	
Paint Standpipe	10,150.00	
Water Mains-River St.	2,912.92	
Water Mains - Cold		
Spring Road	6,000.00	
Guar. Ext. Forrest Rd.	5,057.73	
Guar. Ext. Spruce Rd.	<u>43.00</u>	<u>221,454.63</u>
Total Water Department		221,454.63
<u>Cemeteries</u>		
Salaries & Wages	13,964.70	
Expenses	6,392.61	
Mower	273.00	
Utility Dump Cart	200.00	
Fence	<u>737.00</u>	<u>21,567.31</u>
Total Cemeteries		21,567.31
Interest on Temporary Loans		3,315.84
Anticipation of Revenue Loans		495,675.00
Principal and Interest on Loans		613,935.87

State and County Assessments

Audit of Municipal Accts.	902.00	
State Parks	55,036.62	
Regional Transit Authority	4,637.00	
Motor Vehicle Excise	1,781.40	
Government Retiree Program	999.98	
Air Pollution Control	1,432.60	
Mosquito Control	12,240.32	
County Tax	<u>175,920.92</u>	<u>252,950.84</u>

Total State and County Assessments	252,950.84
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Agency Trust and Investments

Meal Tax	478.98	
Dog Licenses - County	5,137.30	
Police - Extra Detail	18,334.18	
Custodian - Extra Detail	4,213.48	
Library Memorial	91.76	
Federal Withholding Tax	886,140.39	
State Withholding Tax	288,542.60	
Group Insurance	127,111.23	
Retirement Fund	79,376.86	
United Fund	1,474.17	
Family Funding	849.52	
Tax Annuity	1,803.70	
Perpetual Care	2,350.00	
Sale of Lots	3,500.00	
Cemetery Trust Fund	52.25	
Investment Fund Securities	<u>6,000,000.00</u>	<u>7,419,456.42</u>

Total Agency Trust and Investments	7,419,456.42
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HUD Grant	2,205.73
Restoration Fire Station	120.97

Refunds

Taxes	25,575.33	
Street Betterments	78.96	
Motor Vehicle Excise Tax	13,827.54	
Water	714.25	
Estimated Receipts	<u>1,481.32</u>	<u>41,677.40</u>

Total Refunds	<u>41,677.40</u>
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Total Payments	18,579,613.54
Balance End of Year	424,199.89
Revenue Sharing Balance	1,778.62
Anti Recession Balance	661.45
HUD Grant Balance	<u>2,794.27</u>
	<u>19,009,047.77</u>

TOWN OF WESTFORD
BALANCE SHEET -- JUNE 30, 1980

GENERAL ACCOUNTS

		LIABILITIES AND RESERVES	
		State and County Assessments 1979-1980	
CASH:	General	State	7,626.88
	Fed. Revenue Sharing	County Tax	573.98
	Anti-Recession Fiscal Asst.	Pollution Control	1,987.46
	HUD Grant	Mosquito Control	10,418.00
	Advance for Petty Cash	Special Ed.-Ch. 766	363.00
	Revenue Cash Investments	Regional Transit Auth.	20,969.32

ASSETS

Accounts Receivable		Payroll Deductions	
Taxes:		Federal Taxes	1,605.54
Levy of 1966		State Withholding	8.41
Personal Property		Retirement	8,674.52
Levy of 1967		Chapter 32B	4,874.92
Personal Property		United Fund	904.34
Levy of 1968		Tax Annuity	235.30
Personal Property			16,303.03
Levy of 1969			
Personal Property		Town Appropriation Ch. 32B	48,957.18
Levy of 1970			
Personal Property		Guarantee Deposits	
Real Estate		Water	2,005.15
Levy of 1971			
Personal Property		Trust Fund Income	
Real Estate		Library Trust Funds	24.63
Levy of 1972		Wm. Wright Cemetery	7.75
Personal Property			32.38
Real Estate			
		Investment Funds	
		Stabilization Fund	154,093.33

Levy of 1973			
Personal Property	846.44	Federal Grants	
Levy of 1974		School	
Personal Property	335.17	Public Law #81-874	33,308.57
Real Estate	1,293.66	Title II ESEA	216.20
Levy of 1975		Title I PL 89-313	2,672.50
Personal Property	1,678.21	Title I PL 94-482	1,791.70
Levy of 1976		Title IVB PL 95-561	<u>9,143.00</u>
Personal Property	3,960.29		47,131.97
Levy of 1977		Library Grant-Title I	3.60
Real Estate	4,785.00	HUD Grant	2,794.27
Levy of 1978			
Personal Property	6,130.04	Revolving Funds	
Real Estate	15,694.57	School Athletics	8,258.63
Levy of 1979		Fire Sta. Restoration	375.98
Personal Property	6,097.19	School Custodian Extra	702.75
Real Estate	130,984.72	Library Memorial Book Fund	227.58
Levy of 1980		Dog Taxes	986.75
Personal Property	6,656.78	Roudenbush Comm Ctr Gift	<u>5,747.48</u>
Real Estate	<u>275,576.04</u>		16,299.17
	460,780.52		
Motor Vehicle Excise			
Levy of 1968	7,968.83	Appropriation Balances	
Levy of 1969	7,417.71	Revenue	
Levy of 1970	12,920.92	General	243,678.85
Levy of 1971	17,196.02	Anti Recession	5.45
Levy of 1972	25,525.99	Revenue Sharing	<u>1,778.62</u>
Levy of 1973	23,973.26		245,462.92
Levy of 1974	19,703.14	Non-Revenue	
Levy of 1975	25,507.60	Street Development	13,608.87
Levy of 1976	27,887.50	Water Extensions	<u>2,196.87</u>
Levy of 1977	32,934.72		15,805.74
Levy of 1978	42,750.07	Town Roads Const. Revenue	6,000.00
		Aid to Highway Revenue	221,725.00

Motor Vehicle Excise (Cont'd.)					
Levy of 1979	60,232.22			Loans Authorized-Unissed	43,000.00
Levy of 1980	<u>195,540.65</u>		499,558.63	Sales of Town Land	9,757.44
Farm Animal Excise					
Levy of 1968	49.50			Cemetery	
Levy of 1969	57.00			Sale of Cemetery Lots Fund	10,806.20
Levy of 1970	57.00			Foundation Fund	<u>1,536.60</u>
Levy of 1971	28.00				12,342.80
Levy of 1972	29.80			Reserve Fund-Overlay Surplus	
Levy of 1974	15.89				82,374.78
Levy of 1976	412.59				
Levy of 1977	453.00			Overlay Reserved for Abatement	
Levy of 1979	<u>305.91</u>		1,408.69	Levy of 1967	406.30
				Levy of 1968	374.30
				Levy of 1969	342.35
				Levy of 1970	887.38
Boat Excise			326.00	Levy of 1972	2,240.25
Levy of 1980				Levy of 1974	1,436.52
Special Assessments				Levy of 1976	9,645.69
Street Betterments				Levy of 1977	13,359.13
Unapportioned	2,761.57			Levy of 1978	18,776.30
Original St. Better.	<u>18,800.64</u>		21,562.21	Levy of 1979	33,020.92
				Levy of 1980	<u>14,091.49</u>
					94,580.63
St. Better. Added to Taxes				Revenue Reserved Until Collected	
Levy of 1968	80.11			Motor Vehicle Excise	499,558.63
Levy of 1969	209.34			Farm Animal Excise	1,382.99
Levy of 1970	38.71			Boat Excise	326.00
Levy of 1971	36.99			Special Assessment	19,016.53
Levy of 1974	1,022.79			Tax Title and Possessions	53,909.37
Levy of 1977	498.20			Departmental	547.70
Levy of 1979	522.65			Water	<u>21,836.88</u>
Levy of 1980	<u>250.13</u>		2,658.92		596,578.10

Committed Interest			Reserve for Petty Cash	10.00
Levy of 1968	14.33			
Levy of 1969	55.97			
Levy of 1970	13.92		Surplus Revenue	
Levy of 1971	1.45		General E&D	1,076,967.88
Levy of 1972	12.15		Water	<u>94,372.47</u>
Levy of 1973	57.61			1,171,340.35
Levy of 1974	74.35		Appropriation Control 1980-81	10,300,664.00
Levy of 1980	<u>158.25</u>			
		388.03		
Tax Titles and Possessions			Overpayments	
Tax Titles	50,400.43		Personal Prop. Tax-1977	27.33
Tax Possessions	<u>3,508.94</u>	53,909.37	R.E. Taxes 1973	794.74
			R.E. Taxes 1975	3,053.65
Departmental			R.E. Taxes 1976	53.20
Highway	380.70		Farm Animal Excise 1973	25.70
Cemetery	<u>167.00</u>	547.70	St. Better Pd in Advance	4,305.37
			Street Betterments 1972	50.04
Water			Street Betterments 1973	318.44
Liens Added to Taxes			Street Betterments 1975	82.94
Levy of 1972	217.62		Street Betterments 1976	229.96
Levy of 1973	85.54		Street Betterments 1978	433.29
Levy of 1976	154.97		Committed Interest 1976	32.50
Levy of 1977	152.59		Committed Interest 1977	11.89
Rates	18,271.73		Committed Interest 1978	32.17
Service and Misc.	4,818.36		Committed Interest 1979	96.03
Interest Charges	<u>371.89</u>	24,072.70	Water Lien 1975	180.81
			Water Lien 1978	<u>49.86</u>
				9,777.92
Aid to Highways				
State	221,725.00			
Chapter 765	<u>6,000.00</u>	227,725.00		
Revenue 1980-1981		10,059.672.00		

Revenue Sharing Fund Reserved		114,416.00
Loans Authorized		
Street Betterments	30,000.00	
Traffic Lights	<u>13,000.00</u>	43,000.00
State and County Assessments		
State Parks	2,743.52	
State Aid for Libraries	<u>4,857.00</u>	7,600.52
State Aid-Police Radar		1,100.00
Unprovided for or Overdrawn Accounts		
Perpetual Care Cemetery	1,702.50	
Federal Grant-Title VIB	6,955.75	
Prin. & Int. on Loans	<u>344.26</u>	9,002.51
Payroll Deduction		
Family Funding		48.42
Revolving Accounts		
Cafeteria Meal Tax	1.03	
Cafeteria	<u>60,786.60</u>	60,787.63
		<u>13,118,009.08</u>

Town of Westford Trust Fund Report
July 1, 1979 to June 30, 1980

Title of Trust	Principal	Interest Thru June 30, 1979	Interest Rec FY 80	Withdrawals	Deposits	Balance
Perpetual Care	85,530.00	6,941.99	11,733.88	12,012.09		92,193.78
Wm. Wright	5,000.00	1,184.63	421.41			6,606.04
Lyman Wilkins	1,413.11	291.18	107.87			1,812.16
J. Herbert Fletcher	500.00	43.70	34.66			578.36
Total Cemetery	92,443.11	8,461.50	12,297.83	12,012.09		101,190.34
Metcalf & Soliders	1,300.00	2,687.72	233.74			4,221.46
Conservation Fund	5,835.63	1,696.75	330.23			7,862.61
Whitney Tree Fund	2,500.00	2,799.61	310.63			5,610.24
Whitney Playground	10,000.00	12,729.58	1,332.36			24,061.94
Total Misc.	19,635.63	19,913.66	2,206.96			41,756.25
Lecture Fund	24,597.40	3,397.04	3,832.30	3,741.50		28,085.25
Book Fund	7,650.00	1,467.80	709.45	817.53		9,009.72
All-Purpose Fund	11,256.08	4,707.36	1,728.06	3,588.28	434.05	14,537.27
Total Library	43,503.48	9,572.20	6,269.81	8,147.31	434.05	51,632.24

Paula Brule
Treasurer-Collector

Treasurer' s Report

July 1, 19 79 to June 30, 1980

Balance on Hand 6/30/ 79 \$ 539,913.4 6

Total Receipts \$18,4 69,484. 75

\$19,009,398.21

Total Payment s \$18,5 79,9 63.98

Bal on hand 6/30/80 429,434.23 \$19,009,398.21

Principal and Interest on Loans
July 1, 1979 to June 30, 1980

Date	Loan	Principal	Interest Thru June 30, 1979	Principal & Int. Pd. 6/30/80	Balance July 1, 1980
4/15/70	Francis Hill St and pipe	236,000.00	146,000.00 96,625.00	15,000.00 5,156.25	75,000.00 11,718.75
9/1/56	Pur. Water Department	281,000.00	231,000.00 99,686.00	10,000.00 1,300.00	40,000.00 2,600.00
1/30/77	Pur Howard Rd. Property	144,800.00	69,800.00 14,820.75	25,000.00 3,281.25	50,000.00 2,625.00
	Sub Total Water	661,800.00	446,800.00 211,131.75	50,000.00 9,737.50	165,000.00 16,943.75
5/1/72	Westford Academy	4,620,000.00	2,170,000.00 1,271,603.00	310,000.00 107,865.00	2,140,000.00 351,325.00
1/15/79	Robinson	1,175,000.00	660,000.00 420,187.50	60,000.00 24,525.00	455,000.00 102,037.50
	Sub Total School	5,795,000.00	2,830,000.00 1,691,790.00	370,000.00 132,390.00	2,595,000.00 453,362.00
4/14/80	Maple Rd.	11,250.00		344.26	11,250.00 702.96
2/1/71	Nabnasset Drainage	55,000.00	45,000.00 16,396.70	5,000.00 468.75	5,000.00 625.00

5/20/79	Computer	69,900.00	1,847.68	35,000.00 2,832.11	34,900.00 949.29
2/10/78		10,175.00	5,175.00 500.67	5,000.00 98.75	
	Sub Total Misc.	146,325.00	50,175.00 18,745.05	45,000.00 3,743.87	51,150.00 2,277.25

TOTAL PRINCIPAL & INTEREST PAID 7/1/80

465,000.00
145,871.37

Paul a Brule
Treasurer-Collector

Tax Collector's Report
July 1, 1979 to June 30, 1980

Year & Tax	Commitment	Collections	Abatements	Refunds	Tax Title	Balance
1966-1970	30,674.28					30,674.28
1971 ATB	38.44					38.44
Per. Prop.	1,746.25					1,746.25
Excise	17,196.02					17,196.02
1972-F A	2.30					2.30
ASB	52.68					52.68
P.P.	2,248.50					2,248.50
Excise	25,755.80					25,755.80
1973 F.A.	1.80					1.80
P.P.	962.30					962.30
Excise	23,986.46	13.20				23,973.26
ASB	1,917.33					1,917.33
W.L.	85.04					85.04
1974-Excise	19,075.11	235.75	79.82			18,759.54
P.P.	351.62	16.45				335.17
1975-F.A.	44.39					44.39
Excise	26,592.04	600.60				25,991.44
W.L.	382.36					382.36
ASB	1,197.87					1,197.87
P.P.	1,678.21					1,678.21
1976-P.P.	3,156.35	54.18				3,102.17
F.A.	412.59					412.59
W.L.	324.92					324.92
ASB	160.82					160.82
Excise	31,641.39	1,471.05	122.10	26.40		30,074.64
1977-Real	9,659.09	3,899.70	554.46	495.51	423.33	5,277.11
P.P.	1,097.96	34.39				1,063.57
F.A.	453.00					453.00
W.L.	143.58					143.58
ASB	433.44					433.44

Year & Tax	Commitment	Collections	Abatement s	Refunds	Tax Title	Balance
1977-Excise	35,017.84	3,000.16	834.03	1,751.07		32,934.72
1978-Real	132,966.93	111,781.93	920.35	1,254.22	978.95	20,539.92
P.P.	6,290.30	160.86				6,129.44
ASB	1,970.86					1,970.86
Excise	73,970.93	30,166.19	2,710.21	1,869.14		42,963.67
1979-Real	262,134.99	122,234.44	882.16	1,485.97	9,519.64	130,984.72
P.P.	6,999.84	913.11	24.39	34.85		6,097.19
Excise	461,292.85	367,443.23	43,111.62	9,494.22		60,232.22
ASB	290.59					290.59
F.A.	608.93	303.02				305.91
1980-Excise	686,506.28	465,670.74	25,961.60	666.71		195,540.65
P.P.	314,147.86	306,207.89	2,419.31	1,136.12		6,656.78
Real	5,641.491.60	5,295,566.30	90,594.37	20,245.11		275,576.04
Boat Tax	1,393.00	461.00	626.00	20.00		326.00
Totals	7,826,554.74	6,710,234.19	168,840.42	38,479.32	10,921.92	975,037.53

Paula Brule
Treasurer-Collector
Town of Westford

REPORT OF BOARD OF ASSESSORS

Value of Land and Buildings, Jan. 1, 1980.....	\$84,913,298.00
Value of Personal Property, Jan. 1, 1980.....	4,731,076.00
Total Valuation.....	89,644,374.00

Appropriations - Annual Town Meeting, May 10, 1980	\$ 9,329,290.00
Amounts Taken from Available Funds.....	277,111.00
Revenue Sharing.....	114,416.00
Debt and Interest, Various Schools.....	502,390.00
Debt and Interest, Water Department.....	59,737.50
Debt and Interest, Various Loans.....	54,556.88
1980 Overlay Fund.....	182,760.68
Total Estimated Receipts and Available Funds.....	4,274,326.51
Net Amount To Be Raised on Property.....	7,279,123.17

General Rate \$28.76
School Rate 52.44
TAX RATE \$81.20/m

Apportioned Street Betterment Commitment & Interest..\$	6,722.99
Levy of 1979 Motor Vehicle Excise.....	12,221.78
Levy of 1980 Motor Vehicle Excise.....	802,049.53
Live Stock Value.....	15,200.00
Machinery, Equipment & Other.....	330,755.00
Stock in Trade.....	506,006.00
Public Utilities.....	4,334,521.00
Acres of Land Assessed.....	16,019
Dwellings.....	3,942

ABATEMENTS

	<u>AUTO EXCISE</u>	<u>REAL ESTATE</u>	<u>PERSONAL PROPERTY</u>
1980	\$47,003.03	\$1,331.31	\$2,381.69
1979	12,221.93	532.16	13.94
1978	1,788.70	920.35	-0-
1977	1,051.48	554.46	26.20
1976	133.10	577.32	-0-

Board of Assessors

John F. Gagnon
Uldege Ricard
Janis M. Ackerman

VALUATION REPORT

The Town of Westford, under state order, instituted a revaluation program for all the real and personal property in Westford.

The contract for this work was assigned to Systems Technology Associates Inc. in August, 1978. The work was completed in September of 1980.

Before its implementation, however, a Special Town meeting voted to direct the State Department of Assessment to direct the Assessors to set the tax rate, using the old values. This was done!

We are now under order by the State Bureau of Local Assessment to review and up-date the revaluation. Also to develop a new land value formula by July 15, 1981.

This is being done.

Board of Assessors

John F. Gagnon
Uldege Ricard
Janis M. Ackerman

REPORT OF THE POLICE DEPARTMENT

ARRESTS.....	397
COMMITMENTS.....	11
FINGERPRINTS, TAKEN FOR ADOPTION.....	2
FINGERPRINTS, TAKEN FOR CITIZENSHIP.....	3
FINGERPRINTS, TAKEN FOR EMPLOYMENT.....	12
FINGERPRINTS, TAKEN FOR FIREARMS LICENSE.....	73
FINGERPRINTS, TAKEN FOR PASSPORT.....	1
FUNERAL ESCORT.....	44
PROTECTIVE CUSTODY.....	51
SUMMONSES SERVED.....	375
V.I.N. CHECKS.....	74
	<u>1043</u>

INCIDENTS INVESTIGATED

ACCIDENTS, INDUSTRIAL.....	2
ACCIDENTS, MOTOR VEHICLE.....	527
ACCIDENTS, RECREATION VEHICLE.....	3
ALARMS, BURGLAR.....	677
ANIMAL COMPLAINTS.....	130
ANIMAL/MOTOR VEHICLE COLLISION.....	86
ANNOYING OPPOSITE SEX.....	6
ARSON.....	15
ASSAULT, AGGRAVATED.....	22
ASSAULT, SIMPLE.....	22
BOMB THREAT.....	5
BREACH OF CONTRACT.....	3
BREAKING AND ENTERING, ATTEMPT.....	33
BREAKING AND ENTERING.....	78
BUILDINGS FOUND OPEN.....	222
BY-LAW VIOLATIONS, DOGS.....	25
BY-LAW VIOLATIONS, ILLEGAL PARKING.....	6
BY-LAW VIOLATIONS, ILLEGAL SIGN.....	1
BY-LAW VIOLATIONS, IMPEDING SNOW REMOVAL.....	2
BY-LAW VIOLATIONS, JUNK CARS.....	3
CALL BOXES.....	7
CHILD ABUSE	2
CRUELTY TO ANIMALS.....	2
DISORDERLY PERSONS.....	25
DISTURBANCE.....	577
DOMESTIC DISTURBANCE.....	99
EMBEZZLEMENT.....	1
FIREARMS, UNLAWFUL POSSESSION.....	6
FIREARMS, VIOLATIONS.....	71
FIRELAW VIOLATIONS.....	2
FIREWORKS VIOLATIONS.....	24
FIRES.....	280
FORGERY.....	2
FRAUD.....	1
GAMING.....	1
GENERAL SERVICE (PUBLIC).....	416
GENERAL SERVICE (OTHER POLICE AGENCIES).....	417
HEALTH HAZARD.....	107

INDECENT EXPOSURE.....	8
INJURY TO PROPERTY.....	517
KIDNAPPING.....	2
LARCENY, ATTEMPTED.....	20
LARCENY, OVER \$200.00.....	83
LARCENY, \$50.00 to \$200.00.....	164
LARCENY, LESS THAN \$50.00.....	146
LARCENY, MOTOR VEHICLE.....	17
LIQUOR LAW VIOLATION.....	34
LOST CHILD.....	1
MEDICAL EMERGENCY.....	335
MISSING PERSON.....	36
MOTOR VEHICLE, ABANDONED.....	8
MOTOR VEHICLE, DISABLED.....	804
MOTOR VEHICLE, VIOLATIONS.....	290
NARCOTIC DRUG LAW VIOLATIONS.....	14
PROPERTY, FOUND.....	119
PROPERTY, INSECURE.....	30
PROPERTY, LOST.....	73
PROPERTY, RECOVERED.....	103
PORNOGRAPHY.....	1
PROSTITUTION.....	1
PROWLER.....	51
RAPE, ATTEMPTED.....	2
RAPE.....	3
REPOSSESSION.....	6
ROBBERY, ARMED.....	4
ROBBERY, UNARMED.....	5
RUBBISH DISPOSAL.....	65
SAFETY HAZARD.....	301
STOLEN PROPERTY, POSSESSION.....	4
SUDDEN DEATH.....	4
SUICIDE.....	2
SUNDAY WORK LAW VIOLATION.....	1
SUSPICIOUS MOTOR VEHICLE.....	499
SUSPICIOUS PERSON.....	252
TELEPHONE HARASSMENT.....	49
TELEPHONE OBSCENITY.....	6
THREATENING.....	28
TRAFFIC HAZARD.....	123
TRESPASSING.....	68
TRUANCY.....	1
VIOLATION OF RESTRAINING ORDER.....	5
	<hr/>
	8202

COURT DISPOSITIONS

ASAP PROGRAM.....	66
COMMITMENTS.....	9
DISMISSED.....	62
FILED WITHOUT A FINDING.....	102
GUILTY.....	1208
NOT GUILTY.....	49
	<hr/>
	1496

MOTOR VEHICLE VIOLATIONS

ALLOWING IMPROPER PERSON TO OPERATE A MOTOR VEHICLE.....	9
ALLOWING OPERATION OF AN UNINSURED MOTOR VEHICLE.....	4
ALLOWING OPERATION OF AN UNREGISTERED MOTOR VEHICLE.....	4
FAILED TO COVER LOAD ON TRUCK.....	2
FAILED TO DIM HEADLIGHTS FOR ONCOMING TRAFFIC.....	5
FAILED TO DISPLAY REGISTRATION PLATE.....	8
FAILED TO KEEP RIGHT.....	33
FAILED TO NOTIFY REGISTRAR OF CHANGE OF ADDRESS.....	10
FAILED TO OPERATE WITHIN MARKED LANES.....	2
FAILED TO SIGNAL TURN.....	2
FAILED TO STOP AT RED LIGHT.....	3
FAILED TO STOP FOR POLICE OFFICER.....	16
FAILED TO STOP FOR SCHOOLBUS DISCHARGING PASSENGERS.....	4
FAILED TO USE CAUTION AT INTERSECTION.....	4
FAILED TO USE CAUTION AT RAILROAD CROSSING.....	3
FAILED TO USE CAUTION IN STOPPING OR STARTING.....	11
FAILED TO YIELD RIGHT OF WAY.....	8
GIVING FALSE NAME TO POLICE OFFICER.....	1
ILLEGALLY ATTACHING REGISTRATION PLATE.....	29
IMPROPER TURNING MOVEMENT.....	2
IMPROPER USE OF SNOW TIRES.....	5
LEAVING SCENE OF ACCIDENT, PROPERTY DAMAGE.....	15
MINOR TRANSPORTING ALCOHOL IN MOTOR VEHICLE.....	35
OPERATING AFTER REVOCATION OR SUSPENSION OF LICENSE.....	21
OPERATING A MOTOR CYCLE WITHOUT EYE PROTECTION.....	6
OPERATING A MOTOR CYCLE WITHOUT HEAD GEAR.....	8
OPERATING A RECREATION VEHICLE SO AS TO ENDANGER.....	1
OPERATING A MOTOR VEHICLE SO AS TO ENDANGER.....	34
OPERATING UNDER THE INFLUENCE OF ALCOHOL.....	118
OPERATING AN UNINSURED MOTOR VEHICLE.....	43
OPERATING AN UNREGISTERED MOTOR VEHICLE.....	53
OPERATING AN UNREGISTERED RECREATING VEHICLE.....	2
OPERATING WITH DEFECTIVE EQUIPMENT.....	98
OPERATING WITH IMPEDED VISION.....	2
OPERATING WITH OBSCURED REGISTRATION PLATE.....	2
OPERATING WITH TOO LITTLE TIRE TREAD.....	6
OPERATING WITHOUT AUTHORITY OF OWNER.....	9
OPERATING WITHOUT CORRECTIVE LENSES.....	1
OPERATING WITHOUT INSPECTION STICKER.....	78
OPERATING WITHOUT LICENSE.....	53
OPERATING WITHOUT LICENSE IN POSSESSION.....	40
OPERATING WITHOUT LIGHTS AFTER DARK.....	3
OPERATING WITHOUT MIRRORS.....	1
OPERATING WITHOUT REGISTRATION IN POSSESSION.....	23
PASSING WHERE PROHIBITED.....	37
POSSESSION OF FORGED INSPECTION STICKER.....	2
RECKLESS OPERATION.....	2
REFUSE TO PRODUCE LICENSE ON DEMAND.....	2
SPEEDING.....	582
STOP SIGN VIOLATION.....	104

TOTAL

1547

REPORT OF THE FIRE DEPARTMENT

In submitting my annual report for the year 1980, I would like to express my sincere appreciation for the support and cooperation extended by you, the residents of the Town of Westford, the Board of Selectmen, all municipal departments and town committees, and to the Westford business community who may have assisted this department in any way.

Fire prevention programs were continued this past year in the school system; also, with small groups that visited the center fire station, and to young adults involved in baby sitting courses sponsored by the Roudenbush Community Center.

Cardio-Pulmonary Resuscitation (CPR) was offered by members of the ambulance squad along with refresher courses to a number of interested residents.

The appropriation for the purchase of Pocket Pagers for ambulance and fire personnel, voted at last years annual Town Meeting, has had a very positive effect on the operation of the Fire Department. The use of the Pocket Pager in the past six (6) months has enabled a greater percent of available manpower to be contacted on all emergencies and improved their response time.

The increasing amount of woodburning stoves and fireplaces being put into use has had a drastic effect on the department's activities this past year. Chimney fires have almost tripled that of the previous year. It would be well advised to all homeowners using these types of heating appliances to follow manufacturers recommendations on the proper use of such, and kindly check all connecting pipes and flues (chimneys) periodically for creosote buildup. The embarrassment or possible hardship resulting from a chimney fire can be prevented by having them cleaned when a buildup is present, and, also, a little common sense initiated when operating them.

With major increases in energy related costs and the implementation of proposition 2½ this coming year, it is unknown at this time what affects it may have regarding possible cuts in services and programs carried on by the department.

An area that may be seriously effected, and is of grave concern to me and all area Fire Chiefs, is the Mutual-Aid system, a system that has been established whereby a community's fire forces are augmented with manpower and fire apparatus from surrounding communities whenever a major fire occurs. With possible cut-backs in manpower and closing of fire stations, surrounding towns and cities possibly would be restricted in being able to provide aid to others, which may have a direct effect on the Town of Westford.

I greatly acknowledge those area Chiefs and their respective departments for their assistance in the past and, hopefully, a continued relationship with the Town of Westford in the future.

To all the employees of the Westford Fire Department, for your dedication, accomplishments and understanding, I extend a sincere note of gratitude for a job well done.

Respectfully submitted,

George P. Rogers
Fire Chief

REPORT OF THE FIRE DEPARTMENT CALLS-1980

Ambulance-----	484
Appliance-----	3
Assistance-----	12
Automatic Dialer Alarm-----	5
Boiler Problem-----	1
Bomb Threat-----	2
Box Alarms-----	17
Brush and Grass-----	88
Building-----	17
Bldg. Struck by Lightning----	3
Burning Barrel-----	4
Burning Tree-----	2
Car and Truck-----	19
Chimney-----	33
Dog Rescue-----	2
Downed Wires-----	3
Dumpster-----	9
Electrical Fire-----	4
False Alarms-----	11
Flooded Oil Burner-----	1
Gas Leak-----	2
Investigations & Complaints--	14
Ladder for Assistance-----	1
Lock-Out-----	1
Machine Fire-----	1
Mattress-----	2
Propane Grill-----	1
Pump-Outs-----	10
Rescue (vehicle)-----	10
Rescue (boat)-----	1
Sanitary Landfill-----	1
Smoke Investigations-----	19
Truck Standby-----	5
Washdowns-----	11
Wetdowns-----	17
Agricultural Burning Permits-	33
Domestic Burning Permits-----	758
Various other Permits-----	33
Fire Alarm Inspections-----	79
Oil Burner Inspections-----	29

MUTUAL AID

TO: Chelmsford - 1 (Pumper)
 1 (Ambulance)
Groton - 1 (Fire Company)
Littleton - 2 (Ambulance)
 1 (Pumper)
 1 (Fire Company)
Lowell - 1 (Fire Company)

FROM: Chelmsford
 -1 (Fire Company)
 2 (Engine #5)
Groton
 -1 (Forestry Truck)
 1 (Tanker)
Littleton
 -1 (Ambulance)
 1 (Tanker)

REPORT OF THE WESTFORD AMBULANCE FUND, INC.

Thank you to the residents of Westford, its clubs, organizations and businesses for your continued support.

The financial support given through donations and memorials enables our community to provide the ambulance vehicles and related equipment that is vital in maintaining the very best Emergency Medical Service available to Westford.

To the Westford Fire Department Firefighters and Emergency Medical Technicians, a special thank you for your excellent care in providing the highest level of service to your community.

Respectfully submitted,

Westford Ambulance Fund, Inc.

Board of Directors:

Harold A. Fletcher, President

JoAnn McAllister, Secretary

Nancy Grant, Treasurer

George Haley

Kevin Wojtowicz

Robert Doyle

Cathy Kilroy

FINANCIAL REPORT OF THE WESTFORD AMBULANCE FUND, INC.

JULY 1, 1979 - JUNE 30, 1980

Statement of Assets, Liabilities and Fund Balance Arising From
Cash Transactions - June, 1980

ASSETS

<u>TOTAL ASSETS</u>	<u>\$ 37,883</u>
	<u>\$ 37,883</u>

LIABILITIES AND FUND BALANCE

<u>TOTAL LIABILITIES</u>	\$ -0-
Fund Balance	<u>\$ 37,883</u>
<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>\$ 37,883</u>

Statement of Revenue Collected and Expenses paid
for year ended June 30, 1980

Revenue Collected

Membership Dues	\$ 21
Interest	1,915
Memorials	3,594
Donations	<u>10,727</u>

<u>TOTAL REVENUE</u>	<u>\$ 16,257</u>
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Expenses Paid

Bond Insurance	\$ 35
Advertising	20
Office Supplies	109
Professional Fees	648
Postage	449
Miscellaneous	<u>79</u>

<u>TOTAL EXPENSES</u>	<u>\$ 1,340</u>
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EXCESS OF REVENUE COLLECTED OVER EXPENSES PAID	<u>\$ 14,917</u>
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Statement of Changes in Fund Balance Arising From Cash
Transactions - for the year ended June 30, 1980

<u>FUND BALANCE - JULY 1, 1979</u>	\$ 22,966
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Excess of Revenue Collected Over Expenses Paid	<u>14,917</u>
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<u>FUND BALANCE - JUNE 30, 1980</u>	<u>\$ 37,883</u>
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CASH

The cash balance at June 30, 1980 consists of the following:

Savings Account-Middlesex Institution for Savings \$ 2,879

Term Deposit Certificates-Middlesex Institution
for Savings:

<u>DATE OF ISSUE</u>	<u>MATURITY DATE</u>	<u>INTEREST RATE</u>	
3/6/80	9/4/80	14.792%	15,000
3/6/80	9/4/80	14.792%	10,000
6/11/80	12/10/80	8.665%	10,000
Petty Cash Fund			<u>4</u>
			<u>\$ 37,883</u>

BACKGROUND OF CORPORATION

Westford Ambulance Fund, Inc. was incorporated on July 12, 1977. The primary purpose of this non-profit corporation is to aid in the purchase of new or used ambulances and accessories and equipment incidental thereto, with the primary objective of donating such ambulance to the town of Westford for the support and advancement of the ambulance services provided by the town for the benefit of the general public.

HIGHWAY AND PARKS DEPARTMENT

The following work was done by the Highway and Park Department during the year 1980 and 1981.

Snow and Ice

This year 1,300 tons of Salt and 3,498 tons of Sand were used on the streets in town.

The following are the major times the Highway Department were out for storms:

November 18	Snow 8"	Salted, Plowed and Sanded
December 8	Freezing Rain	Sanded
December 9	Snow ½"	Salted and Sanded
December 12	Snow 1"	Salted and Sanded
December 14	Snow ½"	Salted and Sanded
December 16	Snow 6"	Salted, Plowed and Sanded
December 19	Freezing Rain	Salted and Sanded
December 23	Light Snow	Sanded
December 24	Light Snow	Sanded
December 28	Freezing Rain	Sanded
January 2	Snow 2"	Salted and plowed
January 7	Snow 2"	Salted, Plowed and Sanded
January 10	Snow	Sanded
January 15	Snow	Sanded
January 17	Snow 4"	Salted, Plowed and Sanded
January 29	Snow 4"	Salted, Plowed and Sanded
February 2	Freezing Rain	Sanded
February 8	Freezing Rain	Salted and Sanded
February 9	Snow 1"	Salted and Sanded
February 25 & 26	Rain to Snow 8"	Salted and Plowed

Materials

The following streets were resurfaced with Asphalt and treated stone:

Bridge Street	6136 sq. yds.
Maple Street	2111 sq. yds.
First Street	1000 sq. yds.
Second Street	1444 sq. yds.
Third Street	1111 sq. yds.
Fourth Street	1111 sq. yds.
Church Street	2222 sq. yds.
Cross Street	1222 sq. yds.
North Main Street	5000 sq. yds.
Forge Village Road	16072 sq. yds.
Lincoln Ave.	1000 sq. yds.
Palermo Street	1500 sq. yds.
Elm Street	2666 sq. yds.
Hill Street	888 sq. yds.
Coolidge Street	1166 sq. yds.
Pine Street	4166 sq. yds.

Tenney Road	5727 sq. yds.
Long Sought For Pond Rd.	2500 sq. yds.
Keyes Road	11221 sq. yds.
Gould Road	6662 sq. yds.
Hunt Road	3506 sq. yds.
Frances Hill Road	1777 sq. yds.
Jo Jo Lane	1222 sq. yds.
Doris Road	2444 sq. yds.
Emerson Road	2444 sq. yds.
Links Road	2222 sq. yds.
Polley Road	5608 sq. yds.
Moore Ave.	1111 sq. yds.
Leland Road	6312 sq. yds.
Connell Drive	3222 sq. yds.
Providence Road	10520 sq. yds.
Tadmuck Road	4675 sq. yds.
Groton Road Bituminous concrete	4500 sq. yds.

Park Department

This year the Whitney Playground, Town Commons, Monuments, Library, Graniteville, Forge Village and Parkerville ball parks were limed and fertilized. All shrubbery was trimmed and the grass was cut and raked when needed. For Memorial Day, geraniums were placed on the Town Commons and on the Monuments. The Town Beach in Forge Village was maintained by the Park Department throughout the summer. A parking lot was built at the Parkerville recreation area.

Drainage

Graniteville Road	30' of 12" pipe	1 catch basin
Pine Ridge Road	100' of 6" leach pipe	1 catch basin
Storey Street	40' of 24" pipe	
Forge Village Rd.	800' of 12" leach pipe	3 catch basins
Providence Road	200' of 12" pipe	3 catch basins
Providence Road	100' of 6" leach pipe	1 catch basin
Lowell Road	100' of 6" leach pipe	1 catch basin
Prescott Street	80' of 12" pipe	
Griffin Road	200' of 6" leach pipe	1 catch basin
Carlisle Road	55' of 12" pipe	1 catch basin
Castle Road	65' of 12" pipe	1 catch basin

Town Roads

This year 731 tons of bituminous concrete was used for patching and resurfacing. 1,578 tons of pea stone and 2,000 gallons of Asphalt were used on Town roads.

Wages for all streets that were resurfaced under materials, were taken out of the Town Roads Account.

Regular maintenance under this account were the cleaning of catch basins and manhole, cleaning drainage ditches, cutting brush, repairing guard rail, patching, sweeping, picking up trash along road sides, graveling and grading all town gravel roads, installing berm, cutting and clearing trees from the roadways during and after storms.

Sidewalks

Sidewalks that need resurfacing will be done this spring as far as the money will allow.

Landfill

The embankments at the Landfill were covered with a layer consisting of impervious material to prevent the percolation of surface or rain water.

Fifty thousand cubic yards of sand was excavated from the Landfill to make a new dumping area.

This spring the last layer of trash will be placed on the top of the Landfill, and by Fall this area will be completed.

Respectfully submitted,

George W. Wyman
Superintendent of Streets

WATER DEPARTMENT - ANNUAL REPORT

JULY 1, 1979 - JUNE 30, 1980

RECEIPTS:

WATER RATES	\$275,621.57	
GUARANTEE DEPOSITS (Services)	17,228.15	
GUARANTEE DEPOSITS (Extensions)	5,710.52	
ADDITIONAL SERVICES & MISCELLANEOUS	12,253.52	
INTEREST	<u>68.68</u>	\$310,882.44

EXPENDITURES:

WAGES and SALARIES	\$ 89,641.12
PIPE and SUPPLIES	23,861.46

MAINTENANCE and OPERATION:

Electricity	\$38,130.14	
Telephone	1,787.21	
Office Supplies	3,057.18	
and Equipment		
Dues and Travel	314.00	
Insurance	926.00	
Gas & Oil (Heating)	4,777.75	
Advertisements & Surveys	3,877.80	
Repairs to Buildings and	6,364.64	
Equipment		
Wells & Improvements	4,510.14	
Hot Top and Gravel	2,464.45	
Trucks, Backhoe & Radio	7,573.55	
Well Treatment	5,805.00	
Miscellaneous Maintenance	3,339.52	
Laboratory Fees	<u>848.00</u>	\$ 83,775.38

CAPITAL OUTLAY:

Paint Standpipe	10,150.00
(Prospect Hill)	

REFUNDS:

Water Rates, Services	699.66
and Miscellaneous	

EXTENSIONS:

Costs through		
6/30/80	\$4,670.83	
Less Account		
Balance 7/1/79	<u>1,000.00</u>	\$3,670.83
Refunds		429.90
Account Balance 6/30/80	<u>1,609.79</u>	5,710.52

LOANS:

Purchase Water Company	\$11,300.00		
Frances Hill Standpipe			
and Gravel Packed Well,			
Forge Village Road	<u>20,156.25</u>	<u>31,456.25</u>	<u>\$245,294.39</u>

WATER SURPLUS

\$ 65,588.05

EXTENSIONS (Guarantee Deposits)

FORREST ROAD EXTENSION (Tidan Corporation)			
Deposit			\$3,511.87
Expenses: Pipe and Supplies	\$2,697.25		
Hot Top	209.90		
Wages	440.58		
Account balance June 30, 1980	164.14		
	<u>\$3,511.87</u>		
FORREST ROAD EXTENSION (T & B Realty Trust)			
Deposit			\$1,710.00
Expenses: Pipe and Supplies	\$ 980.33		
Wages	299.77		
Refund	429.90		
	<u>\$1,710.00</u>		
SPRUCE ROAD EXTENSION (M.J.M. Realty Trust)			
Deposit			\$ 488.65
Expenses: Wages	\$ 43.00		
Acct. Bal. June 30, 1980	445.65		
	<u>\$ 488.65</u>		
RIVER STREET EXTENSION (Contractors Unlimited, Inc.)			
Account balance July 1, 1979			\$1,000.00
Account balance June 30, 1980	\$1,000.00		

EXTENSIONS (Out of Water Surplus)

COLD SPRING ROAD EXTENSION			
Transferred from Water Surplus			\$6,000.00
Expenses: Hot Top	\$6,000.00		
RIVER STREET EXTENSION			
Transferred from Water Surplus			\$3,500.00
Expenses: Pipe and Supplies	\$2,912.92		
Acct. Bal. June 30, 1980	587.08		
	<u>\$3,500.00</u>		

FRANCES HILL STANDPIPE (Borrowed Money)

Account balance July 1, 1979		\$1,074.98
Account balance June 30, 1980	\$1,074.98	

FORGE VILLAGE ROAD WELL FIELD AND PUMP (Borrowed Money)

Account balance July 1, 1979		\$1,939.00
Account balance June 30, 1980	\$1,939.00	

BACKHOE ACCOUNT

Account balance July 1, 1979		\$ 784.65
Transferred to Water Surplus	\$ 784.65	

Respectfully submitted,
Walter W. Gerlach, Chair.
Hervey J. Cote
Carlton M. Rooks
Board of Water Commissioners

REPORT OF THE WATER DEPARTMENT SUPERINTENDENT
FOR THE YEAR ENDING DECEMBER 31, 1980

NUMBER OF GALLONS PUMPED

January	27,174,900
February	26,978,300
March	28,717,500
April	27,225,100
May	35,552,000
June	37,376,500
July	34,861,300
August	37,961,500
September	34,705,900
October	29,570,200
November	26,284,300
December	29,776,800

LARGEST DAY - JUNE 25, 1980	1,910,300
LARGEST WEEK - JUNE 22, 27, 1980	11,227,000

NEW EXTENSIONS

Industrial Way	2135 feet	12 inch pipe
Carlisle Road	1260 feet	12 inch pipe
East Prescott Street	1180 feet	8 inch pipe
Lower Elm Road	445 feet	6 inch pipe
Spruce Road	212 feet	2 inch pipe
Villanova Drive	2771 feet	8 inch pipe
Granada Drive	505 feet	8 inch pipe
Alemica Circle	412 feet	8 inch pipe
Carl Thompson Road	1270 feet	8 inch pipe

NEW SERVICES 42

NEW HYDRANTS 12

Respectfully submitted,

Harold A. Fletcher
Superintendent

TREE DEPARTMENT

This year 92 trees were removed, 104 pruned, and stump grinding.

Work was done on the following streets: Main Street, Providence Road, Hildreth Street, Graniteville Road, Forge Village Road, River Street, Patten Road, Flagg Road, Depot Street, Lowell Road, Bradford Street, Pine Street, Pleasant Street, Route 225, Route 40, Millstream Hill Road and Boston Road.

PLANTING TREES

This year 40 trees were planted, Norway Maples and Crimson King Maples. They were planted on Depot Road, Elm Road, Plain Road, Lake Shore Drive, Holly Lane, Butternut Road, Cherry Lane, Pierce Ave. and Sawmill Drive.

DUTCH ELM DEPARTMENT

This year there were 35 Elm trees removed on Lowell Road, Boston Road, Main Street, Forge Village Road, Nutting Road, Providence Road, Cummings Road, North Main Street and Pleasant Street.

Respectfully submitted,

Roger Melancon
Tree Warden

BOARD OF HEALTH REPORT

The Board of Health organized in May with Charles G. Colburn, M.D. as chairman, Mark W. Mulligan as vice-chairman and Thomas P. McLaughlin as secretary. Dorothy A. Healy, R.N. was appointed clerk. Board of Health meetings were held on the second monday of each month at 7:00 P.M.

Sewage nuisance conditions, contaminated water supplies and illegal dumping continued to be our major problems.

We met with the Selectmen and engineers from the Department of Environmental Quality Engineering regarding our sewage disposal area. The Selectmen have hired an engineering firm to conduct tests as ordered by the State.

We worked with the code enforcer and the sanitary inspector from the Nashoba Health Center in alleviating housing problems in two single family homes that were being used to house several refugee families.

We met with Ellen Harde and Nancy Rubey and gave our approval for the screening clinics which are being held at the Roudenbush Community Center.

Mark Mulligan is now working with a committee appointed to evaluate the services of the Nashoba Associated Boards of Health.

Patricia Palayma, R.N., is the Lowell Visiting Nurse that is now working in Westford as Linda Lawlor, R.N. resigned in October. We would like to thank them both for providing us with excellent nursing service.

We would like to thank William C. MacMillan and John P. LaFond, Jr. for making inspections for us.

A special thank you goes to Helena Crocker and Robert Earnshaw for taking our telephone messages for us.

Statistics on our various clinics will be found in the reports to follow.

Respectfully submitted

Charles G. Colburn, M.D., Chairman
Mark W. Mulligan, Vice Chairman
Thomas P. McLaughlin, Secretary
Dorothy A. Healy, R.N., Clerk

NASHOBA ASSOCIATED BOARDS OF HEALTH

WHO BENEFITS FROM NASHOBA'S SERVICES?

The very old? The very young? The homebuyer? The tenant? Schoolchildren? All segments of the Nashoba Health Districts' population benefit from the many services provided by the Nashoba Associated Boards of Health.

Service to our citizens begins before many of them are born, when the Nashoba community health nurse visits expectant mothers to encourage them to get proper pre-natal care. A return visit is made after the baby is born, when certain high risk conditions exist, to assist the new mother and her child. Well child conferences help to assure that children are developing normally and are properly immunized. Schoolchildren are offered a dental health program in grades K through 8.

About one third of Nashoba's population depends upon wells for their water supply; Nashoba's environmental health laboratory and staff work to assure them of safe drinking water. Over ninety percent of Nashoba's citizens are served by septic tank systems; Nashoba makes certain that these systems are designed, installed, and maintained properly to prevent health hazards and environmental pollution. Any resident or visitor using the District's restaurants, markets, camps, schools, beaches or pools benefits from Nashoba's inspection program.

Nashoba's Medical Social Worker aids families and individuals through times of crisis. Many of her clients are elderly citizens who are having difficulty obtaining needed services from the health care system. Families in crisis situations often turn to the Medical Social Worker to assist them through the crisis and find long-term after care.

Even the dogs in the Nashoba District benefit from the rabies immunization clinics offered in each town.

This report will show the services that directly or indirectly benefit the residents of the Nashoba District.

NASHOBA SERVICES PROVIDED DURING 1980

Community Health Services

1. Well Child Conferences

A pediatrician and community health nurse perform these clinics to promote optimum health and development in pre-school children and to detect problems as early as possible.

	<u>Nashoba District</u>	<u>Westford</u>
Number of Clinics	153	14
Total Attendance	1345	188

2. School Health

Nashoba assists school nurses in providing preventive health services to schoolchildren through seminars, consultation, free vaccine, and vision and hearing services. Nashoba's nurses immunized 350 children in the Districts' schools.

3. Well Oldster and Adult Clinics

These clinics afford an opportunity for free screening for such conditions as hypertension, diabetes, tuberculosis, kidney disease, and oral cancer and provide counseling on health problems. A flu clinic is held annually. In 1980, 1,122 high risk individuals were immunized against influenza.

	<u>Nashoba District</u>	<u>Westford</u>
Number of Clinics		1
Total Attendance		125

4. Nashoba Nursing Service

The Nursing Service provides "town nurse" services such as communicable disease investigations, visits to high risk pregnant women and new born infants, and to chronically ill patients. In addition, it serves as the Certified Home Health Agency (VNA) for 15 of Nashoba's towns. The Nursing Service also serves as the regional center for Sudden Infant Death Syndrome (SIDS) counseling and participates in the Nashoba Valley Palliative Care Unit, a hospice program.

NURSING SERVICE VISITS-1980

<u>Type of Visit</u>	<u>Nashoba District</u>
Health Promotion	4181
Disease-Related	5737
Physical/Occupational Therapy	969
Speech Therapy	255
Medical-Social Work	129
Home Health Aide Visits	5668
Home Health Aide Hours	13046

*Performed by your Town Nurse

Medical-Social Consultant

Nashoba's Medical-Social Consultant serves as an advocate for those residents of the District who are least able to fend for themselves, especially the elderly, the very young, and the very sick. She assist families in times of crisis and aids individuals with social and/or medical problems in finding and obtaining the services they need. The Medical-Social Consultant has two on-going support groups; Coping with Cancer and a Woman's Support Group.

MEDICAL-SOCIAL SERVICES-1980

	Nashoba District
Consultations	1005
Visits	477
Meetings	208

Dental Health Services

School children in from Kindergarten to Grade 8 benefit from the services of Nashoba's Dental Hygienists. Students in Grades 2, 5, and 8 are provided with an opportunity to have a fluoride treatment. Students in Kindergarten and Grades 3 are screened for dental problems. Children in the other grades are given an education program in oral health care.

School Dental Health Services-1980

	<u>Nashoba District</u>	<u>Westford</u>
Number Eligible	7984	1318
Number Participating	5470	871
Number Referred	1168	137

Environmental Health Services

Nashoba's environmental health activities serve to protect all residents of the District from health hazards where they live, eat, play and go to school. The Environmental Health Laboratory works to assure safe drinking and bathing waters and milk supply. Nashoba has been chosen to participate in a Statewide Childhood Injury Prevention Program (SCIPP) for Fiscal Year 1981. Housing safety inspections will be performed in homes with pre-school children.

1980 ENVIRONMENTAL HEALTH SERVICES

	<u>Nashoba District</u>	<u>Westford</u>
Food Service Inspection	314	76
School Surveys	75	10
Well Inspections/Samples	1469	181
Bathing Beach Inspections/Samples	387	46
Nuisance Investigations	307	42
Housing Inspections	198	19
Camp Surveys	41	4
Other Inspections	74	10
Public Drinking Water Samples	239	0
Sewage Disposal System Inspections	2937	371
Sewage Disposal Permits		
New	438	109
Repair	183	26

1980 Rabies Clinics

	Nashoba District	Westford
Number of dogs immunized	1590	54

Administration

As the result of an on going energy conservation program, the Nashoba Associated Boards of Health cut its energy cost almost in half during 1980. Nashoba's administration also made a concerted effort to maximize the amount of reimbursement from health insurance programs for the services provided by the Nashoba Nursing Service. In three years, the rate of reimbursement has nearly tripled.

Nashoba's administration has worked with state and local officials in dealing with the problems of hazardous waste control and septage (the contents of septic tanks) disposal. Nashoba worked with its legal counsel to revise environmental health procedures to reduce the agency's and towns' exposure to liability in the enforcement of Title 5. Nashoba is also attempting to expedite its enforcement activities in environmental health.

NASHOBA TELEPHONE DIRECTORY

Information	772-3335
Administration	772-3335
Medical-Social Work	772-3335
Nursing Service	772-3336
Environmental Health	772-3338
Laboratory	772-3339

Respectfully submitted

J. David Naparstek,
R.S., C.H.O.
Director of Public Health

REPORT OF SHARE, INC.

1. Financial Summary

SHARE's total income, January 1-December 31, 1980 is \$569,296. During this twelve month period, SHARE actually expended \$35,073 in services to the residents of Westford (\$30,209 direct, \$4,863 indirect). That is, 6.2% (\$35,073 divided by \$569,296) of SHARE's income went to Westford. Westford contributed \$9,701 which is 1.7% of SHARE's income. For each dollar Westford contributed, Westford citizens received \$3.62 in services.

2. Current Service Components

Central Administrative Offices: 660 Middlesex Street, Lowell, Mass. Telephone: 459-2306

SHARE, Incorporated is a human service agency providing mental health services to residents of the Greater Lowell Area. The agency objectives are to promote mental health and to treat and rehabilitate individuals who are experiencing mental health or substance abuse problems.

The fiscal and administrative management of SHARE is coordinated through the Central Administrative Offices, which are open Monday through Friday from 8:30 A.M. to 5:00 P.M.

Anabasis House: 21 Branch Street, Lowell, Mass.
Telephone: 459-2761

Anabasis House is a residential, therapeutic community for men and women, eighteen years of age or older, who have been substance abusers and who have related emotional and/or legal problems. The residents of Anabasis House live in a highly structured environment, in which the staff provide individual and group therapy as well as educational services and vocational rehabilitation counseling. The residents are encouraged to take responsibility for others as well as themselves, and they form the core group which operates the daily activities of Anabasis House. In this setting, their treatment is geared towards their individual needs while at the same time stressing the importance of their collective growth.

Anabasis House is open twenty-four hours a day. For an appointment, call the Intake Staff at 459-2761.

Centre Counseling Services: 660 Middlesex Street, Lowell, Mass. and One Chelmsford Street, Chelmsford, Mass.
Telephone: 459-2306 and 256-3314

During 1980, SHARE combined the former Central Intake Unit, Out-patient Unit and Medical Unit to improve the overall efficiency and effectiveness. This consolidated program is called Centre Counseling Services.

Intake & Evaluation:

SHARE, Incorporated considers itself as a catalyst in either providing direct services to clients or in helping individuals to obtain the appropriate services. SHARE is concerned with the initial contact a client has with the agency, and is aware of how important first contacts may be to the client's future success. The Intake Service is designed to facilitate placement of all incoming clients. A person with an immediate crisis can be seen quickly to determine his/her treatment needs. The client is then referred to an appropriate treatment, either to one of SHARE's mental health services or to another community agency.

Counseling & Therapy:

The Counseling Service provides therapy to adolescents, families and adults. Referrals come from a variety of sources: the courts, schools, mental health clinics, hospitals and families. Many cases involve substance abuse, although services are not limited to those individuals. Centre offers individual, group and family therapy, as well as consultation to school departments and other agencies.

Testing & Evaluation:

Centre Counseling Services provides psychological testing and psychiatric evaluations for present clients and those referred by other agencies.

Centre Counseling Services is open from 9:00 a.m. to 5:00 p.m., Monday through Friday. Evening appointments are available for those who are working or attending school. For an appointment, or for additional information, call the Intake Coordinator at 459-2306.

3. Major Changes in 1980

a. Chelmsford Office Opens

In December, 1980, SHARE opened a new counseling office at One Chelmsford Street, in the center of Chelmsford. This new site will provide better access for adults and families who live outside of the City of Lowell.

b. Blue Cross and Medicaid Approval

Although SHARE was licensed as a psychiatric clinic in 1979, both Blue Cross and Medicaid require separate approval processes. SHARE can now accept these insurance coverages from eligible subscribers, as well as other commercial insurance carriers.

c. Temporary Shelter Closes

After six years of operation under diminishing State funding, the Temporary Shelter was closed in August, 1980. Although this service continues to be needed throughout Massachusetts, three shelters closed in 1980 primarily due to inadequate funding.

4. New Areas in Development

a. Employee Assistance Project

There is an increasing interest by employers to provide support for employees experiencing emotional or substance abuse problems. Absenteeism, costly errors and expensive re-training make this a good investment for the company. SHARE is developing EAP services which will be offered to local industry during 1981.

b. Initial Approval of Adolescent Alcohol Grant

SHARE's interest in the area of Adolescent Alcohol Abuse started in 1974 when we conducted a survey of drinking patterns among 2,000 adolescents in Greater Lowell. Since that time, we have been seeking funding to provide substantial direct treatment services to adolescents and their families.

In November, 1979, a grant application was submitted to the National Institute on Alcohol Abuse and Alcoholism to offer this special treatment service. The grant has received initial approval from NIAAA and operation is now dependent upon funding appropriation from the Congress. Whether or not this grant is funded, SHARE will continue its efforts to develop alcohol abuse services for children and adolescents.

c. Treatment Programs for Abused Children

For several years, SHARE staff have encountered cases which involve abuse and neglect of children. This experience expanded through our work with Lowell District Court in providing assessments of potential abuse cases. In December, 1979 SHARE submitted a proposal to the Department of Mental Health to provide Protective Treatment Services to children and their families who are involved in child abuse. This initial proposal was not funded, but SHARE will re-submit the proposal in February, 1981. The services would be provided in a separate unit which works closely with our Centre Counseling Services staff.

5. Service Utilization and Estimated Costs

A breakdown of client numbers and the services they utilized is attached. Cost figures are estimates because they encompass parts of two fiscal years.

I trust that this information will be of value to you in assessing SHARE's contribution of needed services to citizens of your community. I will be happy to answer any questions you might have regarding this report or any of SHARE's programs.

Douglas R. Murray
Executive Director

SHARE, INC.
Estimated Costs to Provide Services to the
Town of Westford
January 1 to December 31, 1980

	Sub Total	Total
<u>Central Intake</u>		
4 Intake Evaluations x \$90.55/client	362.20	
8 Intake Evaluations x \$108.76/client	870.08	1,232.28
<u>Outpatient Drug-Free Counseling (55 clients)</u>		
605 client weeks x \$26.70/week =	16,153.50	
390 client weeks x \$26.92/week =	10,498.80	26,652.30
<u>Other Community Services</u>		
Roudenbush Community Center 44 hours		
In-School Counseling 42		
Human Service Committee 3.5		
Churches 5		
(Jan-June 80) 94.5 hrs. x \$16.81/hr.=		1,588.55
In-School Counseling 25		
Human Service Committee 5.5		
Roudenbush Community Center 10.5		
(July-Dec.80) 41.0 hrs. x \$17.95/hr.=		<u>735.95</u>
<u>Sub Total</u>		30,209.08
Ancillary and indirect costs, including Central Administration, Business Management, Clinical Supervision, and Program Evaluation. (15.5% of above total January to June-17% July to December		
	=	<u>4,863.98</u>
<u>GRAND TOTAL</u>		35,073.06

Town contribution to date - January to December 1980= 9,701.00

For Every Dollar contributed to SHARE, Westford received 3.62 in services.

SHARE EXPENDITURES: Gross Line Items

	F.Y. 1976	F.Y. '77	F.Y. '78	F.Y. '79	F.Y. '80	F.Y. '81 (Budgeted)
PERSONNEL	503,923	455,519	487,211	548,132	482,353	367,449
CONTRACT SERVICES	71,456	63,825	60,911	81,620	29,590	21,808
FACILITIES	74,973	107,390	66,452	84,732	62,767	49,750
SUPPLIES/FOOD	36,163	32,750	37,438	42,807	32,980	24,785
TELEPHONE	17,030	19,995	19,095	21,576	14,429	10,620
TRAVEL	9,462	10,949	9,052	11,929	7,176	5,301
EQUIPMENT RENTAL	5,336	5,371	2,691	1,723	669	214
EQUIPMENT PURCHASE	881	5,228	2,190	15,615	1,683	2,765
OTHER (Interest, Training, Advertising)	9,293	5,456	4,774	17,751	14,851	10,280
TOTALS	728,523	712,897	689,814	825,885	646,498	492,972

SHARE INCOME

	F.Y. 1976	F.Y. '77	F.Y. '78	F.Y. '79	F.Y. '80	F.Y. '81 (Budgeted)
FEDERAL	432,833	139,842	51,193	-----	-----	-----
STATE	158,301	511,932	562,661	652,140	544,005	404,289
LOCAL	146,950	64,629	64,629	64,629	64,629	64,629
OTHER (Fees, Insurance, Etc.)	11,420	6,294	28,268	50,407	49,215	34,932
TOTALS	749,504	722,697	706,751	767,176	652,428	503,850

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

The year 1980 proved to be a very productive year for us at the Central Massachusetts Mosquito Control Project. We are currently serving thirty-four (34) member communities and will be increasing this to thirty-five (35) in July of 1981, when the city of Leominster is slated to join the project.

Last winter we began a pre-hatch mosquito treatment program. This consists of putting an insecticide dust onto the ice or snow of known mosquito producing areas. We were very pleased with the results afforded by this form of control.

Our policy change during 1980 of no longer spraying individual backyards for adult mosquitoes, worked out extremely well and allowed us to treat more areas and to obtain better control.

The project's Entomologist conducted extensive surveys utilizing the mosquito light trapping program and mosquito bite counts. Several new insecticides will be evaluated this year as well as an evaluation of our existing control techniques.

Last year we divided the project into four (4) districts instead of the three (3) previous ones and found this to be helpful since we were able to better utilize equipment. In order to continue this upward progressive trend, 1981 will see the establishment of five (5) districts instead of the existing (4). This again will strengthen the projects ability to offer good effective modern mosquito control.

During the year 1981 we plan to expand our pre-hatch treatment program to include many more mosquito producing areas. This should prove to be a great asset in controlling the pestiferous spring brood of mosquitoes.

Our water management program will include the cleaning of several waterways throughout town as well as maintaining many of the areas where we have previously worked.

The summer time larviciding and adulticiding programs will be enhanced by the survey work which we have conducted during the past several years.

A more detailed Annual Report is currently in the works with distribution expected in the near future.

We would like to thank you for your past cooperations and we are looking forward to serving you in 1981.

Sincerely,

David W. Scott
Superintendent

REPORT OF THE CEMETERY DEPARTMENT

The Cemetery Department respectfully submits it's annual report to the townspeople of Westford.

During the year of 1980, there were 34 burials.

As the Town grows, unfortunately a need for burial space within the Town grows. The Commissioners, along with the Superintendent, have been working to secure more land for a future cemetery to meet the needs of the people.

As part of some of the functions of the Cemetery Department, the department was able to point up several gravestones. With extra help provided by the summer Youth Program, we were able to maintain each cemetery neat and orderly. Sunken graves caused by decayed wooden grave boxes, were loamed, graded and seeded. Thanks to the generosity of the Water Department, garage space was made available on a limited basis, for repair work on the equipment and a warm place to house the truck filled with gravel to back fill a grave during the winter months following a funeral. This prevents the gravel from freezing.

The cost of a single grave is \$50.00 plus \$100.00 for perpetual care. Both accounts being kept separate from the general accounts of the Town. Perpetual Care interest is used to offset the annual Cemetery budget as well as monies from the sale of lots. The Cemetery Department operates under Chapter 114 of the Massachusetts General Laws providing care and maintenance to the four Town cemeteries.

Respectfully submitted,

Shirley M. Anderson
Clayton L. Dearth
Brian L. Vaughn

NORTHERN MIDDLESEX AREA COMMISSION

During 1980, the Northern Middlesex Area Commission's regional planning program continued to focus on areawide transportation and environmental issues and on detailed assistance to improve the older neighborhoods and town centers of the region. The Commission received over \$344,000 to pay its expenses during the past fiscal year. Of this, the nine member municipalities were assessed a total of \$60,000, and the balance of funding was provided largely by Federal agencies. Over half of the funding was dedicated to transportation and transit planning work.

The major issues addressed in 1980 included the following:

1. Housing. An Areawide Housing Opportunity Plan was endorsed by all of the member communities and approved by the U.S. Department of Housing and Urban Development. This Plan serves to direct the type and extent of housing assistance needed to meet the housing problems of the region.
2. Water Quality. The Commission completed a Water Quality Management Plan and distributed a draft to all member municipalities. This Plan has been underway for several years and points the way to steps that can be taken by each community to save several million dollars in sewer facilities over the next several years. The most important cost saving measure would discontinue sprawling land development and direct new land uses to areas which are or will be served by sewers or which have suitable conditions for septic tanks.
3. Economic Development. The Overall Economic Development Plan for the region, which qualifies the area for Federal Economic Development Administration assistance, was maintained and updated. Also, the Commission provided extensive information and assistance in the establishment of Commercial Area Revitalization (CARD) Districts in the region. Under CARD, private developers within a State designated area can take advantage of lower cost financing to stimulate commercial revitalization.
4. Air Quality. The Commission is cooperating with the Commonwealth in meeting the Congressionally mandated air quality standards that must be met to qualify for significant Federal funds. The Commission role focuses on air pollution resulting from the transportation system. A number of strategies are being developed to improve air quality through transportation alternatives and more efficient traffic flow.
5. Adaptive Reuse. With CETA assistance the Commission completed an extensive file of buildings suitable for adaptive reuse in the region.
6. Historic Preservation. A "Middlesex Canal Heritage Park Feasibility Study" was completed in cooperation with a special Commission established by the State legislature. The study recommends a number of measures to reclaim this historic facility for recreation, pedestrian walkways and bikeways.

7. Multiple Use. Often, when one public investment is made, it is possible to gain a number of additional public benefits with little or no additional cost. This is particularly true with the development of underground sewer networks which, in effect create trails and paths throughout an area. The Commission evaluated such paths and made a number of recommendations to create bikeways, walkways, ballfields and the like utilizing existing and planned facilities.

8. River Crossing. A "Corridor Planning Study" for an additional bridge across the Merrimack and for a number of improvements to the existing system was completed. The Commission continues to work with the State Department of Public Works to develop and implement facilities to improve the regional traffic flow across the Merrimack River.

9. Center Development. The Commission continues to focus a great deal of attention on the older town centers and neighborhoods in the region. These have been undertaken on a priority basis with the assent of local officials in Pepperell, Dracut, Westford, Chelmsford, Tewksbury and Billerica. The effort has resulted in plans for traffic improvements, housing rehabilitation, commercial revitalization, and other improvements vital to the particular neighborhood or center and has already resulted in a substantial infusion of Federal and State funds for implementation of particular improvements, particularly housing rehabilitation.

10. Transit and Commuter Rail. The maintenance of an effective and reliable public transportation system is a major Commission concern and a close working relationship between Federal, State and local transit officials has resulted in major improvements. New buses have been purchased and major terminal facilities are on the drawing boards. NMAC has provided much of the research and planning context for these improvements. Commuter rail is viewed as an important advantage for this area. However, a number of scheduling changes have been imposed, which have reduced the service schedule. The Commission continues to seek a reasonable solution to maintain a satisfactory level of service.

11. Auto Restricted Zone Studies. Downtown Lowell was the focus of a specially funded study to determine the feasibility of restricting traffic in the down town. This center is undergoing substantial revitalization as a result of the National Historic Park, the State Heritage Park, and extensive private reinvestment. However, truck and automobile traffic is becoming an increasingly difficult problem, particularly when the down town traffic is simply passing through to get to another side of the region. The NMAC study, based upon surveys of parking facilities, downtown merchants, other successful revitalization plans, and the characteristics of traffic flow, recommended a number of measures to improve downtown conditions. The data and plans supported later City studies to stimulate and expand the commercial downtown.

For Westford, the Commission's program has focused on the Graniteville neighborhood where a detailed analysis of housing, traffic patterns and land use has resulted in a U.S. Department of Housing and Urban Development grant for housing rehabilitation. NMAC also worked closely with Town officials on problems associated with a possible new rest area on Route 495, and has recently begun a study of subdivision road standards in cooperation with the Planning Boards of Westford and Tyngsborough and the State Executive Office of Communities and development.

In addition to the major planning efforts highlighted above, the Commission also carried out its responsibility as a regional-clearinghouse to review various applications for Federal assistance generated in the region, and to review a number of State programs submitted for review and comment. In 1980, these projects brought over 125 millions of dollars into the region. There were also a number of instances of local technical assistance in municipal management, open space planning, restoration of water quality, grantsmanship and traffic safety.

The program for 1981 will continue to focus on older neighborhoods and town centers but will emphasize commercial area revitalization. A more extensive energy program is envisioned and a Ride-sharing Information Office is already underway. Contingency planning for energy shortages is also a priority. There will be a strip development case study in Route 38 south of the river through Tewksbury, and a special study of subdivision roads in Westford and Tyngsborough. There will be an historical analysis and revitalization plan for Mill Village in Billerica. A program for Central Square in Chelmsford has just begun.

The Commission has also filed for special legislation to enable its member communities to contract with it where NMAC may be particularly suited to perform some function. The Commission's overall goal is to provide a regional framework within which local government can work effectively. The proposed legislation is directed to that same end.

A more extensive review of the 1980 activities was published in the Lowell Sun on Sunday, November 9, 1980. A copy is available in the Town public library.

Respectfully submitted,

Richard S. Emmet, Jr.
Leslie A. Thomas
Paul L. Davies

REPORT OF THE RECREATION COMMISSION

ADULT RECREATION

All adult recreation programs are completely self-supported with all costs borne by the participants except for the facilities provided by the School Department and Recreation commission.

The Westford Men's Softball League in 1980 involving 285 players on 15 teams and operating in two divisions played all their games under the lights at Forge Field. The nine team Modified Fast Pitch Division played Monday through Thursday and Sundays, culminating the season with a four team playoff series. V.F.W. defeated the Willows in the playoffs to retain the Division Championship for the third straight year.

The six team Slow-Pitch Division in its third year provided an exciting season for the over-30 gang with playoff teams decided on the last day of the season. Auto Accessories slipped by Westford Travel in the playoffs to take the Slow-Pitch crown. Franco Club and Westford Cleaners finished third and fourth respectively.

Other highlights of the 1980 season included the annual banquet, clambake and an all-star game in which the Westford All-Stars triumphed over the Chelmsford All-Stars in a come back victory.

The Westford Women's Softball League enjoyed another successful season playing at the West Academy Field. The same evenly matched four teams competed in 1980, providing come very interesting games. For the second year in a row, first place was won by Kimball's, with a three-way tie for second between Old Oaken Bucket, Martyrs Jewelers and Bob's Auto. Each team maintained approximately 15 players. Games were played on Tuesdays and Wednesdays during May, June and July.

The Women's Volleyball program was conducted on Tuesday evenings from 8:00 P.M. to 10:00 P.M. October - May, at the Abbot Middle School gym. This group, under the guidance of Marilyn Gloyd, is not structured and includes members of varying interests and abilities. The emphasis is on good sportsmanship, exercise and fun. Activities are informal. More than 30 women signed up and although attendance was not required, a good sized group attended each week.

The Men's Volleyball recreation program was conducted at the Abbot Middle gym on Friday evenings for two hours of fun. All enthusiasts were welcomed and teams were formed on an informal basis with a good time had by all, the sole objective. Father-son combinations participated on several occasions. Further growth in this activity is forecast for next year as the word gets around.

The Men's Recreation Basketball Night continues to be popular for those out for an enjoyable way to get some exercise. The program runs from October through April at the Abbot gym on Monday nights that school is in session. Basketballs and shower facilities are provided. The gym is available between 8:00 and 10:30 P.M. Typically, 20 - 25 participate on a weekly basis.

This is the third year for the six team Men's Over-30 Basketball. Last season's League championship was won by Spinner's Liquor Store. The League runs from January through March. Games are played on Wednesday and Thursday nights at the Abbot gym and Sunday evenings at the Academy. Participation in this program is limited to men over 30 years of age and who live or work in Westford.

WINTER YOUTH BASKETBALL LEAGUE

The Winter Youth Basketball League began its sixth season with approximately 260 boys and girls participating. This year there were 4 girl's teams in the 9-11 age group and 4 teams in the 12-14 age group. The boys fielded 12 teams in the younger age group and 10 in the older one. The program uses the Abbot gym on Saturdays from 8:00 A.M. to 6:00 P.M. and the Westford Academy gym on Sundays from 1:00 to 6:00 P.M. The season runs from December through the end of March and encompasses 15 weekends of basketball. During the season, all-star games are played in each division. The top four teams in each division compete in a playoff to decide the division champions.

WESTFORD YOUTH BASEBALL LEAGUE

Approximately 625 boys and girls between the ages of 8 and 15 participated in the Westford Youth Baseball League (WYBL) 1980 program. The league consisted of 43 teams organized into 5 divisions: Pee-wee, Girls, Minor, Major, and Senior. Over 350 baseball games were played on 8 fields.

Special recognition must be given to the members of the (WYBL) Board of Directors who worked tirelessly to administer the baseball program. The Board of Directors included, Al Hudak, Eileen Hudak, Howard Croft, Ed Conley, Bev Dunigan, Jose Ramirez, Bill Arrington, Henry Spadano, Bob DeFilippi, and George Switzer.

In addition to the 43 baseball teams which competed during the regular baseball season, a Westford traveling All-Star team was formed for post-season tournament competition. The Westford All-Stars engaged in competition with All-Star teams from a number of communities and performed brilliantly under the direction of general manager Bill Flynn. Also, thanks must go to Tony Martinez for his efforts in coordinating the formation of the traveling All-Star squad.

WYBL Booster fundraising activities were especially successful this year due to the willingness of many volunteers to contribute their services to the baseball program. The concession stand, once again, was a financial success because of the enormous amount of time and effort given by Jean Richards and her dedicated organization.

Through unselfish efforts of many Westford people working together and exemplifying the community spirit, the (WYBL) 1980 baseball program was a tremendous success. All the participants including administrators, managers, coaches, umpires, volunteers, and the baseball players themselves, be congratulated for enabling the WYBL to carry out the goals of Westford's largest recreation program.

Exercise Program

On Monday through Friday evenings from 6:00 P.M. to 8:00 P.M. the exercise program was conducted in the Westford Academy gymnasium by a salaried instructor. Over 75 young men and women ages 13 to 20 registered and approximately 30 were in attendance each evening.

Youth Football

The Westford Lions Football Team completed their eighth year of competition in the Wachusett Pop Warner Football League. Sixty-three boys and girls between the ages of 11 and 13 participated in the program.

The Lions finished the season with a 6-3 record and look forward to 1981. The team was coached by Mr. Russell Carlson with assistants, Mr. Jake Zaleski, Mr. William Bryant and Mr. Len Baptiste. The cheerleaders were coached by Mrs. Virginia Poulios, with assistance from Ms. Joyce Poulios. Mr. Bob Defilippi again did an outstanding job announcing the home games.

The season culminated with an awards banquet sponsored by the Pop Warner Boosters and spearheaded by Mr. Don Grantham, Mr. and Mrs. Ludwig and Mr. and Mrs. Phil Buckland.

Ice Skating

The Westford Ice Skating Association provides a full fall and winter program available to all residents of Westford. The Association offers programs in figure skating, and in hockey intramurals, traveling teams, junior amateur, and adult hockey. In 1980, over 400 boys and girls between the ages of 4 and 19 years old, and 35 adults participated in the various programs.

The bantam travel team successfully competed in the district tournament to reach the state level where they placed second after competing with teams from all areas of Massachusetts. The season culminated with award banquets for the many hockey players and an exquisite figure skating show demonstrating the seasons accomplishments.

The Board of Directors would like to express their gratitude to the many volunteer coaches, figure skating instructors, referees, and boosters whose efforts made the program a success.

Westford Recreation Soccer

The Westford Recreation Soccer program finished its fourth season last fall with a total of 589 children between the ages of 7 and 14 participating. The program was structured with 36 teams in four age divisions. Games were played at the Nabnasset, Abbot, Forge Village, and Parker Village fields. The season lasted from September through November.

A spin-off of this program is the Boston Area Youth Soccer (BAYS) program conducted during the spring.

Westford entered 13 teams in various age groups in 1980. The program featured 10 games for each team against many of the neighboring towns.

Special credit and thanks should be given to the coaches, assistants, referees, and many other volunteers who came forward to help again this year.

Summer Parks

Operating out of five schools (Robinson, Frost, Sargent, Cameron, Nabnasset) and the new Parker Village Recreation Area, the Summer Parks Program had another very successful summer session serving between 150 - 300 Westford children daily. In spite of especially hot weather, attendance was continually good all season.

The program, designed for youth ages 6 through 12, ran for 7 weeks from 9:00 A.M. to 12 noon, Monday through Friday and consisted of extensive arts and crafts projects, sports competition, bike hikes, and various games for all ages. Trips to Forge Pond and Edward's Town Beaches were an added attraction this year.

Leadership at each park was provided by two park counselors and an arts and crafts specialist who worked at each playground introducing new ideas and providing instruction.

The closing day session was once again the highlight of the summer season with more than 300 youngsters participating in competitive games, races, and at the same time consuming many hamburgers and hotdogs.

The Commission would like to extend our thanks to the Westford Public Schools Administration, Principals, Custodians and others without whose help the Summer Parks Program would not have been successful. Special thanks to those neighbors of the Parker Village Recreation Area who provided drinking water and toilet facilities for the playground.

Tennis

The Tennis Clinic was again held this year at the Whitney Playground, the Academy, Nabnasset and Parker Village courts. Over 100 children (1st thru 5th grade) participated at the Whitney Playground; 72 youths at the Academy; 45 youths at the Nabnasset courts, and 32 at the

Parker Village Courts. Qualified instructors enabled each participant to learn basic skills, forehand, backhand, serve, volley, scoring and court etiquette.

Track

Westford Recreation Track completed its fifth season this past summer with over 150 boys and girls participating. On Tuesdays and Thursdays during July and August, future Olympic hopefuls could be seen going through their paces from 6:00 P.M. until dusk at the Westford Academy track.

Tuesday evening was used for instruction with Thursday reserved for a track meet in the following events: 50-yard dash, 100, 220, 440, 880, mile and general field events.

Selected team members participated in a very competitive track meet in Taunton and the girls team traveled to Boston University in early July to run in the Kendall Womens Invitational Track Meet, which involved track clubs from all over the United States.

Town Beach

Again this year qualified lifeguard protection was provided 10:00 A.M. through 6:00 P.M. seven days a week for the period of late June through Labor Day weekend.

With the purchase of Edwards Beach in May of 1980, the town acquired a well developed 10 acre parcel of property on Lake Nabnasset, thus providing the community two fine beaches at either end of town.

During July and early August, a record number of 375 youngsters were enrolled in a very successful certified Red Cross Swim Program, conducted in three separate two-week sessions by six Red Cross Instructors. The required lifeguard protection involved two guards on duty at both the Forge Pond and Edward's Beach locations. Lifeguards were certified with advanced lifesaving, instructor ratings, C.P.R. and first aid training. Courses taught included Toddlers, Basic Beginners, Intermediates, Swimmers, and two life saving courses -basic and advanced.

The Town Highway Department, Parks Division, again did an admirable job providing daily maintenance, trash

removal and general grounds upkeep at the Forge Pond location. This year Special Police Officers were appointed to coordinate security and enforce beach and tag regulations.

The Commission would like to extend our thanks to the Lowell Underwater Explorers Club who conducted the Annual Beach Underwater Cleanup and Safety Check in mid June. We also acknowledge the assistance rendered by Paul Berard and Bill Barnett as volunteer administrators of the Aquatic Beach program.

Junior Wrestling

Interest this past year in Junior Wrestling sparked the formation of a wrestling program for boys in the sixth through eighth grades. Volunteer instruction was provided by Kevin McCusker on Wednesday afternoons and Saturday mornings at the Westford Academy wrestling room. Match competition between teams from surrounding communities was held from early December through late February, and involved approximately fifteen youngsters. The highlight of the season was a spirited match won by Westford over Billerica and the favorable outcome guaranteed membership into the Merrimack Valley Junior Wrestling League.

Parks

A continued upgrading of all parks and playing fields was undertaken during this past year, including overseeding of selected areas, spring and fall fertilizing, and continued repair and maintenance of damaged or vandalized fencing.

The Parker Village field saw increased usage during 1980, with summer parks initiating a 7-week program on this site for the first time. A baseball backstop was installed at Parker and with the cutting of an infield late in the season, full utilization of this fine recreational area will finally take place in the spring of 1981. Funding or alternate means of field development are still being actively pursued in order to complete the grading, and seeding of approximately four additional acres at this site. Partial refurbishing of an existing storage building at the Parker field was undertaken this past fall and final completion during 1981, will allow for an ongoing Booster Fund Raising Refreshment stand operation.

The restrooms and new storage area at the Graniteville field were completed during the early winter and should be ready for the 1981 baseball season.

Acknowledgements

The Recreation Commission wishes to thank the more than 350 volunteers who actively contributed to the success of the 1980 - 1981 programs. We especially thank the Boosters, Managers, Coaches, Officials and Administrators who so willingly gave of their time, energy, and expertise to all the programs.

We wish to thank all the parents who supported the teams both at home and on the road, and also Clayton Dearth who, as in the past, provided the excellent fields on which we played.

In addition, the Commission would like to single out the following groups and organizations for their most appreciated contributions:

The A.F.S., H.E. Fletcher Social Club, Lions Club, V.F.W. Post, and other Boosters for their generous donations.

The School and Highway Departments for their grateful assistance and cooperation.

The Roudenbush Community Center for the use of their facilities and continued support.

Jack Walsh

The Commission was deeply saddened by the sudden death of Jack Walsh in December. Jack was responsible for initiating the soccer program in town and was very active as well in the track and skating programs. His enthusiasm and skills greatly benefited youngsters in all programs with which he was associated. His leadership abilities and expertise allowed him to fill roles as coach and administrator, as well as an accomplished competitor. We keenly feel the loss of a good friend and we are grateful for the opportunity we had to work with such a fine man.

Respectfully submitted,

John Krebs, Chairman
William Barnett
William Bryant
Mary Hill
Paul Murray
Don Porteous
Tom Stiling
John VanLeeuwen
Diane Zegowitz

DOG OFFICER'S REPORT FOR 1980

Complaints reported	2372
Dogs picked up	543
Dogs returned	466
Dogs destroyed	77
Dog bites	37
Cat bites	2
Hamsters	1
Transported to Vets	27
Struck by Cars	19
Complaints for Leash Law	1197
Days at Ayer Court	63
Appeals to Six man jury	2
Trips to schools	69
Reimbursement from County	\$1,540.00

I would like to thank the Board of Selectmen, the Town Clerk's Office, the Police Department, Mr. Albert Picking, and my assistant, Mr. Dennis Courchaine, for their assistance and cooperation.

Respectfully submitted,

William C. MacMillan
Dog Officer

HOUSING AUTHORITY REPORT

The Housing Authority respectfully submits its annual report to the citizens of Westford.

Officers elected at the annual meeting in May were as follows:

Reginald Blowey, Chairman
Shirley Anderson, Vice Chairman
Gary Sullivan, Treasurer
William MacMillan, Asst. Treasurer
Thomas Laffionatis, State Appointee

The State Audit Report of July 16, 1980 for the period April 1, 1978 through September 30, 1979 states that the financial operation is in conformance with accepted accounting principles applied on a basis consistent with EOCD procedures.

During the past year we have been successful in approval of Modernization Funds for installation of thermostats in each unit; have had energy audits completed by the Dept. of Comm. Affairs; installed a burglar alarm system; and discussed enclosing the community building entrances and porch screenings.

Applications have been submitted for additional units for elderly and handicapped. To date we have not been selected for funding.

Rent redeterminations were completed in July and waiting lists updated in September. Rules and regulations regarding eligibility for entrance, rent redetermination, and lease provisions were all updated by EOCD and accepted by the Authority as well as the residents.

Many of us have attended housing workshops, and conferences by EOCD throughout the year.

Arthur Meeley, President of the Tenant's Organization, continues to hold monthly meetings with good attendance and a very active club.

Homemaker Services, Well Oldster Clinics, Flu Clinics, Council of Aging Activities, Golden Age Programs, etc. are available for all tenants - many of whom participate.

The Authority wishes to thank all Town Departments, Boards, Committees and citizens for their time and support during the year. We have called upon many for support and information - we appreciate your cooperation.

Respectfully submitted,

Edith M. Lowney
Executive Director

PLANNING BOARD REPORT

The 1980 Town Meeting adopted a new format and codification of the Zoning By-Law for publication. Included in this are the two new options for multi-family development in Westford. The Open Space Residential Development requires a special permit from the Planning Board; the second option requires a re-zoning of land at Town Meeting to build a specific multi-family proposal on a specific parcel. These two alternatives result from the recommendations of the Multi-Family Study Committee appointed in 1978 and a consultant retained by the Planning Board. Two proposals for multi-family districts will be considered at the May 1981 Town Meeting.

The day to day activities of the Planning Board in regulating subdivision control resulted in approval of six subdivisions in 1980 - an industrial subdivision of five lots, two commercial subdivisions of nine lots (one of which is a Planned Commercial Development), and three residential subdivisions consisting of sixty-four lots.

The Planning Board entered into a contract with the Town of Tyngsboro for a Subdivision Road Study under a Chapter 701 Planning Grant from the State. The results of the Study are due March 31, 1981. The Planning Board plans to incorporate these suggestions in the revisions of the subdivision regulations which they and a consultant are currently working on. The Board is drafting a more flexible concept for subdivision layouts to better accomodate the unique sites, environmental concerns and sensitive areas that impact the Town.

We look forward to working with the Townspeople and Developers in the best interest of Westford in the 80's.

Respectfully submitted,

Leslie Thomas, Chairman
Vyto Andreliunas
Paul Davies
Denis Maguire
Joseph Morrill

REPORT OF THE BUILDING COMMISSIONER

Permits issued ----- 493
Fees collected ----- \$21,888.00

Dwellings -----	102
Wood Stoves -----	129
Garages (residential)-----	13
Raze -----	5
Signs -----	17
Additions & Alterations -----	170
Pools -----	31
Utility Buildings -----	14
Greenhouses -----	4
Barns -----	2
Business (Additions) -----	1
Commercial Buildings -----	4
Pump House -----	1

The building department again has had a very busy year. We had an increase of 45 permits for dwellings over last year, which has meant many extra inspections on these permits to make sure that nothing was overlooked.

We have also investigated many zoning complaints especially signs. We receive many phone calls and spend a lot of time on these problems.

This past year we had four large commercial buildings and also Nashoba Valley Technical High School to check over. These large buildings require inspections every week or more often.

The building department had a very busy year with increasing work and pressures and I wish to thank my fellow inspectors, my secretary and all other town officials for their cooperation.

Respectfully submitted,

Robert P. Murphy
Building Commissioner

REPORT OF THE PLUMBING INSPECTOR

Plumbing permits issued ----- 389
Fees collected -----\$5,670.00
20% of this is returned to the town.
Investigated complaints ----- 2

1980 was the busiest year ever with an increase of over 35% in plumbing permits over 1979.
This required 454 inspections and many hours in the office with job related paper work.
Many thanks to all personnel in the building department for their assistance this last year.

Respectfully submitted,

John P. LaFond, Jr.
Plumbing Inspector

REPORT OF THE PUMP AND WELL INSPECTOR

Pump permits issued ----- 62
Well permits issued ----- 63
Fees collected ----- \$1,881.00
20% of this returned to the town.
Pump license fees collected ----- \$40.00
Well License fees collected ----- \$20.00
All of these fees are returned to the town.

1980 saw an increase of 20% over 1979 in pump and well permits.
Also the attorney general passed down a decision that it is illegal for communities to require a local well license. Well drillers are required by law to have a state well drillers certificate. Due to this fact the board voted in November to stop issuing a town license.
I want to thank the members of the Board of Health and especially their clerk Dot Healy, R.N. for their assistance during the last year.

Respectfully submitted,

John P. LaFond, Jr.
Well and Pump Inspector

REPORT OF THE INSPECTION OF WIRES

Permits issued ----- 334
Fees collected ----- \$5,310.00

The Electrical Department has been a very busy department in our office with 85 permits over 1979. As in the past, this department is self supporting. I would like to thank all the personnel in the building office for a very successful year.

Respectfully submitted,

Dennis P. Kane
Electrical Inspector

REPORT OF THE GAS INSPECTOR

Gas permits ----- 338
Fees collected ----- \$3,430.00

The Gas Department has had the busiest year ever. There has been an increase of 156 permits over 1979. I would like to thank all the members of the building department, and also the Fire Chief for his assistance during the past year.

Respectfully submitted,

Chester H. Cook, Jr.
Gas Inspector

ROUDENBUSH COMMUNITY CENTER

The sun barely tops the steeple, but our junior citizens of the car-pool contingent tumble out, faces shining bright as any star, and head for their pre-school adventure. Mothers and others arrive to learn a new skill, hear a new idea. The health area begins to hum. Oldsters claim the lounge; a whist tournament is today's entertainment. Equipment is arranged for after-school gymnastics while a troubled teenager awaits the SHARE counselor, hoping to better understand his role and reality. The carefree sounds of the morning children are replaced by the more serious tones of adults in courses and meetings. The movement of townspeople through the Center continues into the night.

A typical day at Roudenbush? Yes, for the goal of the Center is to be a multi-program and services facility for all age groups. Last year, one out of four families used the services provided by the Center.

The year 1980 began with plans to reach even more families. But, it would be without the guidance and fervor of Avis Hooper, who resigned on February 29. Her name had become synonymous with Roudenbush, and the value of her leadership, energy, and personal sacrifice can not be over estimated. The difficult chore of finding a new director ended, happily, when George Pomeroy accepted the position and began to use his own unique skills to lead the Center toward fulfillment of its goals.

Program and policy are established by the RCC Committee whose members are appointed by the Selectmen. Their meetings are held on the first Monday of the month at the Center and are always open to the public. Day to day operations are the responsibility of the Director.

Programs are developed by the Program Committee and Director. Last year's choices included a computer survey, interior decoration, bicycle touring, crafts, painting, dance lessons, and exercise classes to name a few. The Play Group has expanded its program, the Pre-School thrives and is now an approved facility for Chapter 766 special needs services for the language delayed. Several times each season, the "Roudenbus" departs for sports events and day trips. As public need dictates, informational forums on current problems are arranged, as was done with Proposition 2½ just prior to Election Day. Space is also rented to groups for ongoing programs including Aerobics, Chameleon Dance, Diet Workshop, and Nashoba Dog Club.

One of the Center's most important contributions continues to be the health services, most of which are free. Available last year were the Well-Child Clinic, Podiatry Clinic, Gynecologic Clinic, Hypertension Clinic, Well-Oldster Clinic, and the Camp Physicals Clinic. The Lions Club used Roudenbush to train the volunteers for its annual eye-screening, and counseling services were provided by SHARE. Inquiries are confidential, and the staff can help with referrals to various human services agencies in the area.

Whenever possible, the Center seeks grant aid for programming, staff, and capital improvements. An ongoing CETA grant funded a full-time maintenance position. Application was made and grants were received for an energy audit and a technical energy audit, accomplished with invaluable assistance from Gerald Culbert, Westford's Energy Coordinator. It is hoped that the energy-related improvements will reduce operating expenses.

A grant of \$1000 was bestowed by IBM to be used for purchase of a copier. We thank Jack Rothera for submitting a proposal to IBM.

Our support group, the RCC Associates, continues to donate proceeds from the 1980 Directory, the Community Commodities Shop, and Children's Center to the Town. Their purchases for the Center, which will be given to the Town, included an electric typewriter, room darkening shades, playground equipment, several items of furniture, a second floor sink installation, and insulation for the attic floor. The Associates also funded the development of a motocross track and had all the building's windows washed.

Other benefactors included Woltowicz Construction; Nardone Sand and Gravel; Fletcher Quarry; LeGacy and Sons; Dick and Dan Lewis; and the Westford Lions Club. Their contributions in the forms of materials and labor improved our facility immensely and reduce the tax money needed. The Center continues to be in debt to many volunteers for the gift of their time and efforts; and to various individuals who contributed toys and other items.

For fiscal year 1980, \$6,800 from program and preschool profits plus a gift of \$4,200 from the Associates was given to the town to help pay expenses at the Center--a total of \$11,000. In addition, \$8,000 in rental income went to the Town's General Fund. For the first half of fiscal year 1981, \$5,500 was returned to the town's general fund from rentals income. Added to this will be a gift of \$2,700 from RCCA and approximately \$5,000 additional profit from program and the pre-school. This will offset the amount needed from appropriations to operate the Community Center.

Our only capital improvement, generously voted by Town Meeting, has been the reshingling and insulation of this historical landmark. The facelift has done more than improve the building's appearance--the insulation will decrease our energy usage.

New faces at the Center are Barbara Murphy, our Head Clerk, and Jerri Buffo, Program Assistant. On the Committee, we have been joined by Robert Ferreira. In welcoming them, we sadly bid farewell to others. Bob has replaced Dana Atkinson, several years a valuable member and chairman. Also leaving the staff were Elaine Sundberg and Eileen Hudak. We thank them all for their contributions.

Mary Jo Cassidy
Robert J. Ferreira
Ellen Harde, Chairperson
Richard J. Hoebeke

Barbara Landino
Melva Jean Shepherd
Joan Shelvey

CAPITAL OUTLAY COMMITTEE

The Capital Outlay Committee is an unpaid nine member fiscal advisory board, appointed by the Selectmen to make recommendations to them and the Town on capital equipment/facility procurement requests, utilization and control. We are charged not only with reviewing current needs, but also with the formulation of a five year capital expenditure schedule. Through this five year plan, we make procurement timing, and Stabilization Fund utilization recommendations to minimize the tax rate impact of major purchases from year to year.

Working in close co-operation with the Town's Departments and Committees, and with inputs from the Finance Committee, we have this year reviewed \$307, 121 in FY82 (July 1981 to June 1982) requests (down from about \$400,000 last year) and will recommend only \$1 in capital purchases. In view of "Proposition 2½" the review was even more stringent than usual and we thank the various Departments and Committees for their co-operation in cost containment. Costs were controlled by:

1. Trying to maximize the use of current capital equipment.
2. Re-allocating current capital equipment from one Department to another to avoid a new purchase.
3. Deferring selected items for another year by investing in repair or continued use to depletion.
4. Recommending procurement only after essential or reasonable need was demonstrated.
5. Requiring the use of State Collective Purchasing Program agreements (administered by the Commonwealth's Executive Office for Administration and Finance, Purchasing Agent's Department, Collective Purchasing Bureau).
6. Encouraging Departments to aggressively seek grants, contributions or charge users fees to reduce their need for funds raised by tax levy.

The Committee attempted to carry out the mandate of "Proposition 2½" as responsibly as possible. We attempted to conserve funds for operating budgets and salaries (administered by the Finance Committee) while not excessively depleting our needed capital assets.

The Committee will be making a recommendation to the Finance Committee on capital equipment maintenance planning and funding after a year long review.

The Committee is still working to complete a program to inventory all town capital assets not under school Department control.

The Committee is a member of the Massachusetts Association of Town Finance Committees. Individual Committee members attend Association seminars to exchange information, examine alternative methods of cost control and review the impact of new legislation.

In looking into the future, the Committee sees two areas needing further study and strongly urges establishment of special study com-

mittees in the coming year to address them:

1. Fire Protection - in view of the Town's projected growth, the emerging difficulty of maintaining adequate day volunteer coverage (in spite of the dedication of a truly fine Department, our dependence on Chelmsford to help cover Parker Village and the major cost impact of full time firefighters or a new station, it is recommended that a formal 5 year plan and set of decision guidelines be developed.
2. Purchasing Agent - it is recommended that the possibility of a single person to co-ordinate all purchase (capital and non-capital), thus maximizing purchasing power through consolidated orders and maximum use of State Collective Purchasing lists be evaluated.

Finally, the Committee wishes to formally recognize the dedication and hard work of its former Chairman, Hal Schreiber, and thank him for his contributions to the Town.

Respectfully submitted,

John Cadigan, Chairman
Jerry Berkowitz, Vice-chairman
Steven Boudreau, Recorder
Robert Fagan
Karl Fagans
John Fridrich
Donald Koski
Margaret Roberts
Joel Shyavitz

A GUIDE TO TOWN MEETING IN WESTFORD
Prepared by the League of Women Voters

TOWN MEETING IN WESTFORD

In open Town Meetings, the registered voters discuss and decide the course of government. Annual sessions are held the Saturday after the first Tuesday in May. Subsequent special Meetings are held as may be necessary throughout the year. Registered voters may speak and vote; non-registered citizens are welcome as observers.

Publicized hearings are held by the Finance Committee and other boards to offer voters an opportunity to prepare for Town Meeting discussion.

The warrant for Annual Town Meeting contains two parts; 1) Election Day information and 2) Articles, including the budget, to be considered at the business session. Annual Town Meeting warrants are prepared by the Selectmen and Finance Committee and mailed to the voters with the Finance Committee's recommendations in advance of the meeting. Notice of a Special Town Meeting is given by a copy of the warrant being posted at the Town Hall and at each Post Office in Westford at least 7 days before the Meeting.

Articles are taken up in the order in which they appear in the warrant. However, in special cases an article may be taken up out of order if a majority vote is obtained.

No quorum is needed for Annual Town Meeting.

A quorum of two per cent of the registered voters is required for the transaction of business at a Special Town Meeting. However, a number less than a quorum may adjourn any such meeting.

Any voter wishing to speak may rise, say "Mr. Moderator," and wait for recognition. Then, standing at a microphone, he should give his name. He may continue as long as he speaks directly to the question under discussion and maintains acceptable conduct.

AMEND- MENTS	Not more than two amendments to any motion may be pending at any one time. According to Westford by-laws, "a motion and amendments to a motion shall be voted on in inverse order; provided that when two amounts of money have been presented for appropriation by motion and amendment thereto the largest amount shall be voted upon first. All amendments shall be presented in writing if requested by the Moderator."
ACTION ON THE MOTIONS	All articles appearing in the warrant must be acted upon before the Meeting can adjourn. Usually articles are enacted or rejected with or without amendments, after debate.
WITHDRAW OR DISMISS A MOTION	It is possible that an article's sponsor may move to "withdraw the motion." This motion requires a majority vote and is usually made because new or additional information is obtained after the preparation of the warrant indicating that action upon the motion could be unwise or illegal.
LAY IT ON THE TABLE	If, after an article has been moved, seconded and debate begun, someone has sufficient reason to postpone the final vote, he may move to "lay it on the table." A simple majority vote places it "on the table; as well as taking it back to the floor for final action.
LIMITS ON DEBATE	There are no prescribed limits to debate except common sense. The Moderator may at his discretion ask a speaker to terminate his remarks if he is straying from the subject or talking at unnecessary length.
PREVIOUS QUESTION	Debate may also be terminated by two-thirds of those voting. A voter rises, is recognized and says, "Mr. Moderator, I move the previous question." If this motion is seconded and voted by a two-thirds majority, the article under discussion is immediately put to a vote.
VOTING	Most articles are decided by a majority vote unless a larger vote is required by statute or by-law. Voting may be by voice or show of hands and the outcome determined by the Moderator. His decision may be challenged by 7 voters; tellers then make an official count.

Two-thirds votes are required for amendments to zoning by-laws, taking of land by eminent domain and bond issues. These votes are counted by tellers unless they are unanimous.

Secret balloting takes place occasionally, if requested by any twenty voters attending the meeting. (Westford by-law, Art. 1, s.9).

RECONSID- ERATION

An article may be taken up again after it has been accepted or defeated if a majority of the voters assent to a motion for reconsideration. The Town's by-laws permit an article to be reconsidered at an adjourned session only if there is an affirmative vote of two-thirds of the assembled voters. In both cases, the motion for reconsideration must be made by a person who voted on the prevailing side of the original vote.

WHO MAY ADDRESS THE MEETING

At any Town Meeting held for the transaction of Town business, no person whose name is not on the list of voters is permitted to address the meeting or is admitted to the floor of the Hall unless invited by a two-thirds vote of the meeting assembled.

RESOLU- TIONS

The Meeting may wish to give direction to a board without binding effect or indicate the desire of the Town in a matter not subject to direct action by the Town Meeting. It may also wish to express thanks or offer other courtesies. Such expressions may be made in the form of resolutions.

PARLIA- MENTARY QUESTION

A voter can interrupt the speaker with a "parliamentary question" to obtain information from the Moderator on parliamentary rule, or what procedures are permissible. No vote is taken. The question must be relevant to pending business.

POINT OF ORDER

A voter knowing the rules can raise a "point of order" indicating he feels something is wrong. He asks this of the Moderator to obtain a decision on a matter of parliamentary rule, e.g. whether an amendment is germane to the motion, or whether a motion is in order. The Moderator may 1) make the decision himself with no debate, or 2) put the question as a motion which may be debatable.

ADJOURN-
MENT

When all business in the warrant has been completed, the Moderator says, "A motion for adjournment is now in order," followed by the motion, the second and the vote.

1. The MODERATOR, elected for a 3 year term, presides at the Meeting. The proceedings are governed by the rules of practice contained in Robert's Rules of Order (1951 Ed.) except as modified by law or by the By-Laws.
2. The TOWN CLERK, elected for a 3 year term, keeps the official record of all proceedings at the Meeting and notifies those affected by its actions.
3. The SELECTMEN, elected for overlapping 3 year terms, prepare the warrant and have the responsibility of carrying out the decision of the Town Meeting.
4. The TOWN COUNSEL, appointed by the Selectmen, is present to advise on legal matters.
5. The FINANCE COMMITTEE, appointed by the Moderator for overlapping 3 year terms, makes recommendations to the Meeting after consideration of any or all municipal matters.
6. The TELLERS, appointed and paid by the Registrars sign in voters and count votes.
7. Other committees or boards may occupy front tables if they are involved in actively sponsoring a major article or program.

TOWN OF WESTFORD

WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To the Constable of the Town of Westford, in said County,

GREETINGS:

You are required, in the name of the Commonwealth aforesaid, to notify and warn all the inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at their several polling places, viz:

PRECINCT 1	Abbot Middle School
PRECINCT 2	Norman E. Day School
PRECINCT 3	New Nabnasset School
PRECINCT 4	Robinson School

TUESDAY, MAY 5, 1981

being the first Tuesday in said month, at 7:30 o'clock in the forenoon for the following purposes:

To bring in their votes for the following officers:

FOR FIVE YEARS

One member of the Planning Board
One member of the Housing Authority

FOR THREE YEARS

Two Selectmen
One Town Clerk
One Moderator
One Assessor
Two members of the School Committee
One member of the Board of Health
One Water Commissioner
Two Trustees of the J.V. Fletcher Library
One Cemetery Commissioner

FOR ONE YEAR

One Assessor (to fill vacancy)

The polls will be open from 7:30 o'clock A.M. to 8:00 o'clock P.M., and to meet in Abbot Middle School at Westford Center on the following

SATURDAY, MAY 9, 1981

at 10:00 o'clock in the forenoon, then and there to act upon the following Articles, viz:

ARTICLE 1. To hear the reports of the Town Officers and Committees; or act in relation thereto.

ARTICLE 2. To fix the salary and compensation of all elected officers of the Town.

ARTICLE 3. To see if the Town will vote to amend all or any part of the Consolidated Classification Plan, Compensation Plan and Personnel By-Laws of the Town; or act in relation thereto.

ARTICLE 4. To provide for a Reserve Fund, to determine what sums of money the Town will raise and appropriate, including appropriation from any available funds, to defray all departmental and incidental charges, expenses and outlays of the Town, including debt and interest for the ensuing fiscal year, and for paying unpaid bills of previous years.

ARTICLE 5. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or act in relation thereto.

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money to be deposited in and become a part of the Stabilization Fund created under the authority of Section 5B of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 7. To see if the Town will vote to accept a gift from the Tadmuck Club, Incorporated of the land and buildings situated on the easterly side of Boston Road, being the premises described in deed to the Club from the Spalding Light Cavalry Association, dated March 31, 1931, recorded with Middlesex North District Registry of Deeds, Book 800, Page 378, upon the terms, conditions and restrictions, if any, to be contained in a deed from said Club; or act in relation thereto.

ARTICLE 8. To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain or otherwise, a parcel of vacant land supposed to contain five (5) acres, more or less, shown on the Assessors' Map C-3, Lot 37, said premises to be managed and controlled by the Conservation Commission under the provisions of Chapter 40, Section 8C of the General Laws; and to raise and appropriate a sum of money for the purpose of acquiring said land and for a survey thereof; or act in relation thereto.

ARTICLE 9. To see if the Town will vote to transfer from the Tax Possession Sale Committee to the Conservation Commission the care, custody and control of two parcels of land acquired by the Town by tax lien foreclosure proceedings in Cases numbered T.L. 47574 and T.L. 47575, said premises to be managed and controlled by said Commission under the provisions of Chapter 40, Section 8C of the General Laws; or act in relation thereto.

ARTICLE 10. To see if the Town will vote to petition the Westford School Committee to accept and implement the recommendations of the School Consolidation Review Committee which in their report of 20 Oct 1980 recommended that "no school closings should be contemplated before 1984 and that a new committee should be formed in 1982 to review enrollments and to re-evaluate the recommendations of the two previous committees"; or act in relation thereto.

ARTICLE 11. To see if the Town will vote to authorize the Selectmen to contract with the Northeast Solid Waste Committee for the disposal of solid waste, which contract will (1) be for a term of twenty years, more or less; (2) include provisions for the delivery of minimum amounts of acceptable waste and payments for the use of the facilities to be based in part thereon; (3) provide for unit prices for the disposal of acceptable waste that will be graduated and for adjustments thereof, for the use or sale of steam, electricity and other by-products resulting from the use of the facility, and for credits or payments to the Town resulting therefrom; (4) provide for similar commitments by other communities; (5) provide for the use by the Town, other municipalities or other persons of the uncommitted capacity of such facility; (6) contain other provisions incidental and related to the foregoing general matters; and, (7) be generally in the form of proposed contract negotiated by representatives of the member communities of the Northeast Solid Waste Committee (NESWC) with such changes therein as may be approved by said Board of Selectmen, a copy of which is on file in the office of the Town Clerk; or act in relation thereto.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of Thirteen Thousand Five Hundred (\$13,500.00) Dollars, or some other sum, for plans, specifications and other engineering data in connection with the proposed program of traffic operational improvements at the intersection of Carlisle Road, Boston Road and Route 110, involving, among other things, the design, location and operation of traffic signs, traffic control signals, traffic islands, or other traffic devices as required; or act in relation thereto.

ARTICLE 13. To see if the Town will vote to accept from C.G. Sargent's Sons Corporation a conveyance of the Mill Pond in Graniteville, together with certain land and easements adjacent thereto, all of its rights in the Pond and in Stony Brook appurtenant thereto, and in the penstocks and dam under Broadway Street in Graniteville and all the water privileges thereto belonging; or act in relation thereto.

ARTICLE 14. To see if the Town will vote to raise and appropriate a sum of money for the design and construction of a proposed alternative septage area; or act in relation thereto.

ARTICLE 15. To see if the Town will vote to withdraw from the Nashoba Health District, being the organization known as the Nashoba Associated Boards of Health, such withdrawal to become effective on January 1, 1982; or act in relation thereto.

ARTICLE 16. To see if the Town will vote to authorize the Board of Selectmen to appoint a Committee whose function and duty shall be to review the Building Code and Plumbing Code of the Town and determine what sections or parts of those Codes can be repealed as being inconsistent with or superceded by the State Building Code and State Plumbing Code; or act in relation thereto.

ARTICLE 17. (On Petition). To see if the Town will vote to instruct the Westford Board of Selectmen to request that State Senator Philip L. Shea and State Representative Walter Bickford file a Home Rule petition for the Town of Westford for consideration by the 1981 session of the Massachusetts Legislature. - The purpose of the proposed Home Rule petition is to grant to the voters of Westford the authority of recalling elected town officials; or act in relation thereto.

ARTICLE 18. To see if the Town will vote to sell and convey to Nashoba Hill Corp. a certain parcel of land, situated in the vicinity of Nashoba Brook and adjoining other property of said Corporation, supposed to contain forty-five (45) acres, more or less, and to authorize the Selectmen to execute, acknowledge and deliver, in the name and behalf of the Town, a deed of said premises for such consideration and upon such terms, conditions and restrictions as the Selectmen in their discretion shall determine to be in the best interests of the Town; or act in relation thereto.

ARTICLE 19. Notwithstanding the provisions of Section seventeen of chapter one hundred and thirty-eight of the General Laws, to see if the Town will vote to instruct the Board of Selectmen to petition the General Court to pass an Act or take any other action required to authorize the Town to grant to Mildred Kosowocz, doing business as Stan's Package Store, Lawrence H. Pucciarella, Jr., doing business as L & K Beverages and Parent's, Inc. licenses for the sale of all alcoholic beverages not to be drunk on the premises under the provisions of section fifteen of said chapter one hundred and thirty-eight, said licenses to be subject to all of the provisions of said chapter one hundred and thirty-eight, except section 17; with the proviso that no further or additional seasonal licenses under section fifteen shall be granted by the Town; or act in relation thereto.

ARTICLE 20. (On Petition) To see if the Town will vote to rezone from a Residence A (RA) District to a Residential Multiple Family (RM) District a certain parcel of land, situated on the southerly side of Route 495, easterly side of the former location of Tadmuck Road and northerly of but not adjacent to Route 110; said

premises being shown on a plan entitled "Plan of Land in Westford, Mass., Surveyed for Thomas C. Thorstensen, et ux, dated November, 1977, Emmons, Fleming & Bienvenu, Inc; or act in relation thereto.

ARTICLE 21. (On Petition). To see if the Town will vote to rezone from a Residence A (RA) District to a Residential Multiple Family (RM) District a certain parcel of land, situated on the westerly side of Tadmuck Road, now or formerly of Maria Interante, containing nineteen (19) acres, more or less, and being shown on the Assessors' Map D-3 as Parcel 59A; or act in relation thereto.

ARTICLE 22. (On Petition). To see if the Town will vote to rezone from a Combined Commercial Highway (CH) District and residence A (RA) District to an Exclusive Commercial Highway (CH) District a certain parcel of land having a fourteen hundred sixty (1460) foot frontage on Littleton Road (Route 110) near its intersection with, but not abutting, Carlisle Road and bounded by land now or formerly of Pote, Toye, Whiting, Ross, 4P's Realty Trust and Petroleum Facilities, Inc; or act in relation thereto.

ARTICLE 23. (On Petition). To see if the Town will vote to direct the Selectmen and the various Town Departments to use the only certified Town Valuation (\$244M) as the basis for FY82 budgeting. If 100% revaluation is certified for FY82, then on that date, new funds shall be released if this the new Town value warrants such action; or act in relation thereto.

ARTICLE 24. (On Petition). To see if the Town will vote to authorize and request the Board of Assessors to publish for town wide distribution every two years, a booklet which will show property valuation and assessment for the Town of Westford; or act in relation thereto.

ARTICLE 25. To see if the Town will vote to accept as and for a Town Way Betty Lane as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk; or act in relation thereto.

ARTICLE 26. To see if the Town will vote to accept the provisions of Section 53D of Chapter 44 of the General Laws, which, in substance, authorizes the establishment in the Town Treasury of a revolving fund for receipts from self-supporting recreation services; or act in relation thereto.

ARTICLE 27. To see if the Town will vote to authorize the Board of Selectmen to install various street lights; or act in relation thereto.

ARTICLE 28. To see if the Town will vote to appropriate from available funds a certain sum to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as most recently amended, from the amount required to be assessed by them; or act in relation thereto.

And you are directed to serve this Warrant by posting up true and attested copies thereof at the Town Hall and each Post Office in said Westford, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the first meeting aforesaid.

Given under our hands this thirtieth day of March, in the year of our Lord, 1981.

Richard S. Emmet, Jr.

Dennis E. Jewett

Marjorie E. Cook

John A. Flavell

Douglas R. Johnston

Selectmen of Westford

Annual Report of the Nashoba Valley Technical High School
District Committee
And The
Superintendent-Director

For the Year Ending December 31, 1980

School Committee

Mr. Louis Kelly, Chairman	Chelmsford
Mr. Randolph Brumagim, Vice-Chairman	Chelmsford
Mr. Stratos Dukakis	Chelmsford
Mrs. Jane Barry, Secretary	Groton
Mr. Douglas Cox	Littleton
Mr. William Buxton	Pepperell
Mr. Robert Manning	Shirley
Mrs. Irene Machemer	Townsend
Mrs. Charlotte Scott	Westford
Dr. Thomas Thorstensen	Westford

Alternates:

Mr. John Keating	Chelmsford
Mr. Jordan Waugh	Groton
Mr. Augustine Kish	Littleton
Mr. Rudolph Schultz	Pepperell
Mr. Rodney Huff	Shirley
Mrs. Cecile Stefanski	Westford

Superintendent-Director

Thomas Lafionatis

Office:	100 Littleton Road	Telephone: 692-4711
	Westford, MA 01886	

Assistant Superintendent-Director	Mr. Bernholdt Nystrom
Academic Coordinator	Mr. Raymond Harding
Technical Coordinator	Mr. David McLaughlin
Director of Pupil Services	Mr. Paul Royte
Special Needs Administrator	Mr. John McCarthy

District Counsel

Mr. Charles Zaroulis

District Treasurer

Mr. Thomas St. Germain

The year 1980 was a great growth year for Nashoba Tech with the addition of three new towns to our district, the towns of Pepperell, Shirley and Townsend, and with the successful floating of a three million dollar bond, construction began in earnest.

The school program was somewhat disrupted during the year because of the construction. The school was closed for a total of sixteen school days during this construction period. The students and the staff had to be evacuated at different times for safety reasons. The building schedule was running ahead in the beginning because of excellent weather, but as the year wore on other factors caused loss of time, so the September scheduled opening was delayed about eight days. The school opened occupying only part of the expansion. Late in November all departments from the rented quarters on Powers Road moved into the new addition, including the Culinary Arts Department which was housed in the school's Ranch House on South Chelmsford Road.

Setting up the new departments continued until the end of 1980 and Christmas vacation. Plans for the new year called for finishing touches including much painting and other work to be done by the school's departments, such as Painting and Decorating, Plumbing and Heating, Electrical, Carpentry and Metal Fabrication.

The new member towns increased the enrollment of the school to 750 students this year, and full capacity of 850 students is expected for next year. Aside from the alterations and changes, due to the construction, the regular school program continued in a rather normal way. A new house was built and completed by the school in Westford this year, on Boston Road, and another has been started for the school year 1980-81, and this time it is being built in the town of Chelmsford. The restoration of the Carriage House for the Friends of the Adams Library in Chelmsford was completed and dedicated. Many other municipal jobs were done for our member towns by most of the school departments, including particularly, the Printing Department, Automotive Shop, Auto Body Shop, Carpentry Department and others. Much work was done during the year by a Subcommittee to the School Committee, and the Administration, in reviewing and restructuring the school's curriculum. In a little over twelve years the district has grown from four towns to seven towns, and the school has grown from eight departments to twenty-two departments. The success stories of Nashoba's graduates is history.

After thirty-five years in Vocational Education, and fifteen years at Nashoba Tech, Superintendent-Director Thomas Lafionatis is retiring at the close of the 1980-81 school year. At the suggestion and request of the Student Council, and the Class of 1980, the School Committee sanctioned the dedication of the new School Library to the Superintendent-Director. The student's groups

provided the funds for a formal portrait and a bronze plaque for the ceremony which will take place early in 1981.

ORGANIZATION SCHOOL COMMITTEE

Mary L. Caless, Chairman	692-8642	Term expires 1982
Douglas R. Keele, Vice-Chairman	692-7288	Term expires 1981
Joyce R. Jekanoski, Secretary	692-4749	Term expires 1982
Donald F. Bradanese	692-2519	Term expires 1983
George E. Murray	692-2270	Term expires 1983
Joan M. O'Brien	692-2222	Term expires 1982
Mary H. Trubey	692-8355	Term expires 1981

OFFICE OF SUPERINTENDENT OF SCHOOLS

35 Town Farm Road

Lloyd G. Blanchard, Superintendent 692-4783
Dr. John A. Crisafulli, Ass't. Superintendent
John R. Allen, Federal Grant-Career/Testing Specialist
Doris S. Santaguida, Director of Operations

Ann Bennett, Secretary to Superintendent
Shirley Mantone, Receptionist-Secretary to Ass't. Sup't.
Alice Watson, Bookkeeper
Blanche Crocker, Ass't. Bookkeeper
Marilyn Pease, Records Clerk

Kenneth A. Sargent, Administrator of Special Education 692-2378
Dr. Jane Coleman, School Social Worker
Dr. John MacLean, School Psychologist
Dawn Brine, Speech Pathologist
Catherine Pawliczek, Speech Pathologist
Jackie McDonald, Speech Pathologist

Joan Chipchak, Secretary
Concetta Lynch, Secretary

Nancy Phillips, Food Services Director
Laura Troisi, Title I Director

SCHOOL TELEPHONES

Westford Academy	692-2551	Frost School	692-4051
Music Office	692-2611	Cameron School	692-6542
Guidance Office	692-2334	Sargent School	692-6553
Athletic Office	692-2411	Nabnasset School	692-4777
Abbot Middle School	692-2587	Robinson School	692-2541
Norman E. Day School	692-6391		

Annual Report
OF THE
School Committee
OF THE
TOWN OF WESTFORD



For the Year Ending December 31

1980

SCHOOL VISITS

You are welcome in your schools to talk with the school principal and staff whether or not you have children in the schools. However, in order not to interrupt a class, you are urged to: 1) check in with the principal before visiting a class and 2) make an appointment if you wish to discuss your child's progress with teacher.

SCHOOL ADMISSION

Children are eligible for enrollment in kindergarten in September of the calendar year in which they attain the age of five years; in Grade 1 in September of the calendar year in which they attain the age of six years. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session usually the second and fourth Monday of each month at 7:30 PM. There are also special meetings called from time to time, especially during budget season. Meetings are posted at the Town Hall. Public is encouraged to attend.

SCHOOL CALENDAR 1980-81

Fall Term	September 3	December 23
Winter Term	January 5	February 15
Spring Term	February 23	April 16
Summer Term	April 27	June 17

Total School Days - 180

June 18, 19, 22, 23, 24 - Make Up for Lost Days

Days Omitted:

Columbus Day	October 13
Middlesex County Teachers Meeting	October 22
Veterans Day	November 11
Thanksgiving Recess	November 26 - December 1
Martin Luther King Day	January 15
Good Friday	April 17
Memorial Day	May 25

SCHOOL PHYSICIAN

Dr. David Watson, 200 Littleton Road, Westford

SCHOOL NURSES

Anne McCusker, RN	Office: Abbot Middle School	692-2587
Margaret Sudak, RN	Office: North Middle School	692-6391
Barbara Brewer, RN	Office: Westford Academy	692-2551
Beverly Shepherd, RN	Office: Robinson School	692-2541

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the 1979-80 school year.

SCHOOL SESSIONS FOR PUPILS

Westford Academy	Grades 9-12	7:45 AM - 2:25 PM
Late Bus		4:00 PM
Middle Schools	Grades 6-8	8:40 AM - 3:00 PM
Late Bus		4:10 PM
Elementary Schools	Grades 1-5	8:10 AM - 2:00 PM
No Late Bus		
KINDERGARTEN AM		8:15 AM - 10:45 AM
KINDERGARTEN PM		11:30 AM - 2:00 PM

NO SCHOOL SIGNALS

These consist of two blasts on the fire horn at Westford Center and a long wail on the sirens in the villages, all at 6:30 AM for the High School. The same signals will be used at 7:00 AM for the elementary and middle schools. The following radio stations carry our no school announcements at 6:30 AM:

WCAP	Lowell	980	WHDH	Boston	880
WLLH	Lowell	1400	WEIM	Fitchburg	1280
WBZ	Boston	1030	CHANNEL 5	Boston	

It is the policy of the School Committee to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all. On days when weather conditions are questionable, parents are urged to exercise their own judgement to the wisdom of sending children to school.

1979-80 OVERVIEW

Schools opened September 5, 1979 with an enrollment once again less than the June closing enrollment by about 100 pupils. High School enrollments remained just over 1000, but there was a decline of just under 50 pupils at the middle school level, and just over 50 pupils elementary. Our peak enrollment year was 1975-76 with 3,732 enrolled K-12 and 237 at Nashoba Valley Regional Technical School. The following year, enrollments fell for the first time in recent years. The fall was slight, 35 pupils K-12 and 20 at Nashoba Tech, but the nationwide decline had finally reached Westford. Enrollments K-12 have fallen 100 pupils a year each year since, and the number of Westford pupils attending Nashoba Tech has dropped to about 180. Our records indicate that our loss of pupils due to families leaving Westford increased each year since 1975 to over 100 in 1978-79, but fell to half that sum this past year. Perhaps with the increased industrial activity in the area, we may again see new families moving to Westford in large numbers, as we experienced in the early 1970's. However, growth, which is usually associated with a strengthening economy and the expansion of educational opportunities, must be viewed by Town officials with mixed feelings in these days of tax caps and limited resources. Unfortunately, the enrollment decline is not at the same grade level or at the same school.

During 1979-80 the schools operated for the second year under a tax cap, not the 4% limited by Chapter 151 of the Acts of 1979, but rather a sum 10% above the limit as approved by a two-thirds vote at Town Meeting. The approved budget maintained school programs with staff reduced proportionate to the enrollment decline. The override was a local option, and our residents exercised this option in order to maintain educational services.

In the spring of 1980 a proposal denying local options started to gain momentum, culminating in the two-to-one support at the polls November 4 for the referendum question known as Proposition 2½, which became State Law Chapter 580 December 4, 1980. Early computations on the impact of Proposition 2½ on the 1979-80 budget, based upon known property and excise taxes, indicated a budget reduction for the schools of \$658,561, and an impact on the total Town budget of over \$1,000,000. With the Town in process of re-evaluation, the impact of Proposition 2½ on the 1980-81 budget remained uncertain until developments late in calendar 1980: 1) The October 28 Special Town Meeting voted deferral of new evaluations for a year, and the State accepted this decision. 2) The December 4 statement from the Department of Revenue determined the full and fair cash value for the Town of Westford as of January 1, 1981 to be \$244,871,000 making the Town's 1981-82 tax levy limit \$6,121,775. May 10, 1980 Town Meeting had voted a million dollars more than this levy limit for Town and school operation for 1980-81. With inflation remaining at 12-14%, the reduction in budgets to meet the needs of 1981-82 will far exceed one million dollars with no local option to override. Town growth, residential and industrial, should come under careful Town Meeting review out of concern for the Town's future economic well-being and of the tax levy limits imposed by Proposition 2½.

PERSONNEL

Several staff changes occurred during the year and at the end of the year. There were usual changes due to family relocations and maternity leaves during the school year, and reduction in staff at the end of the year. But the heaviest staff losses resulted from illness, and from acceptance of positions in industry.

During the years of rapid growth in Westford, ours was a relatively young staff with frequent loss of veterans to suburban Boston school systems and replacement by promising young teachers recently out of college. Then, as enrollment decline hit suburbia, opportunities for better paying positions shrank and our veterans were less inclined to attempt a move. This condition, compounded by our own decline and release of the least experienced over the past five years, has moved the average staff age forward rather rapidly. This is good, but not without problems such as illness and early retirement. We have experienced twice over the past 3 years the death of active teachers, Frank Sullivan Nov. 30, 1977 and Harold Ready May 26, 1980. Three staff members, Edward Scanlon, Phil Sheridan, and Harold Ready went on early retirement.

The growing insecurity of teaching as a profession was directly responsible for the loss of at least five teachers this past year, and we may expect continued losses as industry, especially the high tech companies, recruit from the teaching ranks. Teachers, both in training and experience, have developed a variety of skills attractive to industry. No doubt many teachers are leaving the profession with reluctance because education was their selected vocation and they enjoy working with children. The success of the referendum Proposition 2½ will stimulate greater withdrawal from the profession in the future.

For the past couple of years substitute teachers have been in short supply, especially in Math and the Sciences, because substitute experience no longer offers advantages to regular employment in view of the general staff reductions.

So the schools may expect to lose capable teachers to industry over the next few years at least, teacher retirements will accelerate as more become eligible, and the substitute shortage cannot be expected to improve. Moreover the number of students in teacher preparation programs has declined sharply because of the decline in the teacher market. A severe teacher shortage works to the detriment of our educational program because the poorly prepared turn to teaching for the immediate opportunities which exist. Any threatening shortage should be identified at least six to eight years in advance to assure a supply of highly trained professionals when the need arises.

This past year saw the retirement of our veteran head nurse Margaret Sudak and our veteran secretaries Vera Bettencourt, secretary to the Superintendent since 1957; Frances Jeray, secretary High School since 1966 and Concetta Lynch, Special Services secretary since 1965. Nancy Ogasapian High School Librarian since 1967 also chose to retire in February of this past year.

Two members of the School Committee decided not to re-run this last year, Hajo W. Koester and Robert M. Welch, Jr. The two successful candidates for the vacancies were Donald F. Bradanese and George E. Murray.

POLICY AND JOB DESCRIPTIONS

Policy review is the first item of new business on every School Committee agenda. During 1979-80 past policies were reviewed and new policies prepared in a variety of areas. Much attention was given to the section on Personnel. Policies and rules were adopted pertaining to staff recruitment, hiring and orientation, teacher contracts, promotion/demotion, records, and bereavement leave. A non-discrimination policy and set of rules was adopted to assure for staff and students alike equal treatment under the law regardless of race, creed, religion, color, national origin, sex, marital status, age, or physical disability. Other areas which came under consideration were pupil transportation, instruction for atypical children, emergency school closings, and homework. The 1961 policy describing the purpose and role of the School Committee was updated, and a policy pertaining to advertising and promotion through students was made more restrictive.

Each member of the School Committee has a policy book and there is a book in each school as well as the Central Office. The policy book is a public document and public is welcome to review the policy book without removing it from the school or the Central Office.

A new job description format was presented to the School Committee in the fall along with several revised job descriptions. The new format provides space for Qualifications, Performance Expectations, and Benefits. A sub-committee of the School Committee was appointed to review all job descriptions prior to their presentation to the School Committee for formal adoption. Job descriptions, like policy and rules, remain open for modifications in accordance with changing needs and School Committee guidelines as defined in the Policy Book. No doubt all job descriptions will come under review as job consolidations result from the restrictions of Proposition 2½.

PUBLIC INFORMATION

The Westford School Committee has attempted to keep the residents of Westford and the staff informed through well advertised regularly scheduled School Committee meetings and special sessions, and has actively sought public input concerning report cards, budget, and the

organization of the schools. In May a School Consolidation Review Committee was appointed to review the recommendations of the earlier committee (see 1979 Annual Report) based upon later data on enrollments and operational costs. The review committee, in a public presentation October 20, 1980, reaffirmed the findings of the earlier committee that no school closings should be considered before September 1982, and that the three small elementary schools should not be closed for fear that state regulations would deny their re-opening as schools at a future date in case of a need for additional school space. Chap 580 may well speed up this timetable.

The Town has long recognized the need for consolidation of computerized services in preference to the more expensive plan of contract by individual Town departments and the school system. School personnel actively supported the efforts of the Town of Westford Computer Implementation Committee by submitting statement of needs to enable the Town Committee to prepare the bid proposal. It became evident that the schools, especially the High School, would be the biggest users of a computer center. It was agreed that the High School computer specialists would supervise the bidding. The proposals received by the Computer Implementation Committee were made available to the High School specialists. The School Committee appointed Gunars Zagars as advisor to monitor progress toward the acquisition of the necessary hardware. Bids were reviewed but it was apparent that the sum of money required for contracting exceeded available funds. Early contracting was necessary because the Nashoba Tech facilities would no longer be available to the schools after June 1980. A letter was drafted and approved by the School Committee seeking a corporate contribution to place a computer in the High School with the budget funds available. Quotations were received and Digital Corporation answered this need and the contract was finally voted by the School Committee on advise of consultant and support of Finance Committee and Capital Outlay Committee April 28, 1980. The installation was made in the early fall of 1980, allowing the student program to continue uninterrupted. This piece of equipment should be able to accommodate some of the needs of the Town. As yet none has been able to utilize this piece of equipment. At a relatively light expense for additional ports and transmission lines, the Digital 11/34 capability could be extended to serve all the Town computer needs. The Westford School Committee and administration is appreciative of the assistance Digital Corp. has rendered.

The School Committee is grateful to several individuals and committees which have shared thoughts towards the solution of difficult problems this past year. The Committee is also grateful to those individuals and clubs which have participated in providing such additional pupil services as the September vision screening of kindergarten children. And finally, the School Committee is grateful to the Westford residents for the support of the public schools through individual efforts and through participation in Parent Advisory Councils, Citizens Advistory Committee, etc.

CURRICULUM AND PROGRAM
IMPROVEMENT PROJECTS

John A. Crisafulli
Assistant Superintendent
Director of Curriculum

During the 1979-1980 academic year, curriculum and instructional programs continued to be re-evaluated and improved upon. Updating of curricula provides students and staff with a more meaningful and enriched instructional program.

Staff, parents, and community representatives have aided the Assistant Superintendent by serving on committees which have led to an improved K-12 curriculum program. Curriculum task groups were formed in the areas of language arts, minimum basics, health, music, physical education and practical arts.

BASIC SKILLS IMPROVEMENT PROGRAM

In 1978 the State Department of Education mandated the Minimum Basic Skills Improvement Program in the areas of Language Arts & Mathematics. This requirement directed that each school district, by September 1980, implement an evaluation program to measure students achievement in the areas of reading, writing and mathematics. The assessment must occur at three levels: early elementary, later elementary and secondary. Westford's program, which measures students basic skills at the 3rd, 6th, and 8th grades, was accepted by the State and implemented during the fall of 1980.

To meet this State regulations, the Assistant Superintendent with the aid of the Coordinator of Testing/Career Education and 39 other participants (parents, business employers, students, administrators, and general public) formed committees. Meeting were held bi-weekly through 1978-79 to develop Westford's Basic Skills Improvement Program.

The two task groups examined our current curriculum goals and content to determine appropriate grade levels to measure basic skills. They selected appropriate evaluation instruments, established student achievement levels, developed meaningful follow-up instructional programs and services for students who have not met the minimum standards, and incorporated procedures for monitoring and modifying the plan. These task groups were chaired by J. Crisafulli (Language Arts) & J. Allen (Math). Throughout the planning stages, Westford and 17 area school districts worked with the merrimack Education Center in the development and implementation of our basic skills program. We also utilized the services of Educational Testing Service, Princeton, N.J. who provided us with technical assistance, staff in-service workshops, and standard setting strategies and evaluation techniques.

The second facet of the State's mandate requires each district to expand by September 1981 the basic skills program to include speaking and listening skills. During the latter part of 1980 academic year, the Task Committee is to be re-activated for the purpose of developing and

recommending to the School Committee a speaking and listening basic skills program.

LANGUAGE ARTS

Since 1977 the Language Arts Task Committee has assessed and made curriculum improvements within our entire program, grades K-12. During 1977-78 we implemented a K-12 coordinated writing program. In the fall of 1979-80 a new English grammar program was placed in our schools. Last spring a differentiated Language Arts instructional program was put in the middle schools for students in Grades 7 & 8. Also in 1979, with Title IVB federal funds, a new coordinated Literature Program for grades K-8 was implemented.

In 1980 the Task Committee will be assessing our existing K-6 reading program. Their in-depth study will involve visitations to other school systems, utilization of consultants, familiarity with current reading programs, classroom observations and staff input. The group will be evaluating our current reading program objectives to determine possible updating and improvements. The Task Committee will be making its recommendations during the spring of 1981.

COMPREHENSIVE HEALTH TASK COMMITTEE

During the 1978-79 academic year, a Comprehensive Health Task Committee under the co-chairmanship of Marilyn Frank & Dr. John MacLean, assessed our current health program and recommended the development of a comprehensive health program for grades K-12.

In the fall of 1979, the task group developed an Alcohol Awareness Program for all students systemwide. Working in cooperation with the North Central Alcoholism Commission, Federal Government Agencies, and State Department of Education, existing alcohol awareness prevention programs were evaluated. The committee recommended that in Westford, we use a highly praised program entitled "Here's Looking At You". This program was developed cooperatively by the State of Washington and the federal government. It was recommended and approved by the School Committee. All staff, grades K-12, attended workshops and received in-service training prior to the program's spring term implementation. This course of study, instructional materials, and related staff training, were provided at no cost to the Town.

In the 1979-80 academic year, the first phase of a comprehensive health program, grades K-12, was initiated. At Westford Academy 9th grade students received a comprehensive health program which included areas of mental health, nutrition, alcohol, drugs, smoking, and human sexuality. All sections of the course were mandated except for the human sexuality which was optional and required parental approval. Approximately 93% of all 9th graders participated in the human sexuality component.

During the 1980 school year, the Health Task Committee under the direction of Marilyn Frank, our part-time Health Coordinator, working in conjunction with the Citizen Human Sexuality Advisory Committee, will be developing a middle school comprehensive health program. The plan

call for the development of curriculum during the summer and fall, tentative approval from the Citizen Advisory Committee, middle school parent awareness and input meetings, finalized course revisions, and School Committee approval. It is hoped that the program will be implemented during the latter part of the 1980-81 academic year.

MUSIC

During 1978-89, under the supervision of Blair Bettencourt, the part-time Music Coordinator, the music staff evaluated, developed, and improved the general music program for grades K-8. The planned curriculum reflects input received from visits to other school systems, an analysis of current educational research, utilization of consultants and State Department of Education personnel. The new curriculum includes grade level general music lessons along with student and teacher objectives. Throughout the course of study are accompanying teacher instructional aides and suggested available back-up resources.

PRACTICAL ARTS

In 1979 part-time Practical Arts Coordinator Robert Ricardelli, in cooperation with the Art and Industrial Arts staff, assessed our current Art program. They identified grade level objectives and then developed an Art curriculum that reflects our systemwide goals. The curriculum course of study includes specific lesson plans with accompanying objectives, teaching strategies, and necessary instruction materials. The new Art curriculum will be recommended to the School Committee for approval during the 1980-81 academic year.

SUMMARY OF FEDERAL PROJECTS
July 1, 1979 - June 30, 1980

John R. Allen

FEDERAL GRANTS

A) <u>E.S.E.A.</u>	<u>INCOME</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
1. <u>Title I, PL89-313</u> This grant provided physical therapy for physically handicapped youngsters. The balance was unencumbered.	\$ 3,400.00	\$ 727.50	\$ 2,672.50
2. Title I, PL89-10(Bal.) This grant gives aide support for the disadvantaged in several of our schools.	331.28 <u>37,651.00</u> 37,982.28	37,982.28	-0-
3. Title IV, 93-380(Bal.) Library & Learning Resources, funds from this grant were used to enrich the Reading Program in Gr. 1-8.	14,035.31 <u>26.72</u> 14,062.03	14,062.03	-0-
4. Title IV, 95-561 Library & Learning Resources. This money is for fiscal year 1980-81. It will be used to purchase microcomputers.	9,143.00	-0-	9,143.00
5. Title VI, 94-142(Bal.) This grant provides for counseling at the elem. & secondary level. The final check of \$7,716.00 did not arrive prior to end of our fiscal year.	4,906.56 <u>43,734.00</u> 48,640.56	55,596.31	- 6,955.75
B) <u>PL81-874 (Bal.)</u> Yearly, every pupil in the school system takes home a form to ascertain if their parent works on federal property. Reimbursement is provided back to the town for those that can be verified.	54,756.34 <u>54,994.23</u> 109,750.57	76,442.00	33,308.57

SUMMARY OF FEDERAL PROJECTS (cont)

	<u>INCOME</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
C. PL94-482			
This grant funded for 4 projects this year:	\$29,790.00	\$29,092.80	\$ 697.20
1) Electronics Ass'y. @ \$16,917.00		.	
2) Career/Guidance Re- source Center @ \$3,277. It should be noted here that W.A. Trustees matched this portion of the grant to provide for a more complete resource center.			

<u>INCOME TOTAL</u>	<u>EXPENDITURES TOTAL</u>
\$252,768.44	\$213,902.92

LOWELL C.E.T.A GRANTS

- Through a C.E.T.A. grant of \$91,313 a year and a half Gifted & Talented Program was introduced into the school system. Only two of the original staff were funded during this past fiscal year. Staffing, supplies, and field trips for the program were funded by the grant through the Lowell C.E.T.A. office.
- A classroom aide for the Special Needs Program at the Robinson School was funded for 4 months by C.E.T.A. of Lowell.
- A secretary for the Grants/Careers/Testing Specialist was funded for 6 weeks by C.E.T.A. of Lowell.
- A YCCIP Consortium for Billerica, Dracut and Westford provided a worksite supervisor and 5 workers for Westford. These youths worked at the Arch Bridge, the North Middle School Nature Trail, and at the Grassy Pond Conservation Area. These youths worked for 9 weeks during the summer and were paid by Lowell C.E.T.A.
- The YETP Program is a year-round program. Westford is part of a consortium with Billerica, Chelmsford, Dracut, Greater Lowell Regional Vocational-Technical School, Lowell, Shawsheen Valley Technical High School and Tewksbury. Agencies that are part of the consortium are Community Teamwork, Division of Employment Security and the Chamber of Commerce and Neighborhood Youth Corps. The program has 2 sections, and in-school section and an out-of-school section. Both sections emphasizing educational training, skills training, and job training. Westford had 23 in-schoolers

and 6 out-of-schoolers participating in the program at an average cost of \$1,880 per worker for a Westford wage package for students of \$54,520.

- F. The Neighborhood Youth Corps provided summer jobs in most of our schools by having youth of Westford assist custodians with the summer cleaning of our buildings.

CAREER EDUCATION

Career Education in Westford is becoming an integral part of the educational program at all levels and in all curriculum areas through a process called curriculum infusion. Job shadowing, vehicle days and career days supplement the career education emphasis. The thrust of Westford's minimum competency program stresses that all pupils master the basic skills. That thrust is totally compatible with our approach to career development which is built around eight elements:

- | | |
|------------------------------|--|
| 1. Self-Awareness | Who am I? What are my likes and dislikes, strengths and weaknesses? |
| 2. Educational Awareness | What education/preparation training does a job require? |
| 3. Career Awareness | What career options are available? What are they like? |
| 4. Economic Awareness | How will my career choice affect how I live - what I can buy, where I live, etc? |
| 5. Decision Making | How will my decisions regarding education/training/job choice affect my life? |
| 6. Beginning Competencies | What basic skills can assist me in developing a career path? |
| 7. Employability Skills | What social and communication skills will help me to keep a job? Which must I develop? |
| 8. Attitudes & Appreciations | What responsibilities do I have as an employee? |

Westford continues to have regional contacts in the area of career education through:

1. The Greater Lowell Business/Labor/Education Collaborative. This group funded a series of Career Education workshops this year. The following Westford teachers had 6 days of career training and are now resource people for other teachers in the system: Charlotte Jeltsh, Beverly Anderson, Jospeh Parrino, Louise Teague, Richard Laider, Roblee Hoffman, Thomas Pagel and Paul Janocha. The School Committee is pleased that these people can share resources with other members of staff and students.

CAREER EDUCATION(Cont)

2. A Lowell CETA Youth Employment Training Grant. This regional grant provided 29 Westford youth training and employment this past year.
 3. A Lowell CETA summer work project for youth gave jobs to five Westford youth.
 4. A joint effort by the Merrimack Valley Association of School Committees and the Business/Labor/Education Collaborative. This year the first annual job fair was held for graduating seniors. Thirty-two industries were represented at the job fair held at Chelmsford High School. Several Westford youth found employment as a result of the job fair.
 5. Working closely with the Northern Middlesex Chamber of Commerce.
- The School Committee felt the need to make the Career Education Program an integral part of the education process.

TESTING

- A) Stanford Achievements: The Stanford Achievement Testing Program was expanded this year to include Grades 9 & 10. These scores will be included in the next report. Group scores were reported by using stanine scores. Stanine scores are expressed along a scale ranging from a low of one (1) to a high of nine (9), with the value of five (5) representing the average performance for the norm group. Pupils scoring in stanines of 1, 2, & 3 are considered to be scoring in the below average stanine bands. Those that score in the stanine range of 4, 5, & 6 are considered to have average scores. The pupils that score in stanines 7, 8, and 9 are reported as having stanine scores that are above average. Westford's group scores are well above the norm. Compared to nationalized scores, our students scored significantly better than their peers across the nation.

1973 Edition, Stanford Achievement Test Stanine Scores 3/80

Westford Scores	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Gr.8
Total Reading	9	9	9	8	9	8	8	6
Total Math	9	9	9	7	8	7	8	7
Composite Score	8	9	9	9	9	7	8	7
No. of Pupils	212	209	230	271	271	258	245	256

- B) Otis-Lennon Group Intelligence Test: Pupils in the Westford Public Schools have good intellectual capacity. Average group intelligence scores are depicted below. We use the individual I.Q. score to establish predicted achievement scores for our pupils. The national I.Q. average score is listed as 100.

Otis-Lennon Mental Ability Test 3/80

Westford's Scores	Gr. 1	Gr. 3	Gr. 6	Gr. 8
Average Group I.Q. Scores	119	116	110	111
Number of Pupils	212	229	243	241

C) Scholastic Aptitude Test (SAT): Class of 1980

	<u>Westford</u>	<u>New England</u>	<u>National</u>
Verbal Mean Score	432	426	424
Mathematics Mean Score	462	466	466
No. of Pupils Tested	177		

Five-Year Profile: Scholastic Aptitude Test (SAT)

Year	<u>Verbal Mean Scores</u>				<u>Mathematical Mean Scores</u>			
	<u>Westford</u>	<u>Mass.</u>	<u>N.E.</u>	<u>Nat'l.</u>	<u>Westford</u>	<u>Mass.</u>	<u>N.E.</u>	<u>Nat'l.</u>
1976	433	432	435	431	471	469	472	472
1977	410	429	432	429	453	465	468	470
1978	453	430	443	429	491	465	468	468
1979	443	428	431	427	465	463	465	467
1980	432	*N.A.	426	424	462	*N.A.	466	466

*N.A. = Not available at this time.

Scholastic Aptitude Test (SAT) = Class of 1980
Class Profile - 177 out of 237 students

<u>Verbal</u>		<u>Mathematics</u>	
<u># of Students</u>	<u>Range of Scores</u>	<u># of Students</u>	
0	750 - 800	1	
1	700 - 749	0	
4	650 - 699	4	
7	600 - 649	16	
11	550 - 599	23	
17	500 - 549	22	
35	450 - 499	28	(Mean - 462)
(Mean 432) 39	400 - 449	37	
28	350 - 399	18	
21	300 - 349	20	
11	250 - 299	8	
3	200 - 249	0	

- D) Differential Aptitude Test: This test is administered to all pupils in Grade 8 as a screening test for those going on to the Nashoba Valley Regional Technical School. This year we added a career component to this test to help pupils and their parents match aptitude with course selection as these pupils begin their high school program.

THE YEAR IN REVIEW

Westford Academy Receives Ten Year Accreditation

The New England Association of Schools and Colleges granted Westford Academy continued accreditation for 10 years through 1989. This recognition places Westford Academy in the top 15% of New England's private and public secondary schools. During the 10 years, recommendations will be addressed in the areas of curriculum and program improvement. Progress will be reported at 2 and 5 year intervals.

This finding came as a result of an intensive on-site evaluation conducted by a team of twenty-eight educators under the auspices of the Commission on Public Schools of the New England Association of Schools and Colleges. The Visiting Committee was chaired by Richard McKay, Superintendent of Schools, Holbrook, Massachusetts.

The Visiting Committee observed that the overall atmosphere was "unusually positive and productive". Several factors, in the committee's opinion, which contributed to this atmosphere were:

A strong evidence of a sincere desire and effort on the part of the Academy staff to carry out the objectives of the school.

The student body is an unusually well-behaved and mature group of young people, in the opinion of the majority of both Visiting Committee members and Westford Academy staff members.

In the opinion of both the Academy staff and the Academy students, the exceptional degree of cooperation among and between these two groups leads to a very definite unified school spirit.

The entire school family exhibits pride in and derives pleasure from its achievements.

The complete report of the Committee's findings is available at the J. V. Fletcher Library and Westford Town Hall.

Westford Academy Receives \$30,000 Corporate Grant

Digital Equipment Corporation's assistance made possible the acquisition of a PDP 11/34 computer system for Westford Academy. This system will upgrade the present PDP-8e system purchased by the Westford Academy Trustees in 1973. The PDP 11/34 has the potential to support

127 users and will provide Academy students with courses in BASIC and FORTRAN and, eventually, COBOL and PASCAL. It will also be used to provide basic skills programs in reading and mathematics.

Parent Advisory Committee

Monthly meetings were held with Westford Academy parents to continue good home-school communications. Special topics included - Financing a College Education presented by Mary Westcott, Guidance Coordinator, a review on the new Health Education curriculum, and Westford's Special Education program presented by Special Education Administrator, Kenneth Sargent. Additional time was spent reviewing the findings of the New England Association of Schools and Colleges, as well as discussing existing programs and practices.

Town-Wide Activities

Many activities provided townspeople with the opportunity to get involved in school-sponsored events. Accompanying a full schedule of music and athletic events were - the Sophomore Class Pancake Breakfast on Thanksgiving morning, the Student Council's Fourth Annual Bazaar, Bloodmobile in December and April, serving of lunch at the Town Meeting, and the Art/Industrial Arts Exhibit held at the J. V. Fletcher Library.

HIGHLIGHTING OUR STUDENT BODY

Heading a list of 1980 graduates were four graduation speakers -

Gregg Pestana	Valedictorian
Beth Perry	Salutatorian
Mary Rinehart	Honor Speaker
Julie Klingenberg	Honor Speaker

Diane Mayer received National Merit Semi-Finalist recognition which placed her in the top half of one percent of the nation's seniors. Gregg Pestana and Bayne Steele were recognized with letters of commendation for their academic achievement.

For the second year, Westford Academy students participated in the Presidential Classroom for Young Americans held in Washington, D. C. Students toured government departments and agencies, attended legislative sessions and met with government officials in a series of discussion seminars. Juniors and seniors who participated in the program were Nicole Caron, Catherine Dureault, Leslie Gloyd, Jocelyn Jordan, Geoff Perry, Greig Schneider, Laurie Sinnott, Kim Webster and Lynne Whitlock.

FOLLOW-UP REPORT OF 1980 GRADUATES

Post high school pursuits generally reflect a student's orientation and preparation. The following is a statistical report of the graduates of 1980:

<u>Placement</u>	<u># Students</u> <u>Attending</u>	<u>Percentage</u>
4-year Mass. Universities or State Colleges	68	28.6%
2-year Mass. Community Colleges	25	10.5%
4-year Private or out-of-state Univ. & Colleges	57	23.9%
2-year Private or out-of-state Univ. & Colleges	12	5.0%
Other post-secondary education/Career or Technical	11	4.6%
Employment - Planning college later	13	5.5%
Employment	43	18.1%
At home - Child care	2	.8%
Military	5	2.1%
Undecided	2	.8%

Note:	125 going on to 4-year school	53%
	37 going on to 2-year school	16
	11 other post-secondary	<u>4</u>
	Total	73%

STUDENT BEHAVIOR

Discipline is one of the biggest challenges facing schools today. Everyone is involved, not just the schools. Parents, students and our entire community are affected by the problem. When we speak of the "school discipline problems", we are talking about student behavior that disrupts the learning environment. It shows itself in many ways and can involve anything from destruction of school property to drinking and drugs, or just being rude in class. One thing is certain - discipline problems make it hard for schools to do their main job - educating young people.

There have always been some disciplinary problems in the schools, but as society changes, more and more pressures are placed on young people. Television and movies, disrespect for any form of authority, drugs, alcohol, the faltering family unit, and the mobility of the American family can have a powerful impact on a young person. Each generation of students faces a different society and being a young person is not getting easier.

We especially need help from parents who are, undoubtedly, the most powerful influence on a young person's development. If problems that surface at home are communicated directly to House Team personnel, much can be done to help correct the situation before it becomes a school problem.

The following is a student referral survey for the 1980 school year:

Number of students referred	359
Number of referrals	2067
Number of suspensions	175
Number of students suspended	124

Suspension Summary

Truancy	82
Smoking	22
Drugs - Alcohol	28
Insubordination - Profanity - Disrespect	11
Fighting	10
Multiple school offenses	9
Snowballs - Firecrackers	6
Multiple class cuts	5
Vandalism	5
Unauthorized use of motor vehicles	4

Referrals and Other Services

The following are referrals made to outside agencies and organizations:

Bridge Program	Welfare
Mass. Rehabilitation	Private Physicians
Juvenile Probation Officer	Y. E. T. P.
Solomon Mental Health Center	Samaritans
Pastoral Counseling	AID
Westford Police	Department of Youth Services
School Social Worker	Mass. Intern Office (Senate)
Psychology/Social Worker	Hospice
Alpha Omega (Littleton)	C. E. T. A. (Lowell)
Learning Disability Tutor	Community Teamwork, Inc.
Special Transportation	Hayden Hall
Work/Study	LARC
S.A.S.	Social Security Administration
Share, Inc.	Mass. Hi-Technology Council
Home Tutor/Phone	
Pre-Team Evaluations	
Team (Full)	
Re-evaluations	
G. E. D.	
Private Psychologist	
Al-Anon/Al-Ateen	
Family Planning (Therapist)	
Emerson Hospital (Psychologist)	
Dial Education Center (Hanscom A.F.B.)	
Department of Employment Security	
St. John's Hospital/Adolescent Clinic	
Psychotherapy Associates (MSW)	

ABBOT MIDDLE SCHOOL ANNUAL REPORT 1979-80

John W. Bone
Principal

Curriculum & Instruction

In the 1979-80 academic year, several new programs were instituted. For the first time in many years, a limited type of ability grouping was tried in the 7th & 8th grades. A top achiever group was created in Language Arts and Math in each grade. The students in the 7th grade Math group were given a pre-algebra curriculum. Next year as 8th graders, they will have the Algebra program usually presented at the freshman level at the Academy. Advanced Language Arts students were given a more in-depth and rigorous curriculum in both grades. Evaluation of the grouping in May resulted in a decision to continue the same grouping next year.

The Gifted & Talented program was underwritten by the School Committee's budget. Previously it had been a Federal project. Mr. Michael Roth once again provided a challenging program for those students participating.

The French program was continued and will be expanded next year with the addition of Spanish. Overall 55 pupils participated in the French program. Next year, with the Spanish addition, over 90 pupils will be involved.

All staff members were involved in Alcohol Education workshops in preparation for the new Health Education Curriculum which was partially implemented this year and which will be expanded next year.

The Cape Cod outdoor educational experience was once again made available for our 7th grade students. During May, over 100 students took advantage of this educational opportunity.

Student Activities

The yearly pre-election activities for Student Council were vigorous and well organized under the direction of Mr. Peter Pecorelli. Students interested in becoming leaders campaigned and did much speech making to convince their fellow students of platforms offering all sorts of enticing programs and reforms. Those elected to the Council did a good job organizing dances and school projects.

The Abbot Warrior, our school newspaper, was once again the pride of our school. The quality of the publication is a credit to all involved students and Mrs. Chris Hawkins and Mr. Michael Roth, faculty advisors.

A new project this year was the opening of the school store, The Warrior Trading Post. This activity, under the direction of Assistant Principal John Mann, was run by students. They were taught responsibility, good management procedures and were able to show a profitable

initial year for the business.

Our bands provided the school and community with many enjoyable musical experiences. The Spring Pops was a great success winning the praise of all who attended. The Stage Band played for many community groups including the elderly citizens home, Perkins School for the Blind and Mass. Rehab.

Staffing

Because of decreasing enrollments, the number of teachers was once again reduced. In addition to this we had other changes resulting from the resignation in October of Mr. John Indresano. We were saddened by his leaving, but were fortunate in getting the services of Mr. Jeffrey Haight to teach Grade 8 Science. Mrs. Arlyss Becker, our Art teacher, was given a leave of absence to accompany her husband on his transfer to Saudi Arabia.

Mrs. Martha Bentley, our guidance counselor, was on a sabbatical leave in England for the first half of the year. Mr. Peter Pecorelli, our Grade 6 Science teacher, ably filled the guidance position in Mrs. Bentley's absence.

We had a new French teacher replacing Mrs. Linda Boyce, who left for maternity reasons. Mrs. Marsha Kistler, a former Academy teacher, accepted the French position and maintained the excellence of the program.

Parent Communication

The Abbot Home School Forum held a meeting each month from October to May. Several interesting discussions were held ranging from curriculum issues to exchanges of the nature of the middle school child.

Monthly newsletters were sent home at the beginning of each month informing parents of events and school news.

A new progress report which received positive parental feedback was instituted this year. All parents receive a report on student's progress from all teachers half way through each marking period.

NORTH MIDDLE SCHOOL ANNUAL REPORT 1979-80

Richard E. Neal
Principal

The theme for the 1979-80 school year at the North Middle school was "Quality Education: The Only Alternative". Throughout the year the staff exhibited a renewed determination to provide a quality educational experience for each student while at the same time attending to the particular individual needs of each youngster. Two specific areas were identified for focus during the year. These were with improvement of basic skill levels of all students and improvement in the quality of student work in all areas. Through the efforts of the staff each child

was helped to grow educationally in a quality program, designed to provide him with the necessary basic skills upon which he can build in future years.

In Grades 7 & 8 one homogeneous section of top achievers was identified in Language Arts and in Mathematics while all other grouping remained heterogeneous. This allowed for differentiated curriculum offerings for these identified students. A pre-algebra program was offered to the advanced Math group which will be followed by an Algebra program next year. Greater depth, especially in writing and literature was provided for the advanced Language Arts groups.

Honor Rolls and Principal's Citation lists were generated at the end of each quarter as a means of recognizing those students achieving to their full potential. At the end of the year, a "Recognition Dinner" was held to commend the 59 students who achieved honor roll status during every quarter of the year. A special "Incentive Day" program was held for the 44 students who received Principal's Citations.

Program TAP (Teaching Advanced Potentials), Westford's program for academically gifted and talented students was funded through the school system's budget and inaugurated this year. A full-time staff member shared between the two middle schools offered a differentiated program to identified 7th and 8th grade students. The concluding year of the federally funded project L.E.A.P. provided similar experiences for 5th and 6th graders.

Energy conservation received considerable attention at the school this year. In an effort to conserve, the thermostats throughout the school were set at 65°. Special programs such as the "Energy Adventure" assembly program were presented to help students better understand the nature of energy, the economics of energy and its impact on our daily lives, and the changing face of the energy picture today and for the future.

An Alcohol Awareness Program was offered to all students at each grade level. This program was presented by staff members who had received in-service training in this area to provide students a better foundation upon which to base their decision making.

The White Birch Nature Trail behind the school was officially reopened and dedicated on Friday October 12. All students attended an assembly program and were given a tour of the trail. Ribbon cutting ceremonies were handled jointly by school and Conservation Commission officials.

The North Middle School Band participated in an exchange concert with the Fairgrounds Junior High School Band of Nashua, N.H. In addition the band was invited to participate in the birthday celebration of the Greater-Lowell Headstart Program in Lowell.

Several field trips and on-site educational programs were conducted during the year. Included were visits to Old Sturbridge Village, the Museum of Science, Drumlin Farm, the Whole World Celebration, the Lowell Court, the Kennedy Memorial Library, the Lowell Museum, Channel 7, the Lowell Sun, and various theatre presentations. The 7th grade also spent a week at the Cape Cod Outdoor Education Center.

As a result of action by the Annual Town Meeting, the name of the school was officially changed to "The Norman E. Day School" in memory of Norman E. Day, former School Committee member and long-time supporter of education in Westford.

CAMERON-FROST-SARGENT SCHOOL ANNUAL REPORT 1979-80

Parent-teacher conferences played a large part in our continuing effort to better communicate with parents. The purpose of the conference is to supplement the written report and provide a format for informal exchange of information. Hopefully, via this informational exchange a better understanding of all aspects of the child's school experience occurred. I am pleased to report that parent response to conferencing was excellent.

As the State has been concerned with minimum basic skills, so also has Cameron-Frost-Sargent staff. We have defined these skills, techniques, and methods as those ingredients which, when mastered, will enable each child to achieve higher levels of learning and greater proficiency. Many teachers selected as their goals for the year improvement in the Language Arts and Math area. The Westford Math program as developed by a team of teachers working as a curriculum committee was totally implemented this year. It is constantly being monitored and will be formally evaluated and such adjustments as deemed necessary made.

Mention should be made of our Foster Grandparent Program. It has continued and been expanded. A warm relationship has developed between the grandparents and the students with whom they work. They have become an important part of our school family, providing a service which is greatly appreciated.

Our PTO has again been an integral part of our school. In lieu of Field Trips sponsored in years past, it has made special cultural programs available. Rip van Winkle was presented by the Guild Players a Musical Program involving musical instruments and songs by Rosen-Schontz and an Educational Dramatic Program by the Take Five Touring Group followed up with workshops.

Our annual Music Evenings for parents were well received as was our first Annual Art Exhibit. Students are being provided with opportunities to become more creative and to develop talents and abilities in these areas.

Our children participated in a Title I Program during the past year. Title I offers supplementary assistance in the areas of Reading and Math for children in Grades 1 thru 6. Students who take part in this Federally funded program received reinforcement in the skills areas where it has been determined they have specific needs. Parent volunteers are to be commended for their continued loyalty to our school and its programs.

NABNASSET SCHOOL ANNUAL REPORT 1979-80

Henry Leyland
Principal

During the 1979-80 school year, Frost School kindergarten was transported to the Nabnasset School for their educational program. All children were kept together as a unit so that transportation needs could be more easily met.

A half-time teacher was provided by the School Board to provide for two large third Grade classes. Children were selected for this class according to the following criteria: reading level average to above average. It was felt these children would need the least reinforcement in other subject areas.

The Parent Council, under the direction of Norm Harkins, continues to be a strong supporting program to the Nabansset School. They have provided help by means of their participation in curriculum, volunteers, fund raising and the Newsletter.

In curriculum, a representative participates in the School Curriculum Committee and has equal representation with staff. Items are introduced by the Council and staff for discussion and input of the Council and staff. Decisions are the responsibility of the Principal who gathers consensus of the group.

The volunteers are organized by the Council under the direction of Mrs. Ramirez. They have provided specific help to teachers by mimeographing material and similar type tasks. In addition, they have helped children, designated by the teacher, with drill of skills on a daily basis.

Room mothers, under the direction of Mrs. Garrahan, have provided two parties for all children at Christmas and Valentine's Day. An emergency call plan was established. If school is dismissed for an emergency reason, room mothers will attempt to reach all their parents by phone. They do not guarantee to reach every home because all parents could not guarantee to be home.

In fund raising, the Council had many ambitious projects such as a cake sale and a magazine drive. All parents participated in these activities and as a result, the Council made a presentation of books as well as games to our school library. The games will be used for indoor recess and every room received at least four games.

Our Newsletter continues to be the most important contribution of the Council because it give so many parents specific information about our school. Mrs. Repucci served as coordinator of this activity. It was her responsibility to collect news each month and organize it into an attractive presentation. Mrs. Bozman served as artist to the group providing appropriate titles and pictures.

The school had a number of activities for children and parents. An Open House was held in October and was well attended by parents. There were two plays organized by Miss Irvin and classroom teachers, at Christmas by grades 2 and 3, and in the spring grades 4 and 5. The Art teacher arranged for a presentation of selected student art. The Little Red Wagon, a theatrical group from the University of New Hampshire, performed for all grades at the expense of the Parent Council.

ROBINSON SCHOOL ANNUAL REPORT 1979-80

Kenneth DeBenedictis
Principal

Robinson School staff focused on several areas of activity to provide effective programs for children.

Curriculum and Instruction

In the area of Math, teachers implemented additional materials to more fully provide for the individual needs of children. Individualized math kits were introduced at various grades to provide both reinforcement and challenge for specific skills needs.

All staff participated in the Alcohol Awareness Workshops provided by the Westford Schools. As a major emphasis involving the children in the awareness effort, extensive materials were utilized to assist with decision making skills.

The Gifted & Talented Program for grades 4 and 5 continued until February 1980 when Federal funding of the project ended. Our appreciation is extended to Mrs. Janet Masow, teacher of this program, for the many creative activities developed to further challenge the academic strengths of the children involved.

Expansion of Language Arts instruction was an additional emphasis. The continued introduction of supplementary materials further provided for the skills and concept needs of our children. Listening centers and related materials were placed at the primary level to reinforce the oral language and listening skills areas.

To recognize the International Year of the Child, two major efforts were undertaken: The first grade developed a unit of study examining four cultural areas. Teachers and parent volunteers provided a series of activities culminating in an International Fair which creatively demonstrated the concepts learned. At grade five, children worked with teachers and parents to design various art crafts for their Christmas Fair. The proceeds were sent to the International Relief Agency, Oxfam America.

Unit leaders examined curriculum coordination suggestions at their weekly meetings, and implemented appropriate changes to more effectively coordinate Robinson School's efforts.

ROBINSON SCHOOL ANNUAL REPORT (Cont.)

Special Needs

The school child study team, composed of the special needs teachers, counselor, reading coordinator, referring teacher, parent and principal, met weekly to discuss students referred by either teacher or parents. Individualized testing was provided and recommendations for program adjustments developed. In some instances, an Educational Plan was written to provide individualized assistance in one of the Resource Rooms. In other cases, additional information was needed concerning the child, and a full team evaluation was completed. Appropriate Educational Plans were then formulated as a result of reviews of the components of these assessments.

In a further effort to provide for children with motor difficulties, adaptive physical education plans were developed and implemented by the physical education specialist.

Student Enrichment

All classrooms provided dramatic productions related either to seasonal activities or curriculum areas. Assistance in these efforts was provided by parent volunteers and the music specialist. In addition, performances were organized to celebrate Thanksgiving and Christmas-Hanukkah.

The Memorial Day Program included the awarding of the David Lemire Award in Music to Christine Olsen and the Mary Ellen Bissonette Award in Physical Education to Roberta Smith. The Spring Concert, providing both vocal and instrumental music was performed before a capacity audience. An art exhibit, held in conjunction with this program, displayed the accomplishments of Robinson students.

Class field trips organized around curriculum areas were provided for all children.

The 5th grade Outdoor Education Program, held this year at the Nashoba Valley Ski Area, involved a number of teachers and parent volunteers scheduling selected activities to enrich background experience of our children.

Appearances were arranged for concerts by the Westford Academy Stage Band and the middle school instrumental groups.

The Little Red Wagon Company, a professional group from the University of New Hampshire, performed before captivated audiences of kindergarten through fifth grade children.

Parent Involvement and Communication

The Robinson Home School Organization once again provided outstanding assistance for the school.

The Parent Advisory Council met monthly to discuss school programs and fund raising efforts. In addition, bi-monthly meetings were held to provide workshop activities concerning child development.

One hundred and fifty parent volunteers regularly participated in the classroom to assist with reinforcement of sub-skills taught by teachers and in the library helping children determine material selections.

The Annual Open House held in October, and School Visitation Days arranged in January, attracted large numbers of interested parents and friends.

A Parent and Classroom Volunteer Guide was prepared to further describe the direction of Robinson School, and offer details concerning procedures followed.

The school bi-weekly newsletter described activities and events organized at school. Information frequently appeared in area newspapers further publicizing program plans.

SPECIAL EDUCATION SERVICES ANNUAL REPORT 1979-80

Kenneth A. Sargent
Administrator of Special Education

Each year efforts are made to improve efficiency and effectiveness of Special Education Services for children with special needs. During this year, special efforts were initiated to streamline the processes of handling each child's individual case, and also to try to ensure that all parents' rights under the special education law were given even more careful attention than in the past. Part of this latter concern was responded to by the formation of a School Committee sub-committee which directed much energy toward formulating a more sensitive letter to parents regarding their rights under Chapter 766.

The streamlining process consisted of developing new formats for the writing up of individual education plans and the developing of a new form for providing quarterly reports. These changes were developed to try to free up special needs teachers so that they could spend more time providing direct service to children and less time on paperwork. These efforts will be continued into the coming year in order to further increase the ratio of "teaching time" to "clerical time".

Members of the School Committee reflected concerns on the part of some parents that all parent rights under the law were not being observed. A review of our procedures was initiated and new formats and processes suggested for further pursuit this coming school year.

As each year unfolds, it is expected that services to children will level off or decline, with the only new cases coming from transfers and Kindergarten entrants. The chart below, however, shows yet another increase of services this year over the previous year and years. The great number of "Reviews" (about 550), mostly occurring during the final quarter of the year, initiated consideration of additional administrative support out of the Central Office to properly process these cases and assure compliance with regulations. This consideration also is being carried over to the 1980-81 year.

TYPE ACTIVITY	1979-80 TOTALS									Out of	TOT
	Cam	Fr	Nab	Rob	Sar	A-M	Day	W.A.	Pre	Dist Place	
FULL EVALUATION	3	1	6	10	9	8	7	9		4	57
INTERMEDIATE EVALUATION	6	6	19	22	6	9	8	2		1	79
REVIEW INTERMEDIATE	26	14	34	66	21	45	75	70	6	39	396
REVIEW RE-EVALUATION	1			6		1	3				11
SPEECH	4	6	12	11	16	2		2	2		55
SPEECH REVIEWS	11	14	22	43	38	4	7	2	3		144
MEDICAL SPED 16 SCHOOL TO SERV.				5			1	5			11
TOTALS	51	41	93	163	90	69	101	90	11	44	753

We have been adding substantially separated classes to the scope of our services in an effort to limit out-of-town placements, and this year a new class was initiated at the middle school level for children with social behavior difficulties. This class proved to be very effective and did make possible local rather than out-of-district placement.

Our federal project, funded for \$77,400 during 1980-81, was written to further expand substantially separate class services during the coming year by providing a class at Westford Academy.

During the current year our federal project called for both elementary counselors to serve on a full-time basis. Counseling services at all school levels have received favorable reviews throughout the community and this year this service was featured at a School Committee meeting late in the year. Both elementary Counselors and the psychiatric social worker were thus given formal recognition for the outstanding service they provided for about 70-80 of our children and their parents.

Special services for children in Westford schools continue to grow in numbers and dollars, especially the latter. Tuition dollars are the prime area of our expenditures in our budget. Especially frustrating is our inability to predict or anticipate movement of children with severe special needs into town resulting in large expenditures for out-of-town placements. Only one or two such children can throw this budget item into a significant percentage overrun. Additional helplessness is experienced when private school tuition increases are handed out by the State Rate Setting Commission at any time of the year, but retroactive to July 1st of the previous year. Sometimes such adjustments come so late they cannot even be incorporated in the tuition estimates for the upcoming budget. However, excellent services were provided during the year; but the challenge ahead is to continue to provide these services while holding costs to a fixed proportion of the overall budget.

Each year we continue to try to make all citizens aware of Westford's special education services available to children from ages 3 through 21. We have especially focused in on the pre-school child since we have limited access to such children or their families. This effort has taken the form of providing Special Education Screening provided in conjunction with general screening clinics held at the Roudenbush Center. We urge parents of children who are having educational difficulties to inquire at their school or the Special Education Office for information relative to special education services which are available to their children.

The success of our services certainly would not be possible without the active support of parents, staff and administrators of Westford, and we sincerely thank them for their understanding and support.

ANNUAL REPORT OF THE DIRECTOR OF OPERATIONS

Doris Sangaguida
Director of Operations

The Westford School administration has a cost efficient measure in bidding with other communities in the Merrimack Valley when bidding on large volume items. These areas were expanded this year and include duplicating and mimeograph paper, bread, heavy fuel oil, milk and ice cream products. We have also taken full advantage of the Commonwealth of Massachusetts State Bid List which allows us the opportunity of purchasing materials and supplies at the same cost as all State Dept. sub-divisions. We have found this to be cost effective and time efficient. This approach allows any sub-division in the Commonwealth to purchase from the state-approved vendors and enjoy the same cost savings without having to go through the cost and time preparing, advertising and awarding bids for these same materials.

We also took steps to use no-cost and low-cost energy saving measures to further weatherize and tighten up our buildings. At the Sargent School our maintenance department installed ceiling insulation. In the Robinson School we completely re-lamped all fluorescent fixtures with energy efficient bulbs. We periodically replace weather stripping and caulking.

The Abbot School refurbishing program continued this year. Eleven exterior doors were replaced. This now has concluded the exterior door conversion. Over the past five years, the Abbot Middle School has been going through a refurbishing. Flooring has been replaced by new tile or carpeting. The interior of the building has been painted including cafeteria and gymnasium. The last phase of this program will be to replace hallway ceiling tiles during the 1981-82 year.

During the spring and summer, our maintenance department and outside contractors have undertaken other major maintenance projects. The ongoing program of refurbishing our tar roofs at the Norman E. Day School and Nabnasset School was continued. At Westford Academy, as a safety consideration, our maintenance department installed a chain-link fence running along the entire length of the practice fields. A guardrail fence has been installed in the parking area in front of the tennis courts at Westford Academy to safeguard against any vehicle riding over our septic field, which leads to the tennis courts.

In the past year we encountered isolated vandalism on our school property. Glass damage totaled approximately \$3000. This was down from the previous year. We do have other vandalism costs such as removal of graffiti on school buildings, grounds damaged by vehicles, and damage also to our fixed athletic and playground equipment.

ANNUAL REPORT OF THE DIRECTOR OF OPERATIONS (Cont)

In the spring the School Committee sought bids and awarded 3-year contracts for school bus transportation. With careful planning we were able to reduce our fleet by one bus. The School Committee and administration studied the feasibility of purchasing our own Chapter 766 vehicles for transporting our special needs pupils. A complete and substantiated cost savings proposal was approved by the School Committee. However, this plan did not receive the support of the Town Meeting. Therefore our Chapter 766 transportation was again contracted and a 3-year bid awarded..

SCHOOL HEALTH REPORT Sept. 1979-June 1980

Margaret Sudak, R.N.
School Nurse

All pupils Grades 3, 7 and 11 are examined by the school physician annually.

The vision and hearing of all pupils are tested in the fall. The screening is done by technicians trained and approved by the Massachusetts Department of Public Health. Any necessary follow-up testing is done by the school nurse. Parents are notified if their child fails either the vision or hearing tests.

A dental hygienist provides dental examinations for kindergarten and second grade pupils. Grades 3, 5 and 8 pupils receive cleaning and fluoride treatment on parental approval. Parents are notified if there is a need for a child to see a dentist.

Programs sponsored by the Nashoba Associated Boards of Health are on a voluntary basis requiring parent signature slips for pupil participation.

Aspirin or other routine medications will be given only under exceptional circumstances, and only with approval of both parent and physician. A physician's written order must be presented by the parent before a pupil may take any medication during school hours. It is not possible to apply repeat dressings or treat injuries received at home unless written permission is received from the parent.

School Health Report Sept. 1979 thru June 1980

All students K thru 12 were screened for hearing and vision defects.

Vision failures referred to physician.....	105
Follow-up returns received.....	79
Hearing failures referred to physician.....	69
Follow-up returns received.....	30
Physician Examinations: Grades 3, 7, 11.....	633
Sport Physicals.....	397
Students referred to family physician.....	57
Follow-up returns received.....	31
Students having physicals by family physician.....	108
Returns received.....	84
Immunizations Administered:	
Tetanus & Diptheria (T.D.).....	273
Polio.....	228
Measles, Mumps, Rubella (M.M.R.).....	53
Students accompanied in ambulance.....	6
Tuberculin Screening Program (Adult) Number Mantouxed.....	143
Conferences & continuing education programs attended.....	40
Nurse-Pupil-Teacher conferences.....	15,508

WESTFORD ACADEMY 1980 GRADUATES

Class Officers

*National Honor Society

*Michael Chaput, President
Shawn Duling, Vice-President

*Diane Hoover, Secretary
Christine Coughlin, Treasurer

Kim Marie Abbott
*Lamia Karen Ahdab
*Susan Lee Allen
Michael A. Amichetti
Janice Anderson
Julie A. Andreliunas
Kevin Antonelli
Carolyn Marie Arno
Julianne M. Arnoldi
Mark Arruda
*Brian P. Bailey
Heather A. Bakalyar
Mary L. Barrett
Jeffrey A. Bassett
Mark B. Baudenistel
Stephen A. Beal
Leigh Ann Beaupre
Susan Marie Beauregard
Darci A. Beck
George P. Bennos
Susan E. Berry
Margaret A. Black
David C. Blair
Joseph D. Blair
Cheryl Bohenko
Donald Boisvert
Marc B. Boothroyd
*Janet F. Brojan
Donald Brosius
Andrea S. Brousaides
Linda J. Buchanan
Marcia J. Burke
Curtis A. Burnham
Emiko A. Burrill
*Robin Camus
Daniel R. Carlson
Donna L. Caron
Kevin E. Carroll
Teresa M. Carroll
Leo Carter
Patricia Ann Cerra
*Michael Chaput
Michael L. Connell
Jennifer Cooke
Richard F. Costello
Christine E. Coughlin

Dawn Marie Crockett
Peter M. Damm
*Aaron C. Davenport
*Donna R. Davenport
Laura C. Day
Ronald R. DeFreitas
Cynthia D. DeGroff
Gerald Jay Demirjian
Margaret M. Deneault
Janice DeYoung
Edward L. Diamond
Michael J. Diette
David M. DeSabito
Anthony E. Dolan
Diane E. Doucet
Jane M. Drobot
Mark P. Duggan
Erin L. Duling
Shawn M. Duling
Linda Ann Dureault

Sheryl J. Einarson
Daniel Enwright
Charles Evans
*Lisa J. Evans
James J. Ferreira
Karen L. Fletcher
Robert S. Fletcher
Susan Freeman
Yvonne T. Freeman
Karin E. French
Michael J. Fronc
Janet E. Gallagher
Shari J. Garside
William R. Garside
Deanna L. Gill
Robert E. Gordon
Timothy J. Goulden
Patricia K. Grant
Catherine B. Grantz
Sondra Lee Graves
Caroline Greco
Kathleen A. Haley
Harry E. Hall
*Kathleen Hamilton
Donna M. Hanlon

Steven J. Hansen
Donna L. Hanson
*Douglas A. Hanson
Barbara J. Harden
Karen R. Heath
Catherine M. Hettich
Albert Horst
Phyllis Holleran
Mary Beth Holmes
Pamela Holmes
Gregory Holroyd
Donna Hook
Debra Hoover
*Diane Hoover
Karen Hovanec
Michael Ingalls
Martha Jaquith
Heather Johnson
Deborah Anne Jolin
Jocelyn Jordan
Eric Kalinen
*Kim Kangas
Caroline Kavanagh
Charles Keenan
Frank Kelly
Deborah Kenyon
Tami Kepple
Curtis Killion
Frances Kilroy
Cheryl Kimball
Julie Klingenberg
*Charles Korn
Steven Kuczvara
Eric John Lahme
Theresa Marie Lambert
Janet Lee Lamburn
William M. Latham
David LeBleu
Diane Marie Leedberg
Sandra Marie Legg
Robert T. Letizi
*Lori Michele Lobo
Thomas J. Lord
Janice Mary Lowrey
Charlotte A. Ludwig
Cheryl A. Ludwig
Elizabeth Magdalenski
Linda J. Mahoney
*Ellen Malinowski
Diane M. Mayer
Patricia Ann McAndrew
Kelly Ann McAuliffe
Sandra McBay
Janet McCarthy

Martha Ellen McCarthy
Robert McCusker
Michael McEvoy
Tiffany L. Mead
Michael T. Meagher
*Elizabeth Menzie
William J. Midgley
Stephen E. Moore
Bradford Morrill
Cheryl Anne Morrill
Sharon Louise Murphy
Susan Murray
James R. Myles
Steven D. Nebes
John M. Norton
Melissa A. Orr
James W. Paquette
*William J. Paulson
Randy J. Peladeau
*Marie M. Peloquin
David P. Pepin
Michele Marie Perrault
Scott Perrin
Armand W. Perron
*Beth Ann Perry
Doreen A. Perry
*Gregg W. Pestana
*Marianne H. Peters
Daniel J. Pioli
*Gregory June Pipan
Michael J. Quattrini
*Theresa Marie Rathke
Janet Marie Rayne
Christine Reed
*Ellen L. Reeder
Danielle Ricard
Sharon Rice
Gail A. Richter
Gwen Joy Richter
*Mary Frances Rinehart
Kathleen Ann Rodwell
David J. Rossi
Cheryl Ann Rouleau
Mary-Ann Roy
Jean Salisbury
Katherine M. Sallet
Gary A. Sawosik
Lynda Marie Scanlon
Glen Earl Schmid
Marc Selman
Raymond W. Shea
John L. Shields
Kirsten Siversten
Eleni Skoulikas

John J.C. Sloan
John Smerigan
Tracy Ann Snowdon
*Carol Ann Souza
*Angela Jean Spadano
Raymond Lee Stecchi
*Bayne G. Steele, Jr.
Sherry L. Steele
Suzanne Theresa Strom
Kelly Ann Sullivan
Maria Barbara Szabo
*Michael J. Taylor
Lynn Thomas
Bruce Thompson
*Melinda J. Trask
Lisa J. Traversa
Charles Robert Treat
Carol D. VanLandeghem
Susan M. Villirilli
Steven Vogelsang
John J. Walsh
Pamela J. Wagner
Annette Weber-Diehl
*Kimberly A. Webster
Margaret I. Werber
Theresa M. West
Darleen E. Whidby
Lisa Marie Whigham
Robert S. White
Mark Edward Widener
Tracy Ann Widmer
Michael Alan Williams
Martha Jean Williamson
Craig C. Winters
*Paula Marie Wojcik
*Lisa Annette Woodbury
Maureen T. Woodward
David S. Young
Nancy L. Young
Daniel M. Ziegler

PROGRAM

PROCESSIONAL: "Pomp & Circumstance". Elgar

NATIONAL ANTHEM

INVOCATION. Reverend George Downey

SALUTATORY. Beth Perry

HONOR ESSAY Mary Rinehart
Julie Klingenberg

PRESENTATION OF CLASS GIFT

President of the Class of 1980. Michael Chaput

ACCEPTANCE OF CLASS GIFT

President of the Class of 1981. Catherine Dureault

VALEDICTORY Gregg Pestana

CLASS SONG.Sondra Graves, Vocalist

PRESENTATION OF AWARDS & SCHOLARSHIPS

Trustees of Westford Academy Awards Mr. John Leggat

For Excellence in Art	Nancy Young
For Excellence in English	Beth Ann Perry
For Excellence in French	Beth Ann Perry
For Excellence in German	Susan Allen
For Excellence in History	Donna Davenport
For Excellence in Home Economics	Angela Spadano
For Excellence in Industrial Arts	Charles Treat
For Excellence in Latin	Gregg Pestana
For Excellence in Mathematics	Gregg Pestana
For Excellence in Music	Sondra Graves
For Excellence in Physical Education	Steven Hansen
For Excellence in Science	Gregg Pestana
For Excellence in Business	Tracey Carroll
For Excellence in Spanish	Mary Rinehart

THE MOST WORTHY REPRESENTATIVE OF WESTFORD ACADEMY

Class of 1980.....Beth Ann Perry
Class of 1981.....Catherine Dureault
Class of 1982.....Seth Sladek
Class of 1983.....Thomas Mahanna

WESTFORD ACADEMY SCHOLARSHIPS & AWARDS

Newcomers Club of Westford

Westford Garden Club

Stony Brook Fish & Game Association

Westford Lions Club

Westford Education Association

Sarah A. Connolly Memorial Scholarship

Westford Academy Alumni Association Awards

Shields Memorial Scholarship

National Honor Society Scholarship

H.E. Fletcher Social & Athletic Club

Judith I. Cooper Memorial Scholarship

Westford Rotary Club, Inc. Scholarship

Westford Junior Women's Club

Nabnasset Boosters Club Scholarship

Alpha Data Associates, Inc. Award

Gordon B. Seavey Communications Award

Nabnasset American Legion Auxiliary Unit 437

Forty Memorial Award

Charles Aaron Memorial Scholarship

A.F.S.

Westford Academy Faculty

(In Memory of Harold Ready)

Westford Business Association

Gertrude Sorkin Memorial Scholarship

Westford Academy Theatrical Society Award

Mattawanakee Post 6539 - VFW Scholarship

Digital Equipment Corp. Scholarship

Hook Memorial Scholarship

DAR Good Citizenship Award

Jamie Lehan Memorial Scholarship

Westford Athletic Boosters Club Scholarships

Westford Kiwanis Scholarships

GenRad Award

Irish American, Norman E. Day Scholarship

Marie Peloquin

Lisa Evans

Steven Hansen

Steven Hansen

Catherine Grantz

David Rossi

Diane Hoover

Michael Connell

William Latham

Janice Anderson

Michael Taylor

Douglas Hanson

Douglas Hanson

Julie Klingenberg

Michael Chaput

Ellen Reeder

Beth Perry

Beth Perry

Lamia Ahdab

Kathleen Rodwell

Brian Bailey

Bruce Thompson

James Ferreira

Mary-Ann Roy

Mary-Ann Roy

Lisa Woodbury

Karin French

Brian Bailey

Sharon Rice

Sharon Rice

Janice Lowrey

Deborah Jolin

Christine Reed

Lisa Woodbury

Lisa Woodbury

Lisa Woodbury

Armand Perron

Armand Perron

Steven Moore

Kathleen Hamilton

Lori Lobo

Caroline Kavanagh

Robin Camus

Diane Doucet

Christine Coughlin

Christine Coughlin

William Garside

Martha McCarthy

Gregg Pestana

Gregg Pestana

Ellen Malinowski

WESTFORD ACADEMY SCHOLARSHIPS & AWARDS (Cont.)

N.R.O.T.C. Scholarship
Bausch & Lomb Science Award
1st Lt. Jeffrey A. Peterson Award
D.A.R. United States History Award

Bayne Steele
Beth Ann Perry
Michael Chaput
Aaron Davenport

AWARDING OF DIPLOMAS

Members of the Westford School Committee

WESTFORD ACADEMY ALMA MATER. Calkin

BENEDICTION. Reverend Donald A. Dwyer

RECESSIONAL. Wagner
 Played by Westford Academy Band, Blair Bettencourt, Director

CLASS MARSHALLS	Catherine Dureault, MaryAnn Drobot
CLASS COLORS	Maroon and Silver
CLASS FLOWER	Carnation
CLASS SONG	"Here Comes The Sun"

RECEPTION FOR GRADUATES

Westford Academy Cafetorium

Hosted by Class of 1982

ALMA MATER

To thee, our alma mater dear
We raise our voices high in cheer
Our gratitude we would express
And pledge to thee our faithfulness

Built high on Tadmuck Hill so fair
By those whose mem'ry we revere
She stands a beacon light for youth
To guide them in the way of truth

On field of battle and in peace
We strive thy glory to increase
That ever shall dear Westford be
An emblem of fraternity

....Words by Pauline Ferguson Cariford
....Music by Calkin

TEACHING STAFF 1979-80

TEACHERS

WESTFORD ACADEMY

Joseph F. Lisi, B.S., M.Ed. (Salem State)
 Thomas S. Casey, Jr., B.A., M.Ed. (St. Asnelism, Fram. State)
 Richard DeSimone, B.S., M.Ed. (Salem State, Northeastern)
 Laurie Laba, B.A., M.Ed. (Simmons College, Boston College)
 Detlev Suderow, A.B., Ed.M. CGS (Brandeis, Tufts, Un. of Zurich)
 Mary Westcott, B.S., M.Ed. (Salem State, Tufts University)
 Edward Walsh, B.S., M.Ed. (Fitchburg State)
 Robert Checchi, B.S., M.S. (North Adams, Simmons)
 Carolann Wais, A.B., M.A. (Boston College, Fitchburg State)
 Nancy Ogasapian, B.S., M.L.S. (W.Va. Wesleyan, Simmons)
 Peggy Beck, B.A., M.Ed. (Penn. State, Univ. of Pittsburgh)
 Nancy Bergmann, B.A., M.A. (University of Florida)
 Blair Bettencourt, B.Mus Ed., M.Mus. Ed. (Univ. of Lowell)
 James Bogue, A.B., M.A., PhD. (Harvard, Univ. of Illinois)
 Eva Brown, B.A. (University of New Hampshire)
 Janet Bryant, B.A., (University of Maine)
 Judith Bryant, B.A./B.S. (Ohio State Univ) M.Ed. (Tufts Univ.)
 Anna Burgoon, B.S. Ed., M.A.T. (Ohio Univ. UVM)
 Katherine Cameron, B.S., M.Ed. (Fitchburg State, B.C.)
 Sandra Carignan, B.S. (Keene State)
 H. Earl Carlson, B.S., M.A.T. (Salem State, Boston College)
 D. Ann Carter, B.S. (Salem State)
 James Casserly, B.A. (Bridgewater)
 William Cody, B.S., M.Ed. (Salem State)
 Andrew Coravos, B.S., M.Ed. (Northeastern Un., Boston Un.)
 Janet Cunningham, B.S. (Univ. of Massachusetts)
 Dominic deLacy, A.B. (Salem State)
 Kathleen Doucette, B.F.A. (Mass. College of Art)
 Albert Duffett, A.B., M.Ed. (Salem State)
 Joseph Freitus, B.A., M.S., M.Ed. (Fitchburg, Univ. of Wash.)

UNINTERRUPTED SERVICE SINCE

PRINCIPAL
 Housemaster
 Housemaster
 Guidance Counselor
 Guidance Counselor
 Guid.Cnslr/Coordinator
 Guidance Counselor
 Spec. Needs Teacher
 Spec. Needs Teacher
 Librarian
 English
 Spanish
 Music-Band Director
 Social Studies
 English
 Mathematics
 French
 English
 Mathematics
 Social Studies
 Mathematics, Dept. Head
 Business
 Science
 Business, Dept. Head
 Business
 Home Economics, Dept. Head
 English
 Art
 History
 Science

Sept 1968
 July 1973
 Sept 1963
 Feb 1978
 Sept 1975
 Sept 1970
 Apr 1970
 Oct 1973
 Sept 1969
 Sept 1967
 Sept 1973
 Sept 1976
 Sept 1970
 Jan 1976
 Jan 1973
 Oct 1979
 Sept 1979
 Sept 1972
 Sept 1962
 Sept 1977
 Sept 1966
 Sept 1973
 Sept 1975
 Sept 1964
 Oct 1968
 Sept 1974
 Sept 1976
 Sept 1974
 Sept 1974
 Sept 1974

TEACHERS
WESTFORD ACADEMY

Edward Galotta, B.S., M.A.T. (Boston College, Salem State)	Mathematics	Sept 1971
Norma Graham, B.A., B.S. (Ohio State University)	Spanish	Sept 1974
Sally Haberman, B.S. (American University)	Science	Sept 1964
Frederick Henrichs, B.A., A.M. (Gordon College, Northeastern)	History, Dept. Head	Sept 1966
Barbara Howes, B.A., M.Ed. (Univ. of Lowell, Springfield Coll)	English	Sept 1978
Priscilla Hughes, A.B., M.Ed. (Middlebury, Boston State)	English	Sept 1971
Nancy Hurley, B.S. (University of Massachusetts)	Home Economics	Sept 1979
Paul Janocha, B.S., M.Ed. (Salem State)	Business	Sept 1968
Francis Joyce, B.S., M.Ed. (Fitchburg State)	Industrial Arts	Sept 1959
Michael Joyce, B.A. (Drake University)	German	Sept 1978
Jean Kelley, A.B., M.S. (Bates, Connecticut State)	Latin	Sept 1964
Michael Kelly, B.S., M.Ed. (Boston College)	Chemistry	Sept 1963
Frank Lewis, B.S. (Northeastern University)	Physical Education	Sept 1977
Joan Longobardi, B.S., M.Ed. (R.I. School of Design, Temple)	Art	Sept 1966
Linda MacDonald, B.S. (Springfield)	Physical Education	Sept 1975
James McNiff, A.B., M.L.S. (Boston College, Boston Univ.)	English, Dept. Head	Sept 1972
Robert Maguire, B.A. (Westfield State College)	History	Sept 1979
Carol Mayer, B.S. (Moore College of Art)	Art	Mar 1979
John Morris, B.S. (Springfield)	Physical Education	Sept 1967
Judith Murphy, A.B., M.A.T. (Radcliffe, Harvard)	History	Sept 1973
Dianne O'Donnell, B.A. (University of Mass.)	French	Sept 1972
John Pawlak, B.S. (University of Lowell)	Mathematics	Sept 1976
Geraldine Penney, B.S. Ed. (Salem State)	Business	Sept 1971
LeRoy Pindara, B.S., M.Ed. (Iowa State, Wayne State Univ.)	Physical Educ., Dept. Head	Sept 1972
Paul Poisson, B.A., M.M.T. (Salem State, Univ. of Lowell)	Math/Science	Sept 1974
Richard Prescott, B.S., M.A.T. (University of Mass.)	Science, Dept. Head	Sept 1964
Harold Ready, B.S., M.Ed. (Boston University, Fitchburg State)	Business	Sept 1956
Christopher Saunders, B.A. (Stonehill College)	Reading/English	Sept 1979
Edward Scollan, Jr., B.S. (University of Lowell)	History	Sept 1976
Claire Sheehy, B.S. (Salem State) A.S. (Northern Middlesex)	Business	Feb 1980
Patrick Smith, B.A., M.A. (University of Michigan)	English	Sept 1972

TEACHERS
WESTFORD ACADEMY

Thomas Smith, B.S., M.Ed. (Salem State)	Business	Sept 1967
Robert Sobek, B.S. (University of Mass)	Biology	Oct 1965
Jane Spillane, B.S.(Framingham State Coll.)M.Ed(Univ.ofMass)	Home Economics	Sept 1979
Anne Stowe, B.A. (Salem State)	Mathematics	Sept 1974
Loretta Tanner, B.A. (University of Lowell)	English	Sept 1979
Cynthia Theriault, B.A.,M.A.T.(Salem State)	Math/Data Process Coordinator	Sept 1969
Frederick Tripp, B.S., M.Ed. (Northeastern, Framingham State)	Math-Athletic Director	Sept 1970
Heiner Wais, B.A., M.Ed. (Lowell State, Fitchburg State)	Art/Indus.Arts, Dept. Head	Sept 1975
Michelle Wilson, B.S. (University of Maine)	Physical Education	Sept 1976
Judith Worth, B.A. (Brandeis University)	History	Nov 1979

ABBOT MIDDLE SCHOOL

John W. Bone, B.A., M.Ed. (University of New Hampshire)	PRINCIPAL	Sept 1969
John W. Mann, A.B.,M.A.T. (Holy Cross, Salem State)	Ass't. Principal	Sept 1968
Martha Bently, B.A.,M.Ed. (UCLA, Northeastern)	Guidance Counselor	Sept 1972
Carol Fernsten-Lyman, B.S. (Fitchburg State)	Special Needs Teacher	Sept 1978
Ellen Milne, B.S. (Fitchburg State)	Special Needs Teacher	Sept 1978
Thomas Pagel, B.A.,M.A.T. (Oakland University)	Special Needs Teacher	Sept 1977
Joseph Barriero, B.S., M.Ed. (Fitchburg State)	Grade 6 Team Leader	Dec 1970
Garrett Barry, B.S.Ed., M.Ed. (Salem State)	Grade 7 Team Leader	Sept 1967
Arlyss Becker, B.A. (St. Olaf College)	Art	Sept 1972
Adela Blackburn, B.A.,M.Ed. (Denison Univ.,Univ. of Lowell)	Grade 7	Sept 1965
Carol Bradford, B.A. (Bates College)	Grade 7	Sept 1974
John Doucette, B.A.,M.Ed. (Univ. of Mass., Univ. of Lowell)	Grade 5-6	Sept 1973
Clenna Emery, B.S. (Marion College)	Grade 6	Sept 1973
Noreen Forbes, B.S.Ed. (University of Lowell)	Grade 5-6	Sept 1974
Jeffrey Haight, B.S. Forestry (Univ. of Maine at Orono)	Grade 8 Science	Oct 1979
Janet Harrington, B.A., M.Ed. (Framingham State)	Home Economics	Sept 1973
Christine Hawkins, B.A. (Eastern Illinois University)	Grade 8	Sept 1977
Robert Kennedy, B.A., M.Ed. (University of Lowell)	Grade 8	Sept 1969

TEACHERS
ABBOT MIDDLE SCHOOL

Christine Lightbody, B.S. (E. Stroudsburg State)	Physical Education	Sept 1971
Richard Lydon, B.A., M.A. (Univ. of Mass., Framingham State)	Grade 5-6 Team Leader	Jan 1972
Robert Mancusi, B.A.A., M.Ed. (Univ. of Mass., Univ. of Lowell)	Grade 8 Team Leader	Sept 1970
David Manseau, B.Mus.Ed. (Boston Conservatory)	Music/Band	Sept 1963
Lloyd Maranville, B.Mus., M.Ed. (University of Lowell)	Music	Sept 1973
William O'Neil, B.S., M.Ed. (Boston Univ., Univ. of Lowell)	Grade 7	Sept 1970
Peter Pecorelli, B.S., M.Ed. (Fitchburg State)	Grade 7, Guid. Counselor	Sept 1971
Robert Ricardelli, B.S., M.Ed. (NE Missouri St., Fitch. State)	Industrial Arts	Sept 1973
Marilyn Scott, B.S.Ed. (Bridgewater State)	Grade 6	Sept 1968
Patricia Terris, B.S. (Lowell State College)	Grade 5-6	Apr 1980
Charles Vogel, B.A. (Univ. of Massachusetts)	Grade 8	Sept 1973
Philip Weinshenker, B.A., M.Ed. (Univ. of Wis., Univ. of Lowell)	Grade 7	Sept 1973
David Yazbek, A.B., M.A. (Merrimack, Univ. of Lowell)	Grade 8	Sept 1967
Randolph Young, B.S., M.Ed. (Univ. of Mass., Boston State)	Physical Education	Sept 1970

NORTH MIDDLE SCHOOL

Richard E. Neal, B.A., M.Ed. (Brown Univ., Salem State)	PRINCIPAL	July 1973
Ralph N. Drinkwater, B.A., M.Ed. (Univ. of Mass., Northeastern)	Ass't. Principal	Sept 1960
Paul Taylor, B.S.Ed., M.A.Ed. (Boston University, Suffolk)	Guidance Counselor	Sept 1966
Richard Laidler, A.B. (Boston College)	Special Needs Teacher	Sept 1977
Carl Lyman, B.S., M.Ed. (Boston State, Tufts University)	Special Needs Teacher	Sept 1973
Elizabeth Morris, B.A., M.Ed. (Wellesley, Lesley)	Special Needs Teacher	Sept 1974
Pamela McGovern, B.S. (Fitchburg State)	Special Needs Teacher	Sept 1979
Arthur Bailey, B.S.Ed. (Fitchburg State)	Industrial Arts	Sept 1965
Karen Benedict, B.A. (Elmira College)	Grade 8	Sept 1974
Patricia Bennett, B.A., M.Ed. (Syracuse Univ., Univ. of Lowell)	Grade 6 Team Leader	Sept 1969
Shelagh Brady, B.A. (Emmanuel College)	Grade 5	Sept 1973
Diane Clifford, B.S. (Fitchburg State)	Grade 7-8	Sept 1976
James Coster, A.B., M.Ed. (Gordon College, Boston State)	Grade 7	Sept 1968
Saverio DiLorenzo, B.S., M.S. (St. Bonaventure, Rivier)	Grade 8	Sept 1964
Vicki Epler-Fitzpatrick, B.F.A. (Mass. College of Art)	Art	Sept 1976

UNINTERRUPTED
SERVICE SINCE

NORTH MIDDLE SCHOOL

Deborah Forbes, B.A. (Lowell State)	Grade 7-8	Sept 1972
Teresa Freeman, B.S. (University of Oklahoma)	Language Arts	Sept 1979
Eileen Gagnon, B.S. M.Ed. (University of Lowell)	Language Arts	Nov 1979
Fan Lan Hung, B.S. (Suffolk University)	Grade 7	Oct 1971
Robert Kiley, B.S., M.S. (Boston Univ., Univ. of Mass.)	Grade 7	Sept 1971
Joan Leyland, B.S.Ed., M.Ed. (University of Lowell)	Grade 5	Sept 1967
Marie Maranville, B.S., M.Mus.Ed. (Lowell State)	Music, General	Dec 1977
Joanne Merrill, B.S. (Univ. of New Hampshire)	Physical Education	Nov 1976
Linda Morrison, B.S., M.Ed. (University of Maine)	Home Economics	Sept 1969
Daniel O'Donnell, B.M. (Berkeley College of Music)	Music, Instrumental	
Kevin Regan, B.S. (Springfield College)	Physical Education	Sept 1979
Mary St. Onge, B.A. (Merrimack College)	Grade 6	Sept 1970
Kevin St. Cyr, B.A. (Merrimack College)	Social Studies	Nov 1979
Richard Scanlon, B.S.Ed., M.Ed. (Boston Univ., Fitchburg State)	Grade 7-8	Sept 1967
Robert Shepherd, B.S.Ed., M.Ed. (Northeastern, Univ. of Lowell)	Grade 7 Team Leader	Sept 1967
Joseph Spadano, B.S.Ed. (Fitchburg State)	Math Grade 7	Sept 1979
Janice Todd, B.A. (University of Wyoming)	Languate Arts Gr. 8	Jan 1979
Joan Woods, B.S.Ed. (Bridgewater State)	Grade 6	Sept 1957

FROST-CAMERON-SARGENT

Rita E. Miller, B.S., M.Ed. (Univ. of Lowell, Rivier)

FROST

PRINCIPAL

Sept 1939

Beverly Anderson, B.S., M.Ed. (University of Lowell)
Marilyn Fleckner, B.A. (Hunter College) M.A.Ed. (Wheelock College)
Jane Jurgeleit, B.S.Ed. (Boston State College)
Margaret McCarthy, B.S.Ed. (Framingham State College)
Shirley Oliver, B.S.Ed., M.Ed. (Univ. of Lowell, Rivier)
Sandra Martinez, B.A., M.Ed. (Caroll Coll., Wright State Univ.)

Intermediate

Grade 1

Intermediate

Grade 4

Primary

Special Needs Teacher

Sept 1970

Sept 1970

Sept 1978

Sept 1971

Sept 1940

Sept 1976

UNINTERRUPTED
SERVICE SINCE

CAMERON

Maureen Connors, B.S.Ed., M.Ed. (Bridgewater State)	Intermediate	Sept 1963
Anne Farrell, B.S.Ed. (Lowell University)	Intermediate	Nov 1980
Pamela Flavell, B.S. (University of Lowell)	Intermediate	Sept 1976
Margaret Geary, A.B., M.Ed. (Regis College, Boston Univ.)	Intermediate	Sept 1965
Mary Mourtzinos, B.S. (Salem State)	Intermediate	Sept 1969
Jan Stoddard, A.B., M.Ed. (Mt. Holyoke, Tufts University)	Intermediate	Sept 1969
Susan Weeks, B.S., M.Ed. (Cornell Univ., Boston College)	Intermediate	Sept 1973
Louise Teague, B.S.Ed. (University of Lowell)	Intermediate	Sept 1979
Cynthia Fischer, B.A., M.A.T., M.Ed. (Colby, Harvard, McGill)	Special Needs Teacher	Sept 1978

SARGENT

Alice McIntosh, B.S. (Boston University)	Kindergarten	Sept 1970
Marcia Brown, B.A. (Univ. of Massachusetts)	Primary	Sept 1963
Beverlee Braconi, B.A. (Stonehill College)	Primary	Sept 1975
Charlotte Jeltsch, A.B., M.Ed. (DePaul Univ., Northeastern)	Primary	Sept 1966
Maryjane Sullivan, B.S., M.Ed. (Univ. of Lowell, Wm. Patterson)	Primary	Sept 1973
Martha Jennings, B.S.Ed. (Fitchburg State College)	Primary	Sept 1975
Roberta Atkinson, B.S., M.Ed. (Boston Univ., Northeastern)	Special Needs Teacher	Sept 1974

NABNASSET

Henry J. Leyland, A.B., M.Ed. (Merrimack Collete, Rivier)	PRINCIPAL	Sept 1956
Darryl Alexa, B.S.Ed. (University of Lowell)	Primary	Sept 1970
Donald Babin, B.S.Ed., M.Ed. (Salem State)	Intermediate	Sept 1966
Elizabeth Bagas, B.S., M.Ed. (University of Lowell)	Primary	Sept 1969
Karen Bettencourt, B.S. Ed., (Oregon State)	Kindergarten	Sept 1971
Beverly Cancellla, B.S., M.Ed. (Univ. of Lowell, Northeastern)	Primary	Sept 1966
Elizabeth Chachus, B.S.Ed., M.Ed. (Univ. of Lowell, Rivier)	Intermediate	Sept 1955
Joyce Coughlin, B.S. Ed. (Fitchburge State)	Primary	Sept 1971
Kathleen Gendron, B.A. (Rivier College)	Kindergarten	Sept 1974
Nancy Gill, B.S. (University of Lowell)	Intermediate	Sept 1972
Marjorie Nardini, B.A. (University of Lowell)	Intermediate	Sept 1973

UNINTERRUPTED
SERVICE SINCE

NABNASSET

Nancy Gill, B.S. (Lowell State University)	Intermediate	Sept 1972
Ann Kirk, B.S.Ed. (Lowell State University)	Primary	Sept 1964
Marjorie Nardini, B.A. (University of Lowell)	Primary	Sept 1973
Vivian Norton, B.A. (University of Lowell)	Primary	Oct 1977
Kathleen Pacsay, B.S. Ed. (Lowell State University)	Intermediate	Sept 1972
Joseph Parrino, B.A. M.Ed. (Queens College, Salem State)	Intermediate	Sept 1967
Rose Quillin, A.B. (Albertus Magnus)	Primary	Sept 1962
Marilyn Sheridan, B.S.Ed., M.Ed. (University of Lowell)	Primary	Sept 1966
Frances Congdon, B.A., M.Ed. (Trinity College, Boston College)	Special Needs Teacher	Mar 1977
Loretta Veracka, B.S.,M.Ed. (California State, Univ. of Va.)	Special Needs Teacher	Sept 1974

ROBINSON

Kenneth L. DeBenedictis, B.S.,M.Ed. CAGS(Northeastern, B.U.)	PRINCIPAL	Sept 1968
Virginia Fitzgerald, B.S.Ed., M.Ed.(Lesley Coll, Univ. of N.H.)	Kindergarten	Sept 1970
Jane Poole, B.S.,M.Ed. (Skidmore, Northeastern)	Kindergarten	Sept 1966
Kathleen Archibald, B.S. (University of Lowell)	Primary	Sept 1973
Joyce Cederberg, B.S. Ed. (University of Lowell)	Primary	Mar 1969
Lucille Dadmun, B.S. (Salem State University)	Primary (part-time)	Sept 1979
Ruth Guild, B.S. Ed. M.Ed. (Bridgewater State, Northeastern)	Primary	Sept 1967
Gertrude Kalinen, B.S. Ed. (Fitchburg State)	Primary	Sept 1968
Joan Kavanagh, B.S. Ed. (University of Lowell)	Primary	Sept 1972
Barbara Keenan, B.A. (University of New Hampshire)	Primary	Sept 1972
Linda Lemire, B.S. Ed. (University of Lowell)	Primary	Sept 1970
JoAnn Menzia, B.S. (University of Lowell)	Primary	Sept 1970
Nancy Perry, B.A. (Keuka College)	Primary	Sept 1971
Mary Suprenant, B.S. Ed. (Suffolk University)	Primary	Sept 1972
Francine Tillman, B.S. Ed. (Rhode Island College)	Primary (part-time)	Sept 1979
Ellen Barry, B.S. (University of Lowell)	Intermediate	Sept 1968
Judith Daly,B.S. (University of Vermont)	Intermediate	Jan 1980
Donna Dufour, B.S., M.S. (Fitchburg State)	Intermediate	Sept 1973
Shirley Kangas, B.S.Ed. (Framingham State)	Intermediate	Sept 1971
Florence Michaelides, B.S. (University of Lowell)	Intermediate	Sept 1970

UNINTERRUPTED
SERVICE SINCE

ROBINSON

Phyllis Quintin, B.S., M.Ed. (University of Lowell)	Intermediate	Sept 1961
Gail Wilson, A.B. (Mt. Holyoke College)	Intermediate	Feb 1973
Susan Yetten, B.S. (American International College)	Intermediate	Sept 1975
Leola Foden, A.B. (Boston University)	Special Needs Teacher	Sept 1967
Jeannine Haberman, B.S.(Lowell Univ.) M.Ed.(Rivier College)	Special Needs Teacher	Sept 1979
Joan White, A.B., M.Ed. (Univ. of MO, Univ. of Lowell)	Special Needs Teacher	Sept 1971

SPECIAL SUBJECT TEACHERS

TEACHERS	SUBJECT	ASSIGNMENT		
Carol Aspesi	Art	Nabnasset/Frost/Sargent	1/2	Sept 1978
Sue Bozman	Art	Frost/Cameron/Sargent		Jan 1980
Barbara Joki	Art	Robinson		Jan 1968
Ruth Irvin	Music	Nabnasset/Frost/Sargent	1/2	Sept 1969
Connie McVay	Music	Frost/Cameron/Sargent		Sept 1978
Janice Nickerson	Music	Robinson		Sept 1970
Frank Bishop	Physical Education	Nabnasset/Frost/Sargent		Sept 1967
Kenneth Gerken	Physical Education	Robinson		Sept 1969
Michael Roth	Differentiated Instructor	Middle Schools		Oct 1978
Roblee Hoffman	Media	Middle Schools		Sept 1975
Barbara Manuel	Reading Consultant	Elementary		Sept 1968
Nancy Whitten	Reading Consultant	Middle Schools		Sept 1976
Carolyn Geissler	Strings	Grades 4-12		Sept 1966
Marsha Kistler	French	Middle Schools	1/2	Sept 1972

CENTRAL OFFICE, 35 TOWN FARM ROAD

UNINTERRUPTED
SERVICE SINCE

Lloyd G. Blanchard, A.B., M.Ed., CAS (Dartmouth, Harvard)	SUPERINTENDENT	Aug	1957
John A. Crisafulli, B.S., M.Ed. (Boston U) Ed.D (Nova Univ.)	Ass't. Superintendent	July	1973
John R. Allen, B.A., Ed.M. (Northeastern, Boston College)	Fed. Grants/Career/Test	Aug	1966
Doris Santaguida, Northeastern University)	Director of Operations	Jan	1968
Kenneth Sargent, B.S.Ed., Ed.M. CAGS (Boston University)	Admin. Special Education	Sept	1971
Jane Coleman, B.S., M.Ed. Ed.D. (Springfield Coll., Boston Univ.)	Social Worker	Sept	1970
John McClean, B.A., M.Ed., Ed.D. (Univ. of MA, Suffolk Un., Boston Un.)	Psychologist	Sept	1971
Dawn Brine, B.S., M.Ed. (Salem State, Northeastern)	Speech Pathologist	Oct	1971
Catherine Pawliczek, B.A., M.A. (University of Massachusetts)	Speech Pathologist	Sept	1974
Jacqueline McDonald, B.S.Ed., M.S.Ed. (State Univ. at Fredonia)	Speech Pathologist	Sept	1979
Margaret Donahue, A.M., E.M. (Emmanuel College, Boston Univ.)	Guidance Counselor	Sept	1977
Theodore Englander, B.A., (Un. Wisc.) M.Ed. (Boston Un.) MSW (Simmons)	Psych. Soc. Worker	Sept	1978
Lydia Sief, B.A. (Mich. State Univ.) Ed.M. (Boston University)	Guidance Counselor	Sept	1978

ENROLLMENT - OCTOBER 1, 1979

GRADE	ACD	A M	N M	F	C	S	NAB	ROB	TOTAL	NASH TECH	PROJ
12	233								233	44	218
11	233								233	43	227
10	267								267	50	248
9	277								277	46	292
	<u>1010</u>								<u>1010</u>	<u>184</u>	<u>985</u>
8		155	139						294		284
7		129	147						276		277
6		149	136						285		284
		<u>433</u>	<u>422</u>						<u>855</u>		<u>845</u>
5		48	58		48		76	83	313		310
4				29	56		82	126	293		295
3				28	71		64	87	250		244
2				25		58	48	98	229		225
1				17		57	65	87	226		238
				<u>99</u>	<u>175</u>	<u>115</u>	<u>335</u>	<u>481</u>	<u>1311</u>		<u>1312</u>
K						49	89	88	226		197
Ungraded								5	5		5
<u>TOTAL</u>	<u>1010</u>	<u>481</u>	<u>480</u>	<u>99</u>	<u>175</u>	<u>164</u>	<u>424</u>	<u>574</u>	<u>3407</u>		<u>3344</u>
										Nashoba Tech	184
										Temple Christian	15
											<u>3606</u>

COMPARISON OF 1978 and 1979 CENSUS SUMMARY

Public Westford	1978 Vocational	Private	GRADE	Public Westford	1979 Vocational	Private
237	49	11	12	233	44	6
248	44	9	11	233	43	16
238	43	15	10	267	50	6
281	49	10	9	277	46	16
319		12	8	294		12
297		13	7	276		14
279		14	6	285		14
284		12	5	313		12
316		14	4	293		11
286		9	3	250		13
249		12	2	229		12
235		12	1	226		6
5		9	Ungraded	5		32
225		8	K	226		9
<u>3499</u>	<u>185</u>	<u>159</u>		<u>3407</u>	<u>184</u>	<u>179</u>

Census as of Jan. 1979

Census as of Jan. 1980

*Annual Report
of the
Town of Westford's*

*JV Fletcher
Library*

1980



FINANCIAL REPORT OF SCHOOL ATHLETIC FUND 7/1/79 - 6/30/80

Receipts

Balance July 1, 1979	4,784.58	
Town of Westford	43,842.00	
Football	6,229.45	
Basketball, Boys	1,342.80	
Girls	262.33	
Wrestling	367.55	
Gymnastics	<u>145.00</u>	56,973.71

Expenditures

Custodians, Officials, Physician	12,313.43	
Supplies, Equipment, Repair	1,300.00	
Football Insurance	21,261.89	
Transportation	10,097.53	
Conferences, Dues, Awards	<u>3,882.88</u>	48,855.73
Balance July 1, 1980.....		8,117.98

FINANCIAL REPORT OF SCHOOL BAND 7/1/79 - 6/30/80

Receipts

Balance July 1, 1979	495.17	
Town of Westford	<u>6,744.00</u>	7,239.17

Expenditures

Summer Concerts	1,260.00	
Music	1,725.07	
Supplies	934.70	
Equipment	493.00	
Uniforms	<u>2,685.75</u>	7,098.52
Balance July 1, 1980.....		140.65

FINANCIAL REPORT OF SCHOOL CAFETERIA 7/1/79 - 6/30/80

Receipts

Balance July 1, 1979	Deficit (30,326.17)	
Sales	202,605.84	
State & Federal Aid	140,891.21	
Other Receipts	<u>11,451.46</u>	324,622.34

Expenditures

Labor	151,793.67	
Purchases	<u>233,615.27</u>	385,408.94
Balance July 1, 1980.....		(60,786.60)

EXPENDITURES OF THE SCHOOL COMMITTEE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>1978-79</u>	<u>1979-80</u>	<u>Exp. to 12/31/80</u>
1100	School Committee	18,305	20,510	3,656
1200	Sup'ts. Office	169,739	177,230	94,758
2100	Supervision	110,496	88,195	38,854
2200	School Adminis.	330,070	357,089	171,377
2300	Teaching	3,382,438	3,542,573	1,332,845
2400	Textbooks	50,774	52,260	35,292
2500	Library	72,427	56,835	26,999
2600	Audio-Visual Program	44,729	48,328	24,788
2700	Guidance	139,435	166,634	62,018
2800	Psychol. Services	51,343	62,840	26,115
3200	Health	31,540	32,998	13,405
3300	Pupil Transportation	293,302	324,349	149,691
3400	Food Services	36,805	38,934	21,713
3500	Student Activities	94,370	102,512	72,321
4100	Operation of Plant	538,294	613,724	249,482
4200	Maintenance of Plant	180,871	164,153	130,137
5200	Insurance	1,953	1,941	2,721
5300	Lease Expenditure	600	-	-
6200	Civil Services	2,869	2,737	3,214
6900	Private School Trans.	9,075	5,770	270
7000	Capital	36,364	72,642	25,159
9100	Tuition	144,091	197,009	97,276
	TOTALS	5,739,890	6,129,263	2,582,091
	Federal Aid	71,481	58,857	38,221
		5,668,409	6,070,406	2,543,870

STATE REIMBURSEMENTS

Chap 70 School Aid	1,699,786	1,722,614	430,653
Chap 71A Pupil Transp.	96,639	84,995	-
Chap 71B Spec. Transp.	13,963	30,471	-
Chap 76 State Wards	1,912	2,081	3,388
	1,812,300	1,840,161	434,041

FINANCIAL REPORT

1979/1980 Appropriations & Expenditures

RECEIPTS - Salaries and Operating Budgets:

Town Appropriation	\$118,903.00
Commonwealth of Massachusetts	4,857.00
Dog License Fees (estimated)	3,000.00
TOTAL APPROPRIATED	<u>\$126,760.00</u>

EXPENDITURES

Salaries & Wages	\$ 89,620.12
Books	15,930.42
Magazine subscriptions	1,880.92
Binding	228.60
Microfiche (research magazines)	249.83
Records/tapes	994.01
Framed art prints	567.40
Library supplies	2,891.43
Office supplies	789.99
Janatorial supplies	783.77
Repairs	2,150.32
Oil	2,212.82
Electricity	4,501.86
Water	45.80
Telephones	1,665.01
Postage	211.89
Publicity/duplicating supplies	467.61
Membership dues/travel	244.02
Document conservation	123.97
TOTAL EXPENDED	<u>\$125,559.79</u>
TOTAL UNEXPENDED	<u>\$ 1,200.21</u> *

* This sum remains because the position of STORY HOUR COORDINATOR was not filled. Instead, these duties were included in the Children's Librarian's responsibilities.

CAPITAL OUTLAY - Carpeting & draperies, Lecture Hall

Appropriation	\$ 3,000.00
Expended	<u>2,509.30</u>
TOTAL UNEXPENDED	<u>\$ 490.70</u>

TRUST FUNDS

Receipts from interest	\$ 3,960.00
Expended	<u>3,907.56</u>
TOTAL UNEXPENDED	<u>\$ 52.44</u>

The Library

"Book of Lists"

Man differs from the lesser primates in his passion for lists of the ten best. The following LIBRARY BOOK OF LISTS has been prepared by the Library Staff for your information and amusement, and to summarize the Library's activities and accomplishments for the calendar year, 1980.

SEVEN MOST BORROWED LIBRARY MATERIALS

CHILDREN'S BOOKS	42,437
ADULT BOOKS	36,137
RECORDS	4,773
MAGAZINES & PAMPHLETS	4,540
PRE-SCHOOL LEARNING AIDS	406
FRAMED ART PRINTS	201
MUSEUM PASSES	183

The total number of items borrowed in 1980 was 96,648 (this includes the 6,767 library materials circulated from the Bookmobile). In 1980, the Library loaned out 15% more library materials than in 1979.

SIX MOST POPULAR PROGRAMS & SERVICES

BOOKMOBILE SERVICES & SERVICES TO THE HOMEBOUND
REFERENCE & INFORMATION SERVICES
PHOTOCOPIES MADE ON THE LIBRARY MACHINE
PRE-SCHOOL STORY & ACTIVITY HOUR
MUSEUM PASSES FOR FREE ADMISSION TO BOSTON MUSEUMS
MIMEOGRAPH SERVICES FOR TOWN GROUPS & RESIDENTS

FIVE BEST ATTENDED ADULT & CHILDREN'S PROGRAMS

NEW BLACK EAGLE JAZZ BAND PERFORMANCE	385
BOSTON CHILDREN'S THEATER STAGEMOBILE	250
CHILDREN'S SUMMER READING CLUB	200
ZOOMOBILE	150
ANTIQUÉ APPRAISAL	83

In 1980, 2,833 people attended 257 programs sponsored by the Library.

FOUR MOST FREQUENT COMPLAINTS

TOO MUCH NOISE. The Library Staff has designated the Adult Reference Room as a quiet area and the Staff make every effort to remind noisy patrons in this room of their responsibilities to respect the rights of others.

TOO COLD. With its high ceilings and outdated heating system, the Library has been difficult to heat to comfortable temperatures. However, capital projects this year have extended ductwork to heat areas of the Library previously under-heated and roof insulation and weather-proofing of the building have helped considerably in keeping the warm air in the Library.

MORE WEEKEND HOURS. The Library cut Friday morning hours of service in order to accomodate Sunday afternoon openings for January through April of 1981. Longer weekend hours will be pursued for the 1981/82 fiscal year as well.

A LISTENING AREA. Numerous requests have been received for an area in the Library in which to listen to records and tapes with earphones. Space is the primary stumbling block to filling this request as well as the expense involved in purchasing sound and recording equipment. Library Staff and Trustees will continue to investigate the feasibility of this legitimate request.

TEN MOST USED REFERENCE SOURCES

CONSUMERS REPORTS & BUYING GUIDES

CHEMICAL DICTIONARY

STANDARD & POOR'S REGISTER OF CORPORATIONS

INTERNATIONAL FAMILY HEALTH ENCYCLOPEDIA

MITCHELL'S MANUALS FOR AUTOMOTIVE PROFESSIONALS - DOMESTIC & FOREIGN

McGRAW-HILL ENCYCLOPEDIA OF SCIENCE AND TECHNOLOGY

READER'S GUIDE TO PERIODICAL LITERATURE

INFORMATION PLEASE ALMANAC

WEBSTER'S BIOGRAPHICAL DICTIONARY

LOCAL TELEPHONE WHITE & YELLOW PAGES

FIVE MOST UNUSUAL REFERENCE QUESTIONS

WHAT TO DO FOR A BOA CONSTRICTOR WITH SUN STROKE? Put into a cool basement with cool rags upon it to lower the snake's temperature gradually. (Pet Owner's Handbook)

WHO IS SVENGALI? Svengali was a literary character in duMaurier's Trilby. He was a shady character who made the young girl, Trilby, into a famous singer through deceit and magic. (Cyclopedia of Literary Characters)

WHAT IS A "DONG"? "DONG" is "East", the cardinal point of direction, in Vietnamese. (Dictionary of Vietnamese)

PENAL CODE OF HAITI? Since this information was not in our collection, we recommended that they contact the Haitian Embassy in Washington, D.C.

THE NAME OF THE FIRST MONKEY IN SPACE? Mr. Sam was the first monkey to survive space flight. His flight was in 1958.
(Early Space Exploration)

THREE MOST NOTABLE GRANT AWARDS

NEW ENGLAND FOUNDATION FOR THE ARTS	\$800.00
Funded a performance by the "New Black Eagle Jazz Band.	
MASSACHUSETTS COUNCIL FOR THE ARTS & HUMANITIES	\$784.00
Funded document and textile conservation of historic materials.	
U.S. DEPARTMENT OF ENERGY	\$400.00
Partial funding for a technical audit of the Library's energy consumption, and recommendations for conservation improvements.	

FIVE MOST EXCITING ACCOMPLISHMENTS OF THE "FRIENDS OF THE LIBRARY"

MEMBERSHIP SWELLED TO OVER 200 FAMILIES.
PURCHASED A FREE MUSEUM PASS TO THE MUSEUM OF SCIENCE, BOSTON.
SPONSORED A VERY SUCCESSFUL ANNUAL BOOK SALE WHICH NETTED OVER \$850.00 TO SUPPORT LIBRARY SERVICES.
MADE AND RAFFLED A CELEBRITY AUTOGRAPH QUILT AS ANOTHER SUCCESSFUL FUND-RAISING ACTIVITY.
PURCHASED A NEW WALL CLOCK FOR THE MAIN LOBBY FOR EVERYONE'S CONVENIENCE.

1980 LIBRARY BOARD OF TRUSTEES

Dorothy M. Swanson, Chairman
Nancy Russo, Secretary
Richard Joy, Treasurer
Lisa Dagdigian
James Healy, Jr.
Shirley McGrath

This report was prepared by Francesca Denton, Library Director.

CONSERVATION COMMISSION

During 1980, the Conservation Commission received twenty-two Notices of Intent to be administered under the Massachusetts Wetland Protection Act (Massachusetts General Law Chapter 131, Section 40, as amended) - an increase of ten. Public Hearings and site inspections were held for each project, with additional site visits made while work was in progress. The Conservation Commission participated in a State level adjudicatory hearing for a Westford project; a final determination on the case was reached in December, 1980. The local Wetland By-law is administered simultaneously with the State law by the Conservation Commission.

In an effort toward increased public education, a citizen subcommittee produced the "Walk Westford" pamphlet, outlining six town-owned land parcels and their natural features. The pamphlet was distributed town wide in January, 1981, with the Roudenbush Community Center's Directory. In a further attempt toward providing public information, the Conservation Commission mailed packets of Massachusetts tax information to individuals who own ten or more acres of land. Letters were also sent to the Massachusetts Department of Revenue and Governor King outlining our concerns over Westford's open land assessments under the revaluation process.

After years of planning, a Life Course exercise trail was constructed on conservation land at Grassy Pond. The project reflects the combined efforts of the Westford Junior Women's Club, the Westford Rotary, CETA personnel, and the Conservation Commission.

The Conservation Commission was instrumental in obtaining Edwards Beach as a Town beach on Lake Mabnasset. Through the cooperation of the Board of Selectmen, the Recreation Commission, and the Conservation Commission, the beach was purchased for \$125,000 at the Annual Town Meeting, 1980.

In April, 1980, the Conservation Commission received an award as the "Outstanding Conservation Commission in Middlesex County in 1979" from the Middlesex Conservation District. The award included a \$250 check which was used to offset Conservation Commission operating expenses.

Additional projects of note from 1980 included:

1. Harvard University graduate students, who had worked on land use planning in Westford, gave their presentation to the Town in February, 1980.
2. The Conservation Commission worked with the Board of Selectmen on the on-going project of planting tree seedlings on Town land near the Acton town line.
3. The Commission sponsored a high school student, Mark Selman, at Conservation Camp in February, 1980, at the University of Massachusetts (Amherst).

4. In December, 1980, the Conservation Commission applied for a State grant to study the water quality of Forge Pond.
5. Dr. Arnold O'Brien, former Chairman and present member of this Commission, has lectured extensively during 1980 to both local and State groups on wetlands and their functions.

The Conservation Commission greatly appreciates the time and effort given to conservation projects by so many individuals and civic groups during the past year.

Patricia Loring, Chairman
Richard Cooper, Vice Chairman
Chester Cook, Jr., Treasurer
Thomas Borden
Marlene Mallory
Louis Oliver
Arnold O'Brien

Mary Morton, Clerk

PUBLIC HEALTH NURSING ACTIVITIES

Public health nursing activities continued to be provided on a contract basis by the Lowell Visiting Nurse Association. The contract is for ten hours a week. The duties of the public health nurse include: follow-up on communicable diseases, tuberculosis testing and follow-up, coordination and implementation of the monthly Well-Child Conference and Hypertension Program, visits to newborns and mothers by physician referral, and involvement in community education and screening programs.

Maternal-Child Health Services:

The Well-Child Conference is held once a month at the Roudenbush Community Center. This service provides routine immunizations and physical examinations from infancy to school age. There were 167 visits made this year.

Influenza Program:

The flu shot was offered by the Westford Board of Health free of charge to senior citizens and to persons with chronic illnesses.

Hypertension Control Program:

This program began in 1979 for screening, referral and education concerning hypertension was continued this year. The program was held once a month in the evening at the Roudenbush Community Center. The services are free of charge and are open to all adult residents.

Communicable Disease Program:

Investigational reports were completed on those diseases that are reported by law.

Thirty-three 33 tuberculin tests were given to residents either because of exposure to disease or employment purposes.

Respectfully submitted,

Linda Lawlor, R.N.

REPORT OF THE COUNCIL ON AGING

Westford's Council on Aging shall continue to co-operate with the Commonwealth of Massachusetts Commission on Aging and shall be cognizant of all State and Federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

Title VII ~~Nutrition~~ Luncheons are now known as Title III but the program is basically the same and under the capable management of Jim and Jeanne Mungovan and is held Monday through Friday at the Elks Hall in Forge Village at 11:45 a.m. Meals on wheels are available by calling 692-7274 or 692-4480. It is requested, in order to have enough food, that you call for reservations at least 48 hours ahead. Transportation is available for a small fee by calling 448-2071.

The Golden Age Club meets on the last Monday of each month at the Franco American Hall on West Prescott Street, Forge Village (12 p.m.)

Well-Oldster Clinics, Podiatry and Flu clinics are conducted throughout the year. Home Care is provided through the Merrimack Valley Elder Services, Inc. as well as telephone reassurance calls.

Our two Senior Aides, Jim Mello and Claire Westwood and our two Senior Companions, Laura Armstrong and Evelyn McDonald continue to do a great job visiting the isolates and at the meal site with program information and delivery of services to those in need.

Respite Care program, under the director of Mrs. Joan Connell, assisted by Senior Aide Mrs. Ruth Hendrickson has enjoyed another successful year and was extended to cover the whole Greater Lowell area.

The Council on Aging was awarded an \$1800.00 grant for office machines and related supplies from the Department of Elder Affairs. At this time we would like to thank the D.E.A. for all of the assistance they have given us; also we would like to thank all the people in Westford who have volunteered their time in all our programs to make life for our Senior Citizens a little better.

The Friday morning free shopping bus is still running through the compliments of Mr. Leo Kahn of Purity Supreme. The Westford Call-A-Bus or the Roadrunner, is available Monday through Thursday for medical or shopping trips and on Sunday morning for Church Services for a fee. It should be noted that it is also available for the Hot Lunch program only on Fridays. Number to call is 448-2071 and at least a 24-hour notice is requested. Medical trips are first priority and if there is space open, then the bus service may be used for visiting purposes and for shopping.

Respectfully submitted,
Carl G. Lyman, Chairman
Helena M. Crocker
Cecilia A. Healy
Veronica Sullivan
Horace F. Wyman

VETERANS' SERVICES

Veterans' Services is just what the law says: services to veterans and their dependents. Its basic concept creating fiscal assistance to veterans and their dependents had its roots in legislation established in 1861 according to Chapter 115 of the General Laws of the Commonwealth. The law has been recordified, strengthened and amended following each war in order to include each and every veteran. Therefore, every veteran has a right to be served with dignity and courtesy whenever he finds himself in need.

We had ten cases and the expenditures were:

Ordinary Benefits	10,090.02
Medical aid	<u>3,705.44</u>
	13,795.46
Returned to Town	<u>16,204.54</u>
Total appropriation	30,000.00

Federal annual awards: 6,824.60

Reimbursements on assignments: 1,355.67

Wages and Salaries: 2120.00

Office expenses: 840.00

Reimbursements to the Town from the Massachusetts Veterans' Commission were completed.

Respectfully submitted,

Helena M. Crocker
Veterans' Agent

Veterans' Services Director
John Flavell, Selectman

TOWN AIDE REPORT

The Town Aide acts as a liaison and an agent assisting and coordinating the delivery of social services to the elderly and the low-income residents of the town of Westford, as well as provides information and referral assistance and administers all programs and services of Community Teamwork, Inc. and the Elder Services of the Merrimack Valley. Community Teamwork, Inc. is the local CAP agency for Westford and the Elder Services Home Care Corporation has been designated at the Area Agency on Aging for the Merrimack Valley which is known as Region Eight and Westford is one of the 23 cities and towns encompassed.

In terms of numbers served it was about the same as last year in most programs such as Headstart, Neighborhood Youth Corps, Foster Grandparents, Retired Senior Volunteers, Senior Companions, Senior Aides, Homemakers, Choreworkers, Meals on Wheels and Hot lunches. However, there was an increase in Summer feeding, garden seed distribution and fuel assistance serviced 198 families,

Area Agency Programs such as Elderly Preventive Health Programs, Protective Services, Mental Health, Legal Services and Adult Day Care are made available to older individuals through grants awarded by the Elder Services of the Merrimack Valley to various agencies. Number of unduplicated people served last year is 296 with cost of \$9,834.

Homecare Services (homemaker, chore, casemanagement and transportation) served 39 unduplicated clients at a cost of \$29,666. not including casemanagement.

Senior Aide outreach program included 1594 visits to clients, telephone reassurance contacts, 833 and four people served by income tax program. Total cost of all programs through Elder Services for last year is \$43,986.

Information and referral calls through the office totaled 1692.

Respectfully submitted,

Helena M. Crocker
Town Aide

FY 1979-1980

Total number of clients served through Community Teamwork, Inc. is 960 and an estimated dollar value to the Town of \$250,211.00.

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

INSPECTION REPORT

Gasoline pumps	63
Scales more than 10 lbs. Less than 100 lbs.	15
Scales 10 lbs. or less	22
Scales 100 lbs. to 1000 lbs.	2
Scales over 10,000 lbs.	1
Weights (Avoirdupois)	14
Sealing fees collected	\$378.80

Respectfully submitted,

Huntington L. Wells
Sealer of Weights and Measures

DEVELOPMENT AND INDUSTRIAL COMMISSION

We are pleased to report a successful 1980 year.

The re-zoning of Rt. 110 and increased expansion in electronics industry has resulted in positive industrial expansion. A number of new companies decided to locate in Westford, at the industrial park off of Carlisle Road and other locations on Rt. 110. While none of these companies are large, they are quality companies and they provide a cross-section of clean employment for all job levels for residents of Westford. The additional construction which commenced in 1980, will result in six new companies being opened in 1981. In addition to that, Digital Company has chosen to lease a total of 30,000 square feet of office buildings within the Town of Westford and Murray Printing Co., our largest employer, is in the process of completing a three and a half million dollar expansion program.

While the level of activity has been well above that in prior year in Westford's recent history, we have been fortunate in that the level can be adequately absorbed within the community and that we are not faced with a run-a-way situation. Any positive effect on the tax rate, however, will not take place until the year of 1982, when the buildings are completed and fully occupied. I would like to thank all of the boards in town for the fine cooperation that they have given these companies.

Your committee is continuing to work with other interested companies in their relocation to the Town of Westford. It is your committee's goal to continue this growth in the future with the full knowledge that as gasoline becomes less available and more expensive, it is critically important in maintaining the integrity of our community, that jobs be available to our residents within a reasonable driving distance.

Respectfully submitted,

Howard J. Hall, Chairman

HISTORIC DISTRICT STUDY COMMITTEE

ANNUAL REPORT

The Historic District Study Committee was created by the Selectmen in 1973. During 1975-76 a CETA worker was assigned to inventory 210 historically significant homes, monuments and cemeteries for the Committee. Following several years of limited activity, the Committee is now preparing for the 1982 Town Meeting. Our research of 1980-1981 will be presented to the residents of the proposed districts, and, based on their input, we will propose a by-law change, the creation of Historic Districts, in Forge Village, Graniteville, and Westford Center.

Respectfully submitted,

Elizabeth R. Shaw, Chairman
Sally Benedict,
Vice-chairman

Alex Belida
Paul Davies
Josephine Connell
Judy Gizara
Justin McCarthy

HUD GRANT PROJECT ADVISORY BOARD

In the Spring of 1980 an advisory board for the HUD housing rehabilitation grant for Graniteville was appointed by the Selectmen. The advisory board set about locating office space and hiring staff for the Program. David Allan, President of Westford Anodizing, agreed to donate office space saving taxpayers several thousands of dollars. In June the advisory board selected Cheryl Rogers of Sudbury to act as project coordinator, and Thomas O'Rourke of Lowell to serve as rehabilitation specialist.

In July the office staff began to process applications and inspect homes of eligible applicants. A list of contractors was certified, and an agreement with a local bank for reduced interest rate home improvement loans was initiated. A brochure was prepared and mailed to all homes in the target area of Graniteville. The Committee voted to approve an administrative plan establishing program policies. The program has received publicity from The Westford Eagle and The Lowell Sun.

The Committee has continued to meet monthly to review program progress and revise policies as necessary. Several subcommittees have been established to review applications, to evaluate staff, and to provide technical assistance to the rehabilitation specialist. Beth Shaw has been responsible for historical reviews.

To date \$80,000 of the original \$296,000 grant has been committed. Thirty-one homes are included in this commitment, with work completed on 13 and about to begin on the balance. Rehabilitation has included 7 roofing replacements, 7 siding jobs, 6 homes insulated, 2 new heating systems, 3 bathrooms brought up to code, 3 septic systems repaired and one well installation. The Program has deposited \$175,000 of the balance with the Middlesex Institution for Savings to be invested. The Program income derived from this investment will be used for additional rehabilitation.

Visible improvement to Graniteville is becoming increasingly obvious, and the advisory board is satisfied with its efforts thus far. The Program will terminate on October 31, 1981 after an independent public audit.

Respectfully submitted,

Charles Barnard, Secretary
Nicholas Basinas
Reginald Blowey
Ellen Harde, Chairman
Paul Lahme, Vice-chairman
Roger Parent
Beth Shaw

ENERGY COORDINATOR

This was an active year in terms of attention toward town energy conservation. The formation of the Citizen's Energy Committee was the beginning. A town energy logo and slogan contest was run throughout the town in June. The first choice "conserving our energy, preserving our future" was selected in July and made into decals which were sold at Westford's first "inflation fighting" Home Energy Fair which was held in October.

In February, the School Committee and Board of Selectmen contracted with an energy consulting firm to complete Energy Audit Reports for five schools, the Town Hall and fire and police complex. These audit reports will serve two purposes: 1) they will provide a meaningful data base and ongoing program for conservation and capital planning; 2) provide entry data for State and Federal energy conservation grant applications.

In March, a newly developed Energy Resources Commission voted into existence at October's Special Town Meeting, began its work. The six member board has set the following goals for this year:

- * Prepare loan and grant applications
- * Organize a town-wide school and municipal building energy data management and reporting system
- * Research energy educational materials from all sectors for distribution to the Westford Public School System
- * Offer home energy conservation workshops

Hopefully the programs that have begun this year will help to make Westford an energy efficient community.

Respectfully submitted,

Gerald F. Culbert
Energy Coordinator and
Chairman, Energy Resources
Commission

HOUSE NUMBERING COMMITTEE REPORT

This year we have updated and added to the streets already numbered with the following changes and additions.

Anyone wishing to verify a building number before displaying it should call the House Numbering Committee.

<u>STREET NAME</u>	<u>STARTS</u>	<u>ENDS</u>
Almeria Circle	Villanova Drive 13-15	Turn-around
Assabet Road	Vine Brook Road 25-29	Turn-a-round
Bear Hill Terrace	Vine Brook Road 35-39	Turn-a-round
Chippewa Road	Pine Hill Road 280 & Route 495	Turn-a-round
Cobbler Road	Hearthstone Road 9	Chippewa Rd. 21-23
Granada Drive	Villanova Drive 6-8	Turn-a-round
Hearthstone Road	Pine Hill Rd. 314-316	Dead End
Lyberty Way	Carlisle Road 13-15	Turn-a-round
Nonset Lane	Vine Brook Road 8-12	Turn-a-round
Nagog Lane	Vine Brook Road 14-18	Turn-a-round
Rail Tree Terrace	Vine Brook Road 48-50	Turn-a-round
Thompson Road	Groton Road 483-489	Turn-a-round
Villanova Drive	Plain Road 23-29	Stony Brook 78-82
Vine Brook Road	Power Road 57-59	Turn-a-round

The above are proposed streets.

Respectfully submitted

Norman K. Nesmith

House Numbering Committee

CIVIL DEFENSE REPORT

The Civil Defense Auxiliary Fire Department has been functioning and training approximately 16 members at regular monthly meetings. Due to expected budget cuts for next year, it may be extremely difficult to continue operating our Auxiliary CD Dept.

New information has been published at the request of government officials for the State of Massachusetts because a serious international crisis exists. If the situation becomes more serious, it may be necessary for the citizens of the Lowell risk area to move to a safer location. The decision to evacuate the area will be carefully considered. Evacuation will be directed only if there appears to be a real possibility of a nuclear attack. In such a case, evacuation may be the key to survival for you and your family.

You will be officially notified by radio and TV if evacuation is directed. Stay tuned to your local stations. In the meantime, you are urged to prepare for the possibility that you may have to leave the area for a safer location.

All Westford families will relocate to Plymouth, N.H. The route of travel will be Route 495 to Route 3 north to the Everett Turnpike to Route 93 to Plymouth, N.H., under the latest crisis plan. This plan has been prepared by the Massachusetts Civil Defense Agency in accordance with a contract funded by the Federal Emergency Management Agency.

Respectfully submitted,

Harold H. Hoover
Westford Civil Defense Director

LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority finances a curb to curb transportation service called, the Westford Road Runner (formerly known as Westford Call-a-Bus). Road Runner is available on an advance reservation basis to Westford residents who are handicapped or 60 years of age or older. Road Runner can accomodate ambulatory and wheelchair bound persons. Through the LRTA, 75% of the cost of the service is financed through State and Federal funds.

To use the service, a potential rider calls 448-2071 at least one day in advance to reserve the time when they would like to be transported. Road Runner can be used for shopping, medical trips, recreation, visiting friends and relatives, the hot lunch program, and other special reasons. The service is available as follows: Sunday, church only; Monday 10:00 a.m. to 2:00 p.m.; Tuesday 9:00 a.m. to 4:00 p.m.; Wednesday, 9:00 a.m. to 4:00 p.m.; Thursday, 9:00 a.m. to 4:00 p.m.; Friday 11:00 a.m. to 1:00 p.m. Fares for the service are 15¢ per one way trip within Westford, and 30¢ per one way trip to Lowell, Littleton, Groton, Chelmsford, Nashua or Burlington Malls. Transportation to and from the Golden Age Club monthly meeting is also provided.

Ridership was 3,979 for 1980, an increase of 26% over 1979.

Mr. Ronald D. Kangas had represented the Town on the LRTA Advisory Board for many years. Upon Mr. Kangas' resignation from the Board, due to his relocation to Washington, D.C., Avis Hooper was appointed to represent the Town.

Respectfully submitted,

Avis S. Hooper

WESTFORD HUMAN SERVICES COMMITTEE

The Westford Human Services Committee serves as the Town's Community Action Committee (CAC), serving the interests of the low and moderate income families in Westford. Our monthly meetings allow for exchange of information among the area agencies providing human services for Westford residents, and such a forum tends to increase the co-operation among all the agencies, reduce duplication of effort and make all programs more successful in their implementation.

An annual budget of \$500.00 is provided to the Committee through Community Teamwork Inc. of Lowell. This year the funds were spent for:

- * printing the informational brochure in the Respite care program for distribution to the families of elderly
- * student scholarship to the Children's Center pre-school at the Roudenbush Community Center
- * inclusion of the listings of Human Services in the Blue Pages of the 1981 Westford Directory
- * prizes for the elderly at their Whist Parties at Roudenbush
- * additional postage expenditures for the Westford Town Aide
- * fuel assistance for a Westford family from a gift to the Committee

The following representatives from area agencies attended Human Services Committee meetings last year:

Teddie Anderson, Social Worker - Nashoba Boards of Health
Father Phil Early - St. Catherine's Catholic Church
Francesca Denton, Director - Fletcher Library
Melanie Maseda, Krista Pelangitz, Sally Milewski, Susan McCartney - Early Childhood Development Program
Bob Keating - SHARE
Marcia Schwartz - Lowell Visiting Nurse Association
Muriel Drake, Board of Directors - LVNA
Jean Downey - Women's Rap, LWV and First Parish Church Outreach
Avis Hooper, Director - Lowell Girls' Club; LRTA Board
Ken Buffman - Billerica Dept. of Veterans' Services
Dick Landry - Solomon Mental Health
Jane Cantello, Kathy DeSilets - Solomon Consultation and Education
Verne Cooper-Schildhauer - Parent/Child Development Center
Ruth Hendrickson, Joan Connell - Respite Care

Walter Stankewicz - Lowell Regional Transit Authority
Julie Gagnon - Road Runner
Rose Powers, Sue Powers - Jr. Women's Club
Phyliss Stewart - Newcomers
Carolyn Hubers - Elder Services of Merrimack Valley
JoAnne Moulton, Board of Directors - Elder Services
Claire Westwood - Senior Aide
Mickey Crocker - Town Aide & Veterans' Agent
Evelyn MacDonald - CTI
George Pomeroy, Director: Ellen Harde - Roudenbush
Community Center
Gail Bos, Director - Roudenbush Children's Center
Pre-School
Mary Nagle - Middlesex Community College
Ellen Harde - Graniteville Housing Rehabilitation
Program
Barbara Ayars - Care-Ring, Nashoba Community Hospital
Jane Coleman - Westford Schools Special Needs
Meryl Schwartz - League of Women Voters
Lisa Borys - Lowell University and Elder Services

Meetings are held the 4th Tuesday each month in the lounge at the Roudenbush Community Center at 3 P.M. Anyone interested in the delivery of human services to Westford residents is welcome to attend.

Respectfully submitted,

Ellen S. Harde
Chairman
JoAnne Moulton
Secretary

WESTFORD ARTS COUNCIL

The Westford Arts Council is a newly-formed local committee acting in accordance with regulations dictated by the Massachusetts Arts Lottery Council. This appointed group is the channeling agency for funds generated by the new Arts Lottery Game. Although we are dependent upon these funds in our year of formation, we have drafted a statement of existence which embraces a broader concern for and commitment to local arts beyond the mere dispersal of funds:

The Westford Arts Council exists to stimulate and promote enrichment of community life via art; the Council will advocate those forms of artistic expenses and humanistic pursuit which further enhance life within the community, and will encourage the creative impulse as an affirmation of a quality environment.

In accordance with this statement, the Council will be involved in assessing the state of the arts on the local level in addition to the administering of lottery funds. We hope through continued vigilance and nurturing to keep the arts alive on the community level.

Respectfully submitted,

Ellen Downey Rainville
Chairman

Francesca L. Denton
Edith Scannell
George Pomeroy
Avis Hooper
John Allen
Gordon Seavey

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